

# BARBY & ONLEY PARISH COUNCIL

## MINUTES OF

### Meeting of the Parish Council

**Held on.....MONDAY 10TH JUNE 2024 at 7.30pm**

Held in Barby Village Hall, Kilsby Road, Barby CV23 8TT  
 Clerk's Address: 77 High Street, Naseby, Northamptonshire NN6 6DD  
 Telephone: 07864579068  
 E-Mail: [clerk@barbyandonleyparishcouncil.co.uk](mailto:clerk@barbyandonleyparishcouncil.co.uk)

**PRESENT:** Councillors, P Reynolds (Chairman), S Gee (Vice-Chairman), A Cooper, S Withington, B O'Reilly, N Gove and J Pollard.

**IN ATTENDANCE:** Katrina Jones (Clerk), West Northants Council Ward Councillor Rosie Humphreys and one member of the public.

Page 2024/25/05	
<b>1</b>	<b>APOLOGIES: To receive and approve apologies for absence.</b>
1.1	Apologies were received and approved from Cllr Gorman, Cllr Cotton, Cllr Wagg and Cllr James.
<b>2</b>	<b>PUBLIC PARTICIPATION AND REPORTS</b>
2.1	No members of the public spoke.
2.2	Cllr Rosie Humphreys had provided a written report which had been circulated and answered questions.
<b>3</b>	<b>DECLARATIONS of INTERESTS</b>
3.1	To note any Declarations of any Disclosable Pecuniary or Other Interests: Cllr Reynolds declared an interest in two of the payments (Zarr Ltd and Fosse Data Systems).
<b>4</b>	<b>MINUTES to approve and sign the Minutes of 13th May 24</b>
4.1	It was <b>RESOLVED</b> to approve the Minutes of 13th May 2024 as a true and accurate record which were duly signed by the Chairman.
<b>5</b>	<b>MATTERS ARISING from Minutes (For information only)</b>
5.1	<p>To <b>note</b> any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made):</p> <ul style="list-style-type: none"> <li>a. Cllr Gee reported that he had received an enquiry about the village boundary and invited them to attend the Parish Council meeting to answer their query but they were not in attendance.</li> <li>b. The Clerk reported that a resident had requested that the Ukrainian flag be flown. It was agreed that this would be flown after the Pride flag.</li> <li>c. A resident had passed on the following issues to one of the councillors to be raised at the meeting:               <ul style="list-style-type: none"> <li>i. They felt that the mowing in Barby as a result of No Mow May had been a mess and had not been communicated well enough in advance: – It was agreed that consideration would be given as to whether the Parish Council would take part in ‘No Mow May’ next year and to include an item to this effect in the newsletter. Cllr Humphreys offered to invite an officer from West Northants Council to speak to the Parish Council about the benefits of the initiatives.</li> <li>ii. They had commented that the nettles were overgrowing footpaths in Barby:– It was agreed that a local contractor would be asked to look at this as well as the hedge along the footpath that needed tidying up. It was agreed that a list of other areas that needed attention would be drawn up by Cllr Reynolds and that the ‘Fix My Street’ website would also be used to report items such as the broken flashing speed sign.</li> </ul> </li> </ul>

- iii. They had commented that the wildflowers in Barby had not worked:- It was noted that the area was prepared and reseeded by Norse in January, photographic evidence was provided. It was agreed that this would be looked into to see why the area did not appear to have flowered as well as anticipated.
- iv. They had commented that the Barby play area had exposed concrete in areas and a problem with bird mess: - It was noted that the annual play inspection was due and all issues arising from the inspection will be considered.
- v. They asked that the paper form of the newsletter be maintained: – It was noted that there was no intention to stop providing the paper copy of the newsletter.

