

BARBY & ONLEY PARISH COUNCIL

MINUTES OF

Meeting of the Parish Council

Held on.....MONDAY 9TH MARCH 2026 at 7.30pm

Barby Village Hall, Kilsby Road, Barby CV23 8TT
 Clerk's Address: 77 High Street, Naseby, Northamptonshire NN6 6DD
 Telephone: 07864579068
 E-Mail: clerk@barbyandonleyparishcouncil.co.uk

PRESENT: Councillors, F Gorman (Chair), S Withington (Vice-Chair), C Benton, D Cotton, N Gove, T Hallam, B O'Reilly and P Wagg.

IN ATTENDANCE: Katrina Jones (Clerk) (online), Sarah Smith (Locum Clerk) and two members of the public.

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| 1 | Apologies: To receive and approve apologies for absence |
| 1.1 | West Northamptonshire Council Ward Councillors Rosie Humphreys and Andrew Simpson had given apologies. |
| 2 | To fill vacancies by co-option (3 vacancies) |
| 2.1 | No applications had been received. |
| 3 | PUBLIC PARTICIPATION AND REPORTS |
| 3.1 | To hear any issues which members of the public wish to bring to the Council's attention: A member of the public spoke about speeding traffic on Daventry Road, traffic calming and volunteered to help with the speedwatch project. |
| 3.2 | To receive reports either written or verbal from West Northamptonshire Councillors: A written report had been circulated and uploaded to the Parish Council website. |
| 4 | DECLARATIONS of INTERESTS |
| 4.1 | To note any Declarations of any Disclosable Pecuniary or Other Interests: None. |
| 5 | MINUTES |
| 5.1 | To approve and sign the Minutes of 9th February 26 (A): It was RESOLVED to approve the minutes of 9 th February 2026 which were duly signed by the Chair. |
| 6 | MATTERS ARISING from Minutes (For information only) |
| 6.1 | To note any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made). <ul style="list-style-type: none"> i. Cllr Gorman reported that water leak on Church Walk was still ongoing and West Northants Council had not committed to when they will carry out work to address it so she will contact the ward councillors Andrew Simpson and Rosie Humphries. ii. Cllr Gorman reported that the Barby Woodlands Trust had started work on the footpath and hedge/fence at the top of sports field. BTEC had provide written confirmation that maintenance of the new fence/hedge/footpath would be the ongoing responsibility of Barby Woodlands Trust and not the Parish Council. iii. Cllr Gorman reported that West Northants Council had not been aware that building work had started at the Toft Hill site when the Parish Council asked for CIL monies to be paid but have now issued the developer with the request to pay following evidence provided by the Parish Council that construction is underway. |

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| | <p>iv. Cllr Gorman reported that work on the tree survey had been started on Saturday 7th March.</p> <p>v. Cllr Cotton reported that the two grit bins at Onley had been installed.</p> <p>Cllr Gorman reported that she had received notice of the upcoming Barby Village Hall AGM and it was confirmed that Cllr Gove would continue as the Parish Council's representative.</p> |
| 7 | <u>PLANNING:</u> |
| 7.1 | <u>New Applications/ Applications to be discussed</u> |
| 7.1.1 | 2026/0410/FULL : External repairs and improvements to cottage and later extensions including replacement entrance porch, rebuilding brick stacks and gable parapets, renewing timber windows, re-roofing east wing, repairs to structural cracks and re-pointing stonework: The Old Stone Cottage 23 Daventry Road Barby CV23 8TP. It was RESOLVED that there was no objection to this application. |
| 7.1.2 | 2026/0412/LBC : Listed Building Consent External repairs and improvements to cottage and later extensions including replacement entrance porch, rebuilding brick stacks and gable parapets, renewing timber windows, re-roofing east wing, repairs to structural cracks and re-pointing stonework: The Old Stone Cottage 23 Daventry Road Barby CV23 8TP. It was RESOLVED that there was no objection to this application. |
| 7.2 | <u>Planning Applications to be noted on which the Parish Council is not a consultee</u> |
| 7.2.1 | 2026/0451/NMA : Non Material Amendment to lower roof at kitchen section of the proposed building to 2025/3574/FULL (Demolition of existing buildings and construction of 3 bedroom single storey dwellinghouse): Little Farm 38A Kilsby Road Barby CV23 8TU |
| 7.2.2 | 2026/0083/PA : Determination as to whether prior approval is required (under Schedule 2, Part 16, Class A of the above Order) for installation of radio equipment housing and ancillary development: National Grid Electricity Distribution and National Grid Telecoms Longdown Lane Barby CV23 8TE |
| 7.2.3 | 2026/0300/COND : Discharge of Condition 3 (Tree Protection), 4 (External Materials) and 5 (Front Retaining Wall) of Planning Permission WND/2021/0923 (Reserved matters application (appearance, landscaping and scale) for construction of dwelling - access from Almond Close): Land To Rear Of 31 Kilsby Road, Barby, Northamptonshire CV23 8TU |
| 7.2.4 | 2026/0451/NMA : Non Material Amendment to lower roof at kitchen section of the proposed building to 2025/3574/FULL (Demolition of existing buildings and construction of 3 bedroom single storey dwellinghouse): Little Farm 38A Kilsby Road Barby CV23 8TU |
| | The above were noted. |
| 7.3 | <u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry or Planning Inspectorate</u> |
| 7.3.1 | 2023/5783/MAF : Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing vehicular access and provision of temporary vehicular access during construction period off Barby Lane: Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX. |
| 7.3.2 | WND/2021/0767 Barby Sporting Club, Barby Lane, Barby: Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns. |
| 7.3.3 | Grand Union Canal Transfer – Planning Inspectorate Consultation pre-application stage: https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/WA0210001 February 2026 update: The applicant's notification under section 46 of the Planning Act 2008 and regulation 8 of the Infrastructure Planning (Environmental Impact Assessment) Regulations 2017 |

