

# BARBY & ONLEY PARISH COUNCIL

## MINUTES OF

### Meeting of the Parish Council

**Held on.....MONDAY 9<sup>TH</sup> SEPTEMBER 2024 at 7.30pm**

Held in Barby Village Hall, Kilsby Road, Barby CV23 8TT  
 Clerk's Address: 77 High Street, Naseby, Northamptonshire NN6 6DD  
 Telephone: 07864579068  
 E-Mail: [clerk@barbyandonleyparishcouncil.co.uk](mailto:clerk@barbyandonleyparishcouncil.co.uk)

**PRESENT:** Councillors, F Gorman (Chair), S Gee (Vice-Chair), N Gove, G James, J Pollard, B O'Reilly, P Wagg and S Withington.

**IN ATTENDANCE:** Katrina Jones (Clerk), West Northants Council Ward Councillor Rosie Humphreys and two members of the public.

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<b>1</b>	<b>APOLOGIES: To receive and approve apologies for absence.</b>
1.1	Apologies were received and approved from Cllrs A Cooper and D Cotton.
<b>2</b>	<b>PUBLIC PARTICIPATION AND REPORTS</b>
2.1	<b>To hear any issues which members of the public wish to bring to the Council's attention:</b> No members of the public wished to speak during public participation.
2.2	<b>To receive reports either written or verbal from West Northamptonshire Councillors:</b> Cllr Rosie Humphreys had provided a written report which had been circulated.
<b>3</b>	<b>DECLARATIONS of INTERESTS</b>
Councillors should disclose any interests in business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.	
3.1	<b>To note any Declarations of any Disclosable Pecuniary or Other Interests:</b> None.
<b>4</b>	<b>MINUTES to approve and sign the Minutes of 21<sup>st</sup> August 24- (A)</b>
It was <b>RESOLVED</b> to approve the Minutes of 21 <sup>st</sup> August 2024 as a true and accurate record which were duly signed by the Chair.	
<b>5</b>	<b>MATTERS ARISING from Minutes (For information only)</b>
5.1	<b>To note any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made):</b> <ol style="list-style-type: none"> <li>i. The Clerk advised that the WNC planning surgery had been by appointment for specific planning application cases so was not relevant to the Parish Council. It was agreed that the Clerk would write to WNC with the list of concerns raised by the Parish Council regarding planning matters.</li> <li>ii. Cllr O'Reilly advised that a Parish Council representative was required to be on the Village Hall Committee and it was agreed to include this on the next agenda.</li> <li>iii. The Clerk reported that a member of the public had complained about noise from Onley Equestrian Centre. It was agreed to include an item in the newsletter asking local venues to be mindful of noise late at night and to contact the member of the public for more details.</li> </ol>

