

# BARBY & ONLEY PARISH COUNCIL

## MINUTES OF

### Meeting of the Parish Council

**Held on.....MONDAY 8TH APRIL 2024 at 7.30pm**

Held in Barby Village Hall, Kilsby Road, Barby CV23 8TT  
 Clerk's Address: 77 High Street, Naseby, Northamptonshire NN6 6DD  
 Telephone: 07864579068  
 E-Mail: [clerk@barbyandonleyparishcouncil.co.uk](mailto:clerk@barbyandonleyparishcouncil.co.uk)

**PRESENT:** Councillors, P Reynolds (Chairman), S Gee (Vice-Chairman), A Cooper, S Withington, P Wagg, B O'Reilly, F Gorman, D Cotton, N Gove, J Pollard and G James.

**IN ATTENDANCE:** Katrina Jones (Clerk) and three members of the public.

Page 2023/24/46	
<b>1</b>	<b>APOLOGIES: To receive and approve apologies for absence.</b>
1.1	Apologies had been given by West Northants Council Ward Councillor Rosie Humphreys.
<b>2</b>	<b>PUBLIC PARTICIPATION AND REPORTS</b>
2.1	A member of the public spoke regarding flooding around their property. They stated that they believe the WNC highways' drain was blocked as they had put rods down to investigate. They also stated that foul sewage in the ditches was a problem.
2.2	Cllr Rosie Humphreys had provided a written report which was noted.
<b>3</b>	<b>DECLARATIONS of INTERESTS</b>
3.1	To note any Declarations of any Disclosable Pecuniary or Other Interests: Cllr Reynolds declared an interest in two of the payments (Zarr Ltd and Fosse Data Systems).
<b>4</b>	<b>MINUTES to approve and sign the Minutes of 11th March 24</b>
4.1	It was <b>RESOLVED</b> to approve the Minutes of 11th March 2024 as a true and accurate record which were duly signed by the Chairman.
<b>5</b>	<b>MATTERS ARISING from Minutes (For information only)</b>
5.1	To <b>note</b> any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made): None.
<b>6</b>	<b>PLANNING:</b>
6.1	<b><u>New Applications/ Applications to be discussed</u></b>
6.1.1	<p><a href="#">2024/1296/FULL</a>: Proposal: Proposed detached annexe. Location: 3 Star Corner Barby CV23 8UD: It was <b>RESOLVED</b> to object to this application for the following reasons:</p> <p>1) It is unclear what type of application has been submitted - a full planning application or a householder application. The letter to neighbours states that it is a householder application. 2) The proposed development is not an annexe. 3) It is contrary to policy GP1 of the Barby &amp; Onley Neighbourhood Development Plan which states that 'All new development will be expected to enhance the positive attributes of the villages and local design features. Development will not be permitted where it has a detrimental impact on the character of the area in which it is located.' This policy also states that there should be adequate onsite parking which this proposed development does not have. Three parking spaces are needed for this size of development. 4) It is contrary to policy D1 of the Barby and Onley Neighbourhood Development Plan due to the density of the proposed development and the effect on the street scene. The proposed development is too close to the neighbouring property. 5) The quota for self builds in the parish has been exceeded. 6) This should be dealt with a new separate full planning application not an annexe.</p>