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| | has been received and an acknowledgement letter has been issued. | | | | |
| 7.3.4 | 2025/3081/COND : Discharge of Conditions 3 [Archaeology], 4 [Materials] and 5 [Staircase] on Planning Permission 2024/3116/FULL and Listed Building Consent 2024/0221/LBC [The full refurbishment of Barby Wood Farmhouse and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings]: Barby Wood Farm Onley Lane Barby CV23 8UT | | | | |
| 7.3.5 | 2025/3659/LBC 24 Kilsby Road Barby CV23 8TT: Listed building consent to demolition an existing glazed timber structure to the rear elevation. The erection of a proposed dark grey coloured aluminium framework glazed structure to the rear elevation. Removal and replacement of 1no timber window to the rear elevation on the existing side addition. | | | | |
| 7.3.6 | 2025/3658/FULL 24 Kilsby Road Barby CV23 8TT: Demolition of an existing glazed timber structure to the rear elevation. The erection of a proposed dark grey coloured aluminium framework glazed structure to the rear elevation. Removal and replacement of 1no timber window to the rear elevation on the existing side addition. | | | | |
| 7.3.7 | 2025/4756/FULL : Construction of Two Detached 2-Bedroom Bungalows and Pair of 3 Bedroom Semi-Detached Dwellings and Associated Works Including Landscaping: Land at School Close, Barby, CV23 8TA | | | | |
| 7.3.8 | 2026/0300/COND : Discharge of Condition 3 (Tree Protection), 4 (External Materials) and 5 (Front Retaining Wall) of Planning Permission WND/2021/0923 (Reserved matters application (appearance, landscaping and scale) for construction of dwelling - access from Almond Close: Land To Rear Of 31 Kilsby Road Barby Northamptonshire CV23 8TU | | | | |
| 7.3.9 | 2026/0062/COND : Discharge of Conditions 6 (Floor Material), 7 (Window and Door Detail), 8 (Roof and Floor Structures) and 9 (Installation of Services) of Planning Permission 2024/3116/FULL (The full refurbishment of Barby Wood Farmhouse and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings at Barby Wood Farm House, Onley Lane, Barby CV23 8UT): Barby Wood Farm Onley Lane Barby CV23 8UT | | | | |
| | The above were noted. | | | | |
| 7.4 | <i>Planning Decisions made by West Northamptonshire Council -Daventry or Planning Inspectorate</i> | | | | |
| 7.4.1 | 2025/3979/FULL : Change of use to a Martial Arts facility (Use Class E(d)) and change to the opening hours (retrospective): Unit 1 Manor Works Barby Lane Barby CV23 8TD. APPROVED | | | | |
| 7.4.2 | 2025/5258/LDP : Demolition of existing lean-to utility and oil tank area and construction of new single storey flat roof extension to rear of dwelling: 48 Kilsby Road, Barby, CV23 8TU. APPROVED. | | | | |
| | The above decisions were noted. | | | | |
| 8 | ACCOUNTS | | | | |
| 8.1 | i. Monies received from 01.02.26 TO 28.02.26: a. £300 – newsletter advertising b. £ 1,066.00 – WNC litter grant Noted. | | | | |
| 8.2 | i. To note Financial Position as at 28.02.26: £ 206,239.78: Noted. ii. To approve Bank Reconciliation to 28 February 2026 (B): It was RESOLVED to approve the Bank Reconciliation up to 28 th February 2026. iii. To note Onley Open Space fund balance as at 28.02.26: £ 72,247.43: Noted. iv. To note Onley Open Space Bank Reconciliation (C): Noted. | | | | |
| 8.3 | To note budget monitoring reports (Da & Db): Noted. | | | | |
| 8.4 | To approve the payments as listed: It was RESOLVED to approve the following payments: | | | | |
| | To Whom Paid | Details of Payment | NET COST | VAT | TOTAL |
| | DCK Payroll Solutions | Payroll services – March | 22.50 | 4.50 | 27.00 |