	<p>iv. The Clerk reported that a member of the public had written regarding a condition on Rural Housing Association properties in Barby that they can only be rented by those with links to Barby. It was agreed that the Clerk would contact the Housing Association for further information and that an advert for tenants could be placed in the newsletter.</p> <p>v. Cllr Gorman reported that the Twinning Association and WI had requested updates to the website. Cllr Pollard agreed to do this.</p> <p>vi. Cllr Gorman reported that the Clerk's appraisal would take place on 12<sup>th</sup> September.</p> <p>vii. Cllr Gorman reported that as Chair of the Parish Council she was required to be a trustee of Barby Church Trust under their constitution and had attended a meeting. It was agreed that the Parish Council would like to invite the vicar to attend a Parish Council meeting.</p> <p>viii. Cllr Gorman advised that she would write an item for the newsletter about becoming Chair of the Parish Council and summarised the content which was agreed.</p> <p>Cllr Gorman advised that she would put a notice on the noticeboard about the road closure.</p>
<b>6</b>	<b>CO-OPTION</b>
6.1	<b>To resolve to fill Parish Council vacancy by co-option:</b> No applications for the vacancy had been received.
<b>7</b>	<b>PLANNING:</b>
<b>7.1</b>	<b><u>New Applications/ Applications to be discussed</u></b>
7.1.1	<a href="#">2024/4063/FULL</a> Creation of an access. Land NW Longdown Lane Barby Rugby CV23 8TG: It was <b>RESOLVED</b> to object to this application as it was contrary to a number of policies in the Neighbourhood Development Plan.
7.1.2	<a href="#">2024/3788/FULL</a> : Proposed side and rear extension to dwelling. Northfield House 2 Kilsby Road Barby CV23 8TT: It was <b>RESOLVED</b> that there was no objection to this application.
7.1.3	Proposed removal of vehicular rights and vehicular, cycle and equestrian rights from unclassified road leading to Barby Wood Farm, Barby, Northamptonshire: This application was reconsidered following confirmation from WNC regarding the proposal. It was <b>RESOLVED</b> that the Parish Council objected to the proposed plan due to the removal of the bridleway. It was <b>RESOLVED</b> that the Parish Council would agree if the route labelled B-C on the proposed plan remained as a bridleway.
<b>7.2</b>	<b><u>Planning Applications to be noted on which the Parish Council is not a consultee</u></b>
7.2.1	<a href="#">2024/3942/LDP</a> Lawful development certificate (proposed) for the creation of an agricultural way. Land to the northwest of Longdown Lane, Barby CV23 8TG
7.2.2	<a href="#">2024/3992/NMA</a> Non-material amendment to DA/2013/0071 (Raising of roof to create additional rooms in roof extension to south (rear) elevation and balcony to east (side) elevation) Amendment to the finishes of the facade. Hillfields Welton Road Barby CV23 8TG
7.2.3	<a href="#">2024/3769/COND</a> Discharge of Condition 13 [Archaeology] of Planning Permission WND/2022/0243 [Construction of a solar farm to generate up to 13MW of energy, comprising of ground mounted solar panels, internal access tracks, and other associated infrastructure including DNO sub-station, control house, transformers, fencing, CCTV and landscaping works]. Land off Rugby Road Kilsby CV21 4PN
	The above applications were noted.
<b>7.3</b>	<b><u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry or Planning Inspectorate</u></b>
7.3.1	<a href="#">2024/3116/FULL</a> : Full refurbishment and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings. Barby Wood Farm House Onley Lane Barby CV23 8UT.

7.3.2	<a href="#">2024/3179/COND</a> : Discharge of Condition 6 (Rodent Infestation Details) and Condition 17(CEMP:Biodiversity) of Planning Permission WND/2022/0243. (Construction of a solar farm to generate up to 13MW of energy, comprising of ground mounted solar panels, internal access tracks, and other associated infrastructure including DNO sub-station, control house, transformers, fencing, CCTV and landscaping works at Land off Rugby Road, Kilsby, Northamptonshire). Rainsbrook Land off Rugby Road Hillmorton CV21 4PN.
7.3.3	<a href="#">2024/0993/FULL</a> : Proposal: Demolition of existing dwellinghouse and ancillary buildings. Construction of 2 x 4-bed dwellinghouses, 1 x 4-bed bungalow, 1 x 3-bed bungalow and vehicular access improvements. Location: Toft Hill 19 Rugby Road Barby CV23 8UB – <b>i. To receive update on Planning Committee Hearing:</b> Cllr Gorman reported that the application had been approved by the Planning Committee. Cllr Gorman raised concerns with the process and it was agreed that she would write to the person in charge of planning to highlight the concerns and request a meeting. WNC Cllr Rosie Humphreys advised that she would also write to support the request for a meeting. It was <b>RESOLVED</b> that the Clerk would find out the cost of obtaining legal advice and it would be on the next agenda. WNC Cllr Humphreys was thanked for her help and support.
7.3.4	<a href="#">2023/5783/MAF</a> : Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing vehicular access and provision of temporary vehicular access during construction period off Barby Lane: Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX.
7.3.5	<a href="#">WND/2021/0767</a> Barby Sporting Club, Barby Lane, Barby: Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns.
7.3.6	<a href="#">WND/2021/0777</a> Land Off Barby Road, Kilsby: Outline application for construction of up to 44 dwellings with associated landscaping, open space, drainage infrastructure and associated works.
7.3.7	<a href="#">2024/0221/LBC</a> : The full refurbishment of Barby Wood Farmhouse and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings: Barby Wood Farm, Onley Lane, Barby, CV23 8UT
7.3.8	<a href="#">2024/3366/S73</a> : Removal of Condition 4 (private usage) of 2023/5856/FULL (Change of use of land to equestrian purposes including the erection of three stables, tack room, associated hardstanding and all-weather ménage.) to enable the use of the three stables for retirement livery provision. Land off Barby Lane Barby Daventry CV23 6YG
	The above applications were noted.
<b>7.4</b>	<b><i><u>Planning Decisions made by West Northamptonshire Council -Daventry or Planning Inspectorate</u></i></b>
7.4.1	None.
<b>8</b>	<b>ACCOUNTS</b>
8.1	<b>i. Monies received from 01.08.24 to 31.08.24: £0:</b> Noted. <b>ii. Transfers: £6,147.32 from Unity Current Account to Unity Instant Savings Account (20.08.24):</b> Noted.
8.2	<b>i. To note Financial position as at 31.08.24: £196,579.19:</b> Noted. <b>ii. To approve Bank Reconciliation to 31 August 2024 (B):</b> It was <b>RESOLVED</b> to approve the bank reconciliation up to 31 August 2024. <b>iii. To note Onley Open Space fund balance as at 31.08.24: £78,941.57:</b> Noted. <b>iv. To note Onley Open Space Bank Reconciliation (C):</b> Noted.