## 6 PLANNING:

<b>6.1</b>	<b><u>New Applications/ Applications to be discussed</u></b>
6.1.1	<a href="#">2024/2340/LDP</a> : Erection of workshop: Hm Young Offenders Institution Onley, Onley Park, Barby CV23 8AP: Lawful Development Certificate (Proposed): This application which the Parish Council had not been consulted on was noted and it was agreed to query the location of the proposal and the type of application.
<b>6.2</b>	<b><u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry or Planning Inspectorate</u></b>
6.2.1	<a href="#">2024/1999/FULL</a> : Infill extension to existing clubhouse: Barby Sports Field, Longdown Lane, Barby, CV23 8TG
6.2.2	<a href="#">2024/0993/FULL</a> : Proposal: Demolition of existing dwellinghouse and ancillary buildings. Construction of 2 x 4-bed dwellinghouses, 1 x 4-bed bungalow, 1 x 3-bed bungalow and vehicular access improvements. Location: Toft Hill 19 Rugby Road Barby CV23 8UB
6.2.3	<a href="#">2023/5783/MAF</a> : Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing vehicular access and provision of temporary vehicular access during construction period off Barby Lane: Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX.
6.2.4	<a href="#">WND/2021/0767</a> Barby Sporting Club, Barby Lane, Barby: Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns.
6.2.5	<a href="#">WND/2021/0777</a> Land Off Barby Road, Kilsby: Outline application for construction of up to 44 dwellings with associated landscaping, open space, drainage infrastructure and associated works.
6.2.6	<a href="#">2024/0221/LBC</a> : The full refurbishment of Barby Wood Farmhouse and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings: Barby Wood Farm, Onley Lane, Barby, CV23 8UT.
	The above applications were noted.
<b>6.3</b>	<b><u>Planning Decisions made by West Northamptonshire Council -Daventry or Planning Inspectorate</u></b>
6.3.1	<a href="#">2024/1296/FULL</a> : Construction of dwelling house and associated works including two new parking spaces: 3 Star Corner Barby CV23 8UD Amendment Details: Description changed from new annexe to new dwelling house and revised plan with new house set further back into site (as per officers advice). <b>APPROVED.</b>
	The above decision was noted.
<b>7</b>	<b>ACCOUNTS</b>
7.1	i. Monies received from 30.04.24 to 31.05.24: £245.00 (advertising): Noted.
7.2	i. To note Financial position as at 31.05.24: £210,837.44: Noted.

ii. To approve Bank Reconciliation to 31 May 2024: It was **RESOLVED** to approve the bank reconciliation up to 31 May 2024 which had been checked and signed by the Internal Control Councillor, Cllr Gove.

7.3 To note budget monitoring reports and Onley accounts report: Noted. It was agreed to state the ring-fenced Onley amount in future agendas.

7.4 To approve the payments as listed: It was **RESOLVED** to approve all of the following payments:

To Whom Paid	Details of Payment	NET COST	VAT	TOTAL
DCK Payroll Solutions	Payroll services - June	15.00	3.00	18.00
Katrina Jones	Clerks Salary (May - June)	1150.02	0.00	1150.02
HMRC	Tax and National Insurance	435.61	0.00	435.61
NEST Pension	Pension contribution (employee and employer)	152.96	0.00	152.96
R Buttle	Litter Picking	60.00	0.00	60.00
Fosse Data Systems	Newsletter printing	150.00	0.00	150.00
Yu Energy	Electricity for street lights	105.48	5.27	110.75
Yu Energy	Electricity for street lights	10.49	0.52	11.01
Yu Energy	Electricity for street lights	49.71	2.49	52.20
Yu Energy	Electricity for street lights	13.00	0.65	13.65
M McCormick	Newsletter Delivery	34.00	0.00	34.00
T Jones	Newsletter Delivery	10.00	0.00	10.00
Zarr Ltd	Email Security Licence for bopc.org.uk- per mailbox covering 1 month period up to July 2024	17.60	3.52	21.12
Norse	Barby Village Mowing – May	565.38	113.08	678.46
Lamley Bros	Onley Mowing Inv - 11936	640.00	128.00	768.00
S Hartwell	Repairs to play area – filling in dips	180.00	36.00	216.00
S Hartwell	Barby Play Area Mowing w/c 12 <sup>th</sup> May	50.00	10.00	60.00
S Hartwell	Barby Play Area Mowing w/c 26 <sup>th</sup> May	50.00	10.00	60.00
Barby Woodland Trust	Grant payment	1,200.00	0.00	1,200.00

## 8 ANNUAL AUDIT

8.1 To consider Internal Audit Report: The Internal Audit Report was considered and it was noted that no actions were required.

8.2 To approve AGAR section 1 – Annual Governance Statement 2023/4: It was **RESOLVED** to agree all statements in the Annual Governance Statement section 1.

8.3 To approve AGAR section 2 – Accounting Statements 2023/4: It was **RESOLVED** to agree the Accounting Statement – section 2.

8.4 To approve bank reconciliation and explanation of variances to be sent to external auditor: It was **RESOLVED** to agree the bank reconciliation up to 31 March 2024 to be sent to the external auditor.

8.5 To agree dates for exercise of public rights: It was **RESOLVED** to agree the following dates for the exercise of public rights: 17<sup>th</sup> June to 26<sup>th</sup> July 2024.

## 9 POLICY REVIEW

9.1 To review all policies including Standing Orders and Risk Assessment: [https://www.barbyandonleyparishcouncil.co.uk/Council\\_Info\\_3996.aspx](https://www.barbyandonleyparishcouncil.co.uk/Council_Info_3996.aspx)  
It was **RESOLVED** to agree the renewal of all policies including the Standing Orders and Risk Assessment with an amendment to the grant policy to state that “all policies must be accompanied *where relevant...*”. An amendment to point 7 of the Racial Equality Policy was also agreed.

