

BARBY & ONLEY PARISH COUNCIL
MINUTES OF
Annual Meeting of the Parish Council

Held on.....MONDAY 15th MAY 2023 at 7.30pm

Held in Barby Village Hall, Kilsby Road, Barby CV23 8TT
 Clerk s Address: 77 High Street, Naseby, Northamptonshire NN6 6DD
 Telephone: 07864579068

E-Mail: clerk@barbyandonleyparishcouncil.co.uk

PRESENT: Councillors P Reynolds (Chairman), S Gee (Vice-Chairman), A Cooper, D Cotton, F Gorman, N Gove, G James, J Pollard, P Wagg and S Withington.

IN ATTENDANCE: Clerk: Katrina Jones, and one member of the public.

Page 2023/24/1	
1	Election of Chairman
	It was unanimously RESOLVED to elect Cllr Paul Reynolds as Chairman.
2	To receive signed Declaration of Acceptance of Office of Chairman.
	The Declaration of Acceptance of Office was duly signed by the Chairman.
3	Election of Vice-Chairman
	It was unanimously RESOLVED to elect Cllr Steve Gee as Vice Chairman.
4	Apologies: To receive and approve apologies for absence.
	It was RESOLVED to accept apologies from Cllrs N Gove and B O'Reilly.
5	Appointment of Councillor Roles including Internal Financial Controller and Police Liaison Representative
	It was RESOLVED to appoint Cllr Gove as Internal Financial Controller, Cllr O'Reilly as Police Liaison Representative. It was agreed to advertise for the role of Footpath Warden.
6	To review committees and working groups: To create working group to review arrangement with Sports Club/ Cricket Club
	It was RESOLVED to keep the same membership of the Neighbourhood Plan Working Group and Finance Working Group. It was RESOLVED to create a working to group to review the current arrangement with the Sports Club/Cricket Club and that the following councillors would be members of the group: Cllrs Reynolds, Wagg, Gorman and James.
7	To review and re-adopt Standing Orders
	It was RESOLVED to re-adopt the Standing Orders with no amendments.
8	To review and re-adopt Financial Regulations
	It was RESOLVED to adopt the Financial Regulations with no amendments.
9	To review time and place of meetings in accordance with standing order 5 (xxi)
	It was RESOLVED that meetings would continue to be held on the second Monday of each month at 7.30pm and that meetings would be held at Barby Village Hall except for in November 2023 and May 2024 when the meetings would be held at Onley Village Hall.
10	To approve the appointment of Northants CALC as Data Protection Officer.
	It was RESOLVED to re- appoint Northants CALC as Data Protection Officer.

Page 2023/24/2	
11	Appointment of Representatives to external bodies; TLC; Village Halls; Sports Field; Tennis Rob Wilson, Carol Hamp, Jo Martin, Derek Middleton are PC appointed trustees to TLC their term runs to 2025
	It was RESOLVED to appoint Cllr Reynolds as Barby Village Hall representative; Cllr Withington as Onley Village Hall representative; Cllr James as the Sports Field representative; and Rob Wilson as the Tennis representative. The term of the trustees appointed to the TLC was noted.
12	To review Asset Register
	It was RESOLVED to defer this item to the next meeting.
13	To review Council Policies <i>these can be found at</i> https://www.barbyandonleyparishcouncil.co.uk/Council_Info_3996.aspx
	It was RESOLVED to re-adopt all of the Parish Council policies without amendment.
14	PUBLIC PARTICIPATION AND REPORTS
14.1	The editor of the newsletter advised that a new deliverer was required for Barby.
14.2	A written report had been received and circulated from West Northamptonshire Council Councillor Rosie Humphreys.
15	DECLARATIONS of INTERESTS
15.1	To note any Declarations of any Disclosable Pecuniary or Other Interests: Cllrs Reynolds, Gee and James declared an interest in item 27 regarding the Barby Woodland Trust.
16	MINUTES to approve and sign the Minutes of 3 rd April 23
	It was RESOLVED to approve and sign the Minutes of 3 rd April 2023 as a true and accurate record.
17	MATTERS ARISING from Minutes (For information only)
17.1	To note Clerks Report: Noted.
17.2	To note any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made): Cllr Withington raised two matters regarding Onley. The first item concerned a payment for planting bulbs and petrol and the second item concerned the gate to the play area at Onley. It was agreed these items would be on the next agenda.
18	PLANNING:
18.1	<u>New Applications</u>
18.1.1	WND/2023/0191 : Proposal New dormer window, cladding of existing gable and extension of canopy all on the front elevation: Toad Hall 44, Kilsby Road, Barby, Northamptonshire, CV23 8TU: It was RESOLVED that there was no objection to this application.
18.2	<u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry</u>
18.2.1	WND/2023/0119 : Lawful Development Certificate (Existing) - Use of land and buildings for tree surgery and forestry operations (timber processing and deliveries) including woodyard, secure storage, kilns: Land Opposite The Wharf (Normans Bridge), Barby Lane, Barby, Northamptonshire, CV23 8UX
18.2.2	WND/2023/0026 : Variation of Condition 2 of planning permission DA/2019/1015 (Construction of dwelling) to allow alterations to internal layout and basement level: Bergbyr (Land Adj Bridle Lodge), Rugby Road, Barby, Northamptonshire
18.2.3	WND/2021/0923 : (Amended): Reserved matters application (appearance, landscaping and scale) for construction of dwelling (access from Almond Close): Land To Rear Of 31, Kilsby Road, Barby, Northamptonshire, CV23 8TU. DECIDED BY PLANNING COMMITTEE.