8.3	<b>To note budget monitoring reports (D):</b> Noted.				
8.4	<b>To approve the payments as listed:</b> It was <b>RESOLVED</b> to approve all of the below payments:				
To Whom Paid	Details of Payment	NET COST	VAT	TOTAL	
DCK Payroll Solutions	Payroll services - September	15.00	3.00	18.00	
Katrina Jones	Clerks Salary (August-September)	1150.02	0.00	1150.02	
HMRC	Tax and National Insurance	435.61	0.00	435.61	
NEST Pension	Pension contribution (employee and employer)	152.96	0.00	152.96	
Yu Energy	Electricity for street lights	13.07	0.65	13.72	
Yu Energy	Electricity for street lights	46.28	2.31	48.59	
Yu Energy	Electricity for street lights	10.52	0.53	11.05	
Yu Energy	Electricity for street lights	97.34	4.87	102.21	
Norse	Barby Village Mowing – 2 cuts, August	565.38	113.08	678.46	
Lamley Bros	Onley Mowing, 2 cuts (7-8-24 & 21-8-24) and spraying around tennis court –Inv. 11987	665.00	133.00	798.00	
S Hartwell	Barby Play Area Mowing – w/c 11 <sup>th</sup> August	50.00	10.00	60.00	
Clear Insurance Management Ltd	Insurance Renewal (3 year term ends October 2025)	1,217.79	0.00	1,217.79	
Onley Village Hall	Raffle prize	100.00	0.00	100.00	
<b>9</b>	<b>REVISION OF NEIGHBOURHOOD DEVELOPMENT PLAN</b>				
9.1	<b>To receive update:</b> Cllr Gorman provided an update and it was noted that the documents had been circulated to the Parish Councillors to consider ahead of the meeting. She reported on the next steps and estimated timeframe.				
9.2	<b>To approve Neighbourhood Development Plan Review and agree it be submitted to West Northamptonshire Council (re Regulation 16):</b> a) The Parish Council reviewed the consultation responses received on the draft Neighbourhood Development Plan Review, and the final wordings of the plans and all appendices, which had been previously distributed to all Councillors. After brief discussion of the Regulation 16 submission of the Barby & Onley Neighbourhood Plan Review the Chair, Cllr Gorman, requested that Councillors vote to agree that the plan should be approved. It was <b>RESOLVED</b> to approve the Barby & Onley Neighbourhood Plan Review. The vote was unanimous in favour of approval. b) The Parish Council unanimously <b>RESOLVED</b> to authorise Cllr Gorman to submit the Neighbourhood Plan Review to WNC and liaise with them accordingly.				
<b>10</b>	<b>ONLEY</b>				
10.1	<b>To consider quotes for replacement bin outside Onley Village Hall:</b> It was <b>RESOLVED</b> to replace two litter bins in Onley at a total cost of £600 plus VAT for both bins including installation. Cllr Withington agreed to identify suitable bins for purchase.				
10.2	<b>To receive update on the finances of Onley Village Hall:</b> Cllr Withington reported that Onley Village Hall no longer had regular income from the prison as it no longer needed to hire the hall and the finances had been depleted by a number of works to the hall that had been required. She reported that there were holes in the roof, the windows and doors needed replacing, and painting and plastering was required.				
10.3	<b>To note help needed in finding a grant to replace windows and doors in Onley Village Hall:</b> It was agreed that the Clerk would investigate grant funding.				
10.4	<b>To receive update on any additional issues regarding Onley to be noted:</b> i. It was noted that a tree had been reported as dead and it was agreed that the Clerk would				