9.2	To adopt new Financial Regulations based on model NALC Financial Regulations: It was <b>RESOLVED</b> to agree and adopt the new Financial Regulations as amended, which had been circulated ahead of the meeting.
<b>10</b>	<b>CORRESPONDENCE</b>
10.1	To consider request from village hall for raffle prize for quiz night to be held in November: It was <b>RESOLVED</b> to provide a prize of £100 for the Barby village hall raffle to be held in November.
<b>11</b>	<b>REVISION OF NEIGHBOURHOOD DEVELOPMENT PLAN</b>
11.1	To receive update and agree any actions: Cllr Gee provided an update and reported that the 6 week consultation period on the pre submission draft Neighbourhood Development Plan Review began on 1 <sup>st</sup> June with information being published on the website and consultees written to. Cllr Pollard was thanked for putting the information on the website.
<b>12</b>	<b>FLOODING</b>
12.1	To receive update and agree any actions: No update.
<b>13</b>	<b>LITTER PICKING</b>
13.1	To receive monthly update: No update had been received.
<b>14</b>	<b>ONLEY</b>
14.1	To receive water leak update: Cllr Withington reported that there had been 4 major leaks in the last month and the water had been turned off 6 or 7 times. She advised that she had met with a representative from HMP Onley to discuss the work planned to address the issue. She advised that the issue of communication had been raised and there were plans for residents to be provided with all of the relevant contact details. She also reported that the manhole cover had been repaired.
14.2	To discuss surface water drains: Cllr Withington reported that blocked drains were starting to flood and that she would report this to the prison.
14.3	To consider new bench on Open Space land: Cllr Withington reported that older residents had requested a bench at the top end of the village. It was agreed that OPRA should apply to the Parish Council for a bench.
14.4	To consider Orchard strimming: It was noted that a strimmer had been purchased to trim the Orchard in Onley but it was not currently being used.
<b>15</b>	<b>STREET LIGHTING</b>
15.1	To consider quote for street light repair: It was <b>RESOLVED</b> to agree the quote provided by EON to replace the faulty street light by the Green (PL32) at a cost of £392.75 excluding VAT.
<b>16</b>	<b>CONSULTATION</b>
16.1	To consider Open Space consultation: It was <b>RESOLVED</b> that the Clerk would respond to this consultation.
<b>17</b>	<b>BARBY WOODLAND GRANT</b>
17.1	To consider grant application from Barby Woodland Trust: It was noted that the Barby Woodland Trust would be submitting a new grant application in due course and that the payment of £1,200 to be approved at this meeting was the second instalment of the grant previously approved. It was <b>RESOLVED</b> to approve this payment.
<b>18</b>	<b>PLAY AREA</b>
18.1	To agree instruction for annual play area inspection to be carried out by Wicksteed: It was <b>RESOLVED</b> to agree that Wicksteed Leisure Ltd carry out the annual inspection of Barby play area, Onley play area and Barby skate ramp at a cost of £342.00 excluding VAT.
18.2	To consider any work required to play areas e.g work to hedge in Barby play area: Cllr O'Reilly reported that the hedge needed cutting back and he will obtain quotes to be considered so the work can be carried out at the end of the nesting season.
<b>19</b>	<b>MAILCHIMP</b>
19.1	To consider use of mailchimp for electronic newsletter: It was <b>RESOLVED</b> that Cllr Pollard would create a sign up form for the website for anyone wishing to sign up to an electronic version of the newsletter and will send out an electronic copy of the newsletter each month.
<b>20</b>	<b>SPEEDWATCH</b>

20.1	To receive speedwatch update: Cllr Gove reported that the speedwatch volunteers had done 22 sessions with the speed camera over 3 weeks and had recorded 83 submissions resulting in 71 warning letters. He advised that it had a noticeable impact on speeding in the village and that the police speed van will continue to visit the village. Cllr Humphreys agreed to enquire whether Barby could have average speed cameras. She also agreed to obtain an update from Highways regarding chicanes.
<b>21</b>	<b>ITEMS FOR NEXT AGENDA</b>
	No items were raised for inclusion on the next agenda.

Meeting closed at 8.49pm.

Next meeting of Barby & Onley Parish Council will be held in Barby Village Hall on MONDAY 8<sup>TH</sup> JULY 2024 at 7.30pm.

Signed ..... Date: .....

NB Minutes cannot be construed as the official record until approved and signed at the next meeting.