<b>6.2</b>	<b><u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry or Planning Inspectorate</u></b>
6.2.1	<a href="#">2024/0993/FULL</a> : Proposal: Demolition of existing dwellinghouse and ancillary buildings. Construction of 2 x 4-bed dwellinghouses, 1 x 4-bed bungalow, 1 x 3-bed bungalow and vehicular access improvements. Location: Toft Hill 19 Rugby Road Barby CV23 8UB.
6.2.2	TOWN AND COUNTRY PLANNING ACT 1990 APPEAL UNDER SECTION 78 LOCATION: BUILDING TO NORTH WEST OF LONGDOWN LANE BARBY NORTHAMPTONSHIRE PROPOSAL: CONVERSION OF AGRICULTURAL BUILDING TO DWELLING AND CHANGE OF USE OF CURTILAGE TO RESIDENTIAL. WNC REFERENCE: WND/2022/1063 PLANNING INSPECTORATE REFERENCE: APP/W2845/W/23/3325605 APPEAL START DATE: 7 NOVEMBER 2023 <a href="https://acp.planninginspectorate.gov.uk/">https://acp.planninginspectorate.gov.uk/</a>
6.2.3	<a href="#">2023/5783/MAF</a> : Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing vehicular access and provision of temporary vehicular access during construction period off Barby Lane: Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX.
6.2.4	<a href="#">WND/2021/0767</a> Barby Sporting Club, Barby Lane, Barby: Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns.
6.2.5	<a href="#">WND/2021/0777</a> Land Off Barby Road, Kilsby: Outline application for construction of up to 44 dwellings with associated landscaping, open space, drainage infrastructure and associated works.
6.2.6	<a href="#">2024/0221/LBC</a> : The full refurbishment of Barby Wood Farmhouse and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings: Barby Wood Farm, Onley Lane, Barby, CV23 8UT
	The above applications were noted.
<b>6.3</b>	<b><u>Planning Decisions made by West Northamptonshire Council -Daventry</u></b>
6.3.1	<a href="#">WND/2023/0180</a> : Proposal Construction of 4No. new 2-Bed two-storey dwellings to be used as short term accommodation for guests using the Onley Equestrian Centre Location Onley Grounds Equestrian Complex Limited Onley Grounds Farm London Road Barby CV23 8AJ. APPROVED.
	The above decision was noted.
<b>7</b>	<b>ACCOUNTS</b>
7.1	<p>i. Monies received from 01.03.24 to 31.03.24:</p> <p>a) £912.42 (WNC litter grant); and</p> <p>b) £629.65 (interest from Cambridge &amp; Counties account): Noted</p> <p>ii. Transfers:</p> <p>a) 26.03.24: £17,947.14 from Santander account to Unity account;</p> <p>b) 26.03.24: £64,237.92 from Unity account to Cambridge &amp; Counties account;</p> <p>c) 26.03.24: £50,003.70 from Cambridge &amp; Counties account to new fixed 5-year Cambridge &amp; Counties account;</p> <p>d) 26.03.24: 35000.00 from Cambridge &amp; Counties account to new fixed 1- year Cambridge &amp; Counties account.</p> <p>It was <b>RESOLVED</b> to approve the above transfers.</p> <p>iii. To agree virement of £16,770 from Onley Open Space Fund to general reserves for years 21/22, 22/23 and 23/24 spending as detailed in Onley bank reconciliation: It was <b>RESOLVED</b> to agree the virement of £16,770 from Onley Open Space Fund to general reserves.</p>

7.2	i. To note Financial position as at 31.03.24: £170,804.77: Noted ii. To approve Bank Reconciliation to 31 March 2024 (B): It was <b>RESOLVED</b> to approve the bank reconciliation up to 31 <sup>st</sup> March 2024.				
7.3	To note budget monitoring reports and Onley accounts report: Noted				
7.4	To approve the payments as listed: It was <b>RESOLVED</b> to approve all of the below payments except the payment to Norse which will be queried.				
To Whom Paid	Details of Payment	NET COST	VAT	TOTAL	
DCK Payroll Solutions	Payroll services - April	15.00	3.00	18.00	
DCK Payroll Solutions	Payroll services – end of year	10.00	2.00	12.00	
Katrina Jones	Clerks Salary (March – April)	1150.02	0.00	1150.02	
HMRC	Tax and National Insurance	435.61	0.00	435.61	
NEST Pension	Pension contribution (employee and employer)	152.96	0.00	152.96	
R Buttle	Litter Picking	60.00	0.00	60.00	
Fosse Data Systems	Newsletter printing	150.00	0.00	150.00	
Yu Energy	Electricity for street lights	126.24	6.31	132.55	
Yu Energy	Electricity for street lights	10.59	0.53	11.12	
Yu Energy	Electricity for street lights	58.45	2.92	61.37	
Yu Energy	Electricity for street lights	13.25	0.66	13.91	
M McCormick	Newsletter Delivery	34.00	0.00	34.00	
T Jones	Newsletter Delivery	10.00	0.00	10.00	
Zarr Ltd	Email Security Licence for bopc.org.uk- per mailbox covering 1 month period up to 14 May 2024	17.60	3.52	21.22	
C Dover	Newsletter expenses	250.00	0.00	250.00	
Community Heartbeat Trust	Replacement pads for Barby defibrillator	108.95	21.79	130.74	
Townlands Charity	Annual Rents	1481.00	0.00	1481.00	
Barby PCC	Derry Rent	5.00	0.00	5.00	
Barby Cricket Club	Annual Grant for Mowing	2600.00	0.00	2600.00	
Norse	Barby Village Mowing - 1 cut, March	282.69	56.54	339.23	
Lamley Bros	Onley Mowing – March, 2 cuts	640.00	128.00	768.00	
S Hartwell	Barby Play Area Mowing – 1 cut, March	50.00	10.00	60.00	
HP	Printer for Onley	133.32	26.66	159.98	
Unity Bank	Service charge	18.00	0.00	18.00	
Eon	Street maintenance for year end March 2024	584.00	116.80	700.80	
<b>8</b>	<b>NEWSLETTER</b>				
8.1	To agree new newsletter deliverer for Onley: It as <b>RESOLVED</b> to agree to the proposed replacement, T Jones, taking over the newsletter delivery for Onley.				
<b>9</b>	<b>MOWING &amp; WNC MOWING GRANT AGREEMENT</b>				
9.1	To agree West Northants mowing grant agreement and to agree any other matters relating to mowing if required: This was deferred as no agreement had been received from WNC.				
<b>10</b>	<b>ONLEY</b>				
10.1	To agree date for defibrillator training: It was <b>RESOLVED</b> to try and arrange the training for the morning of 18 <sup>th</sup> or 25 <sup>th</sup> May.				