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| Katrina Jones | Clerks Salary (February – March) | 1249.26 | 0.00 | 1249.26 |
| S Smith | Locum salary – March | 705.60 | 0.00 | 705.60 |
| HMRC | Tax and National Insurance | 803.07 | 0.00 | 803.07 |
| NEST Pension | Pension contribution (employee and employer) March | 167.54 | 0.00 | 167.54 |
| Yu Energy | Electricity for street lights – February | 119.19 | 5.96 | 125.15 |
| Yu Energy | Electricity for street lights – February | 57.25 | 2.86 | 60.11 |
| Zarr Ltd | Email Security Licence for bopc.org.uk- per mailbox covering 1 month period up to April 2026 | 17.60 | 3.52 | 21.12 |
| K Corry | Litter picking | 60.00 | 0.00 | 60.00 |
| Fosse Data Systems | Newsletter printing | 150.00 | 0.00 | 150.00 |
| Unity Trust Bank | Service charge | 8.25 | 0.00 | 8.25 |
| M McCormick | Newsletter Delivery – March | 34.00 | 0.00 | 34.00 |
| T Jones | Newsletter Delivery - March | 10.00 | 0.00 | 10.00 |
| J Edgar | Hedge cutting at Onley | 200.00 | 0.00 | 200.00 |
| J Loveridge | Removing and disposing of branches | 40.00 | 0.00 | 40.00 |
| Seton | 2 grit bins and grit | 386.93 | 77.39 | 464.32 |
| Northamptonshire Police | Speed gun | 150.00 | 0.00 | 150.00 |
| Public Works Loans | Loan repayment – settled in full | 3,885.73 | 0.00 | 3,885.73 |
| Eon | Street light repair with 10% discount | 270.00 | 13.50 | 283.50 |
| Unity Trust | Service charge | 8.10 | 0.00 | 8.10 |

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| 9 | ONLEY |
| 9.1 | To receive update from working group regarding Onley Playground refurbishment and report on public meeting: The working group reported on the public consultation meeting held at Onley Village Hall and advised that positive responses had been received. It was agreed that grant funding would now be sought to fund the project and the Clerk would obtain confirmation from West Northants Council that no planning consent was needed. |
| 9.2 | To receive update and agree any actions regarding water pipe replacement and charging for water: Cllr Gorman reported that Stuart Andrew MP had not yet received a response to questions he had raised with Lord Timpson regarding the timeline, scheme and charging arrangements. |
| 9.3 | To receive update regarding overgrown hedge outside prison mess hall: It was reported that work to cut back the overgrown hedge had been completed. |
| 9.4 | To consider sign for Onley Village Hall and agree any actions: It was RESOLVED to purchase a sign at the cost of £74.26 including VAT and delivery from Your Parking Sign. |
| 9.5 | To receive update regarding Onley Village Hall: Cllr Withington reported that Onley village hall had received extremely high electricity bills that had led to over £1300 being taken by direct debit and that these were being queried. It was agreed to provide details to the Chair and the Clerk so the Parish Council could help with this matter. Cllr Withington also reported that materials to paint the kitchen and hall had been received from local companies. |
| 9.6 | To consider request for £50 towards corking, filler and brushes for Onley Village Hall: It was RESOLVED to agree the cost of £50 for corking, filler brushes for decorative work being undertaken by Onley Village Hall. It was requested that receipts be provided of materials bought. |