	<p>get quotes for the tree to be removed. Cllr Gorman agreed to look into whether a further tree reinspection on any trees was required at the current time.</p> <p>ii. Cllr Withington reported that she had been contacted by a member of the public who had stated that her child had almost been hit by a car due to restricted visibility as a result of the prison's fencing. It was agreed that the Clerk would write to the prison regarding this.</p>
<b>11</b>	<b>LITTER PICKING</b>
11.1	To confirm new litter picker and agree terms: It was agreed to appoint the litter picker who had applied to carry out the role on a self employed basis for 1 to 1 ½ hours per week to be worked flexibly at £60 per month payable after each Parish Council meeting subject to a report being received.
<b>12</b>	<b>CORRESPONDENCE</b>
12.1	To note correspondence regarding West Northants Tree Strategy Briefings and consider asking a representative to attend on behalf of the Parish Council: It was agreed to ask a representative to attend on behalf of the Parish Council on 24 <sup>th</sup> September.
<b>13</b>	<b>FLOODING</b>
13.1	To receive update and agree any actions: No update.
<b>14</b>	<b>FIX MY STREET UPDATE</b>
14.1	To receive update on matters reported on Fix My Street and agree any actions: It was reported that the overgrowth on Cart Hill would be cut back by WNC and the village sign would be repaired by WNC. It was reported that WNC had stated that they will take no action regarding the overgrowth at the crossroads or the canal bridge. It was agreed that the Parish Council would take no further action at the current time. Cllr Gove reported that WNC are looking into the ownership of a tree by the play area which he reported on Fix My Street.
<b>15</b>	<b>TRAFFIC CALMING</b>
15.1	To consider traffic calming measures in Barby and CIL money available: Cllr Gove provided a report on the level of CIL and reserves. It was <b>RESOLVED</b> that the Parish Council would like to proceed with traffic calming measures and it was agreed that Cllr Gorman would contact the Highways Officer at WNC.
<b>16</b>	<b>EMAIL PROVIDER AND GOV.UK ADDRESSES</b>
16.1	To consider email provider for Parish Council email addresses and consider adopting gov.uk website and email addresses: It was <b>RESOLVED</b> that the Parish Council would like to have a gov.uk website address and email addresses. It was agreed that the Clerk would find out further costs and details and this would be on the next agenda.
<b>17</b>	<b>BARBY CRICKET CLUB</b>
17.1	To receive update regarding communication with Barby Cricket Club and Barby Townlands Charity and agree any actions: It was agreed that dogs should be kept on leads at the cricket ground and this should be included in the management agreement. It was agreed that the Clerk would request a copy of the Townslands Charity constitution document again.
<b>18</b>	<b>ITEMS FOR NEXT AGENDA</b>
18.1	In addition to the items already raised during the course of the meeting for the next agenda, it was agreed to include an item to elect a new Vice Chairman. It was noted that Cllr Gee planned to resign following the meeting and he was thanked for his time and commitment to the Parish Council. It was agreed that Cllr Gorman would take over placing notices on the parish noticeboard; Cllr Pollard would take over the Parish Council Facebook page; and Cllr Wagg would take over the flags.

Meeting closed at 9.52pm.

Next meeting of Barby & Onley Parish Council will be held in Barby Village Hall on MONDAY 14<sup>TH</sup> OCTOBER 2024 at 7.30pm.

Signed ..... Date: .....

NB Minutes cannot be construed as the official record until approved and signed at the next meeting.