	<b>Page 2023/24/49</b>
<b>11</b>	<b>CORRESPONDENCE</b>
11.1	To consider correspondence regarding dog fouling: It was <b>RESOLVED</b> to include an item on dog fouling in the parish newsletter.
<b>12</b>	<b>REVISION OF NEIGHBOURHOOD DEVELOPMENT PLAN</b>
12.1	To receive update and agree any actions: Cllr Gorman provided an update and reported that the draft Screening Environmental Assessment was due shortly. She reported on the number of responses to the survey so far and advised that they would like a greater response. It was agreed to promote the survey on the Facebook page again.
<b>13</b>	<b>FLOODING</b>
13.1	To receive update and agree any actions: Cllr James reported that he would look into the area of flooding reported during public participation and will also approach the Townlands Charity about Church Walk.
<b>14</b>	<b>LITTER PICKING</b>
14.1	To receive monthly update: The report from the litter picker was noted. It was <b>RESOLVED</b> to organise another litter pick on 20 <sup>th</sup> April, meeting at the village hall at 10am.
<b>15</b>	<b>RESERVES POLICY</b>
15.1	To agree reserves policy: It was <b>RESOLVED</b> to agree the reserves policy with an amendment to the wording to state that the Parish Council will aim to hold between 3 to 12 months of funds in reserves.
<b>16</b>	<b>ASSET REGISTER</b>
16.1	To agree updated asset register: It was <b>RESOLVED</b> to agree the asset register with the village hall CCTV removed.
<b>17</b>	<b>PARISH COUNCIL ACCOUNTS</b>
17.1	To receive update on Santander, Cambridge & Counties and National Savings accounts and agree actions: It was noted that the two new Cambridge & Counties accounts had been opened and the final Santander account was in the process of being closed with all money from Santander accounts now transferred into other parish council accounts as detailed at item 7.1.
17.2	To consider opening an instant access Unity Bank savings account and agree any actions: It was <b>RESOLVED</b> to open an instant access Unity Bank savings account and to transfer all of the funds, less £4,000, from the current account into the savings account when open. It was <b>RESOLVED</b> that money would be transferred from the Unity savings account to the Unity current account each month to cover the monthly outgoings.
<b>18</b>	<b>ITEMS FOR NEXT AGENDA</b>
	No items were raised for inclusion on the next agenda.
<b>19</b>	<b>TO CLOSE MEETING TO PRESS AND PUBLIC TO DISCUSS CONFIDENTIAL MATTERS</b>
19.1	To agree Clerk's annual leave: It was <b>RESOLVED</b> to agree the Clerk's annual leave dates as notified to the staffing working group.
19.2	Confidential matters were discussed relating to the Santander accounts. It was <b>RESOLVED</b> that the Parish Council would continue its complaint with Santander and then complain to the financial ombudsman if necessary.

Meeting closed at 9.19pm.

Next meeting of Barby & Onley Parish Council, which will be the Annual Parish Council Meeting, will be held in Onley Village Hall on MONDAY 13<sup>TH</sup> MAY 2024 at 7.30pm.

The Annual Parish Meeting will be held in Barby Village Hall on MONDAY 15<sup>TH</sup> APRIL 2024 at 7.30pm.

Signed ..... Date: .....

NB Minutes cannot be construed as the official record until approved and signed at the next meeting.