Page 2023/24/3					
	Cllr Gorman reported on the planning committee meeting she had attended which considered this application and advised that the application was approved by the committee. It was RESOLVED that two letters of complaint would be drafted.				
18.2.4	WND/2022/1063 : Conversion of agricultural building to dwelling and change of use of curtilage to residential: Building To North West Of Longdown Lane, Barby, Northants.				
18.2.5	WND/2022/0022 Land to Rear of 25B Daventry Road, Barby. Construction of 3 dwellings and associated works (access from Balding Close) (revised)				
18.2.6	WND/2021/0767 Barby Sporting Club, Barby Lane, Barby. Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns.				
18.2.7	WND/2021/0777 Land Off Barby Road, Kilsby: Outline application for construction of up to 44 dwellings with associated landscaping, open space, drainage infrastructure and associated works.				
	The above applications were noted.				
18.3	<i>Planning Decisions made by West Northamptonshire Council -Daventry</i>				
18.3.1	WND/2023/0065 : Extension to workshop building (retrospective): Barby Moorings, Barby Lane, Barby, Northamptonshire, CV23 8UJ. APPROVED.				
18.3.2	WND/2022/0243 (Amended): Construction of a solar farm to generate up to 13MW of energy, comprising of ground mounted solar panels, internal access tracks, and other associated infrastructure including DNO sub-station, control house, transformers, fencing, CCTV and landscaping works: Land off Rugby Road, Kilsby, Northamptonshire. APPROVED.				
	The above applications were noted.				
19	ACCOUNTS				
19.1	Monies received to 09.03.23 to 31.03.23: £14.00 (advertising): Noted.				
19.2	Financial position at 31.03.23; Total funds £179220.84 of which £87054.95 is ring-fenced for maintenance of Onley Park Open Space: Noted.				
19.3	Approval of Bank Reconciliations to 31 March 2023: It was RESOLVED to approve the bank reconciliation.				
19.4	It was RESOLVED to approve all of the below payments:				
	To Whom Paid	Payment No	Details of Payment	£ TOTAL	VAT
	DCK Payroll Solutions	BP00797	Payroll services	12.00	2.00
	Katrina Jones	BP00798	Clerks Salary (April- May)	863.10	0.00
	HMRC	BP00799	Tax and National Insurance	267.60	0.00
	NEST Pension	D/D	Pension contribution (employee and employer)	111.16	0.00
	R Buttle	BP00800	Litter Picking	40.00	0.00
	Emily Carroll	BP00801	Newsletter Delivery	17.00	0.00
	Michael McCormick	BP00802	Newsletter Delivery	17.00	0.00
	H Newman	BP00803	Newsletter Delivery	10.00	0.00
	Krishna Enterprises	BP00804	Newsletter Printing	295.00	0.00
	Vision ICT	BP00805	Website analytics	40.00	0.00