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| 9.7 | To consider request from Onley Village Hall for donation of £50 raffle prize for Easter raffle: It was RESOLVED to donate £50 to Onley Village as a raffle prize. |
| 9.8 | To receive update on any additional issues regarding Onley to be noted: None. |
| 10 | LITTER PICKING |
| 10.1 | To receive litter picking report: It was reported that 3 bags of litter had been collected in the past month. |
| 11 | HISTORY GROUP BOARDS |
| 11.1 | To consider proposals from history group for information boards and agree any actions: Cllr O'Reilly provided an update and it was noted that the Parish Council had agreed £1500 towards the cost of information boards to include installation. |
| 12 | LOCAL PLANS |
| 12.1 | To consider response to West Northamptonshire local plan: The outline of a response was unanimously agreed for the Clerk to submit ahead of the deadline of 27 th March. |
| 12.2 | To consider response to Rugby local plan: It was unanimously agreed to submit the agreed response and that the Clerk would submit this by Friday 13 th March. |
| 13 | EON |
| 13.1 | To receive update and agree actions regarding Eon street light maintenance such as agreement as to whether to have temporary lanterns installed when street lights fail: It was RESOLVED to ask EON to install temporary lanterns when street lights fail whilst permanent LED replacements are awaited. It was noted that the Parish Council would be invoiced for the temporary lanterns but this would be deducted from the cost of the LED lights once fitted. It was also agreed to report the street light at Holme Way, Barby which is giving off a purple glow. |
| 14 | CORRESPONDENCE |
| 14.1 | To consider correspondence from HMP Onley regarding early morning traffic noise and traffic in general down Prison Drive: Cllr Gorman reported that correspondence had been received from residents regarding the noise of early morning traffic to HMP Onley and the prison had been contacted regarding this, She advised that they had responded to say that no traffic should be visiting before 7am when they open. |
| 14.2 | To note correspondence from West Northants Council and consider response to survey reviewing the way the cost of elections is recharged to town and parish councils: It was RESOLVED that the Parish Council should respond supporting option C. |
| 14.3 | To note correspondence from West Northants Council regarding register of interests forms and all councillors to check their interests are up to date: The Clerk reported that correspondence from WNC had been forwarded to the councillors who needed to update their interests forms and these should be returned direct to WNC at the email address provided in the correspondence copying the Clerk in. |
| 15 | APPOINTMENT OF BARBY TOWNLANDS EDUCATIONAL CHARITY TRUSTEE |
| 15.1 | To agree appointment of Trustee to Barby Townlands Educational Charity: It was RESOLVED to appoint Cllr Sarah Withington as a Trustee of Barby Townlands Educational Charity. |
| 16 | DEFIBRILATORS |
| 16.1 | To receive update and agree any actions regarding defibrillators for Barby and Onley: Cllr Gorman reported that two defibrillators had been donated by the OurJay Charity and an electrician had agreed to install them free of charge. It was agreed that one would be installed at Onley Village Hall and the other would be installed in Barby once a location had been confirmed. |
| 17 | PARISH COUNCIL WEBSITE AND EMAILS |
| 17.1 | To receive update and agree any actions regarding email accounts: It was confirmed that the draft website was ready to go live and that the email accounts should be transferred to accounts provided by the website provider. |

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| 17.2 | To consider prizes for photography competition for photographs to go on website: It was RESOLVED to have a total prize fund of £45 for prizes in 3 different categories in the photography competition for photographs for the website. |
| 18 | SPEEDWATCH |
| 18.1 | To receive update on new equipment: Cllr Gove displayed the new speed gun and it was agreed that he would write an item for the newsletter seeking volunteers. |
| 19 | PARISH COUNCIL PAPERWORK |
| 19.1 | To agree any actions regarding paperwork received from former Clerk: It was noted that paperwork had been provided by the former Clerk and it was agreed that any important documents would be stored with the Parish Council files. |
| 20 | SPEED INDICATOR DEVICES |
| 20.1 | To receive update and agree any actions regarding Speed Indicator Devices: The Clerk reported that the s50 licence had been received from WNC and had been provided to the road safety grant provider together with updated costs on the speed indicator devices. It was also reported that WNC Ward Councillor Humphries had agreed to provide a reference which was the only thing now outstanding. |
| 21 | PLAY AREAS |
| 21.1 | To note correspondence from resident regarding Barby play area: Correspondence regarding the small slide and roundabout at Barby Play Area were noted and it was reported that an inspection by councillors had confirmed that the roundabout had been vandalised. It was agreed that a note would be placed on the equipment to advise people not to use it due to safety concerns. |
| 21.2 | To consider play area inspection reports and to agree any actions: It was reported that the annual play inspection had not been carried out in February as advised by the inspection company and was now due to be carried out by Friday 20 th March. |
| 22 | STRATEGIC PLAN |
| 22.1 | To receive update and agree any actions regarding a Parish Council strategic plan: Cllr Wagg provided an update and reported that meetings had taken place with the gardening club and Evergreens. He reported that the next meeting would be with the history group. He advised that he would like to meet with groups in Onley and younger groups. |
| 23 | PARISH COUNCIL ENGAGEMENT |
| 23.1 | To receive report on recent engagements and consider Parish Council interaction at forthcoming events: Cllr Gorman reported that concerns regarding the roads and potholes were raised at the last breakfast club event. It was noted that the next breakfast club event would be on 15 th March. |
| 24 | ITEMS FOR NEXT AGENDA |
| 24.1 | It was agreed to include the following item on the next agenda: i. Barby Village Noticeboard Repairs |

Meeting closed at 9.20pm.

Next meeting of Barby & Onley Parish Council will be held in Barby Village Hall on WEDNESDAY 15TH APRIL 2026 at 7.30pm.

Signed Date:

NB Minutes cannot be construed as the official record until approved and signed at the next meeting.