Page 2023/24/4

Flagmakers	BP00806	Flag for history group	242.46	40.41	
Lamley Bros	BP00807	Mowing at Onley Inv 11687-March	384.00	64.00	
Lamley Bros	BP00808	Mowing at Onley Inv 11701-April – 2 cuts	768.00	128.00	
S Hartwell	BP00809	Mowing of Barby play area – March and April (3 cuts)	158.40	26.40	
Eon	BP00810	Street light maintenance	56.00	0.00	
Northants CALC	BP00811	Membership fee, Internal audit fee and DPO fee	927.06	64.00	
Yu Energy	D/D	Electricity supply for street lights for Barby and Onley, 24 February to 30 April 2023	468.90	-	
Gravelmaster	BP00812	5 bags of play bark for Barby play area	600.00	00.00	
Northamptonshire ACRE	BP00813	Annual Membership	42.00	7.00	
Krishna Enterprises	BP00814	Coronation flyers	48.00	0.00	
Unity Trust	D/D	Service Charge	18.00	0.00	
Norse	BP00815	Mowing in Barby – April	646.16	107.70	
20	REVISION OF NEIGHBOURHOOD DEVELOPMENT PLAN				
20.1	Cllr Gorman provided an update. She advised that a housing needs survey is being carried out and that a meeting was being held on 4 th July, to consider environmental aspects, which all councillors were welcome to attend. It was agreed that a call for sites would be included in the next newsletter.				
21	ONLEY				
21.1	To be made aware of any issues concerning Onley and agree any actions: It was agreed that a part would be ordered for the cradle swing.				
21.2	Update on defibrillator training: The Clerk reported that no new date had been provided following the instructor's cancellation of the arranged session.				
21.3	To consider plan received from MOJ of land at Onley to be leased: The plan provided was agreed and it was noted that it did not include any roads.				
21.4	To consider correspondence from resident regarding dropped kerbs at Onley: It was agreed that the Clerk would contact the residents to recommend that portable devices could be used to assist with the situation.				
22	CORRESPONDENCE				
22.1	To consider any correspondence received before the meeting: Cllr Reynolds advised that he had been in correspondence regarding the wall at Balding Close and the relevant people were aware.				
22.2	To consider correspondence regarding parking on pavements in Barby: It was agreed that Cllr James would speak to the owners of the Arnold Arms and that the Clerk would write a letter to them.				
22.3	To consider request from RSPCA to use playing field for a summer fete: It was agreed that the Clerk would find out more information such as the proposed date.				
22.4	To note response from Assistant Director of Planning to address Parish Council's concerns about WNC planning: Noted.				

Page 2023/24/5	
22.5	To consider response to WNC Health and Wellbeing Survey: It was agreed that councillors would respond to the survey as individuals if they wished.
23	NEWSLETTER
23.1	It was RESOLVED that the Parish Council would accept the cheapest quote for printing on FSC paper.
24	PLAY AREA
24.1	To agree any actions regarding works needed to Barby play area: It was RESOLVED to purchase 5 bags of play bark at a cost of £600 plus VAT and chains for the cradle swing, subject to Cllr Gove confirming that this has been budgeted for.
25	DRAINS AND FLOODING
25.1	To receive update and agree any actions: Cllr James reported that he had drafted a grant application and needed to obtain some quotes.
26	TREE WORKS
26.1	To agree any quotes and other actions: The Clerk reported that she was awaiting quotes from three contractors that had been approached.
27	BARBY WOODLAND TRUST
27.1	To agree payment of grant of £1,200 previously agreed by Parish Council: It was noted that this had previously agreed and RESOLVED that it would be paid.
28	PARISH COUNCIL BANK ACCOUNTS
28.1	To receive update on Cambridge & Counties and Santander Accounts: The Clerk provided an update and it was agreed that Cllr Cotton would contact Santander.
29	ITEMS FOR NEXT AGENDA
	It was agreed to include the two items raised by Cllr Withington regarding Onley at item 17.2 would be included on the next agenda.
30	TO CLOSE MEETING TO DISCUSS CONFIDENTIAL STAFF MATTERS
30.1	To appoint two new deliverers of newsletter and agree terms: It was agreed to appoint a new deliverer for Onley and to advertise for a new deliverer for Barby to be paid on the same terms as previously.
30.2	To consider any matters regarding litter picker: It was agreed that the role would be readvertised and the existing litter picker asked if they would like to carry on.

Meeting closed at 9.40pm.

Next meeting of Barby & Onley Parish Council will be held in Barby Village Hall on MONDAY 12TH JUNE 2023 at 7.30pm.

NB Minutes cannot be construed as the official record until approved and signed at the next meeting.

Signed Date: