

BARBY & ONLEY PARISH COUNCIL

MINUTES OF

Meeting of the Parish Council

Held on.....MONDAY 19TH AUGUST 2024 at 7.30pm

Held in Barby Village Hall, Kilsby Road, Barby CV23 8TT
 Clerk's Address: 77 High Street, Naseby, Northamptonshire NN6 6DD
 Telephone: 07864579068
 E-Mail: clerk@barbyandonleyparishcouncil.co.uk

PRESENT: Councillors, F Gorman (Chair), S Gee (Vice-Chair), A Cooper, N Gove, J Pollard, D Cotton and P Wagg.

IN ATTENDANCE: Katrina Jones (Clerk) and three members of the public.

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| 1 | ELECTION OF CHAIR |
| 1.1 | It was RESOLVED to elect Cllr Faith Gorman as Chair of Barby and Onley Parish Council. |
| 2 | ELECTION OF VICE CHAIR |
| 2.1 | It was RESOLVED to elect Cllr Steven Gee as Vice-Chair of Barby and Onley Parish Council. |
| 3 | APOLOGIES: To receive and approve apologies for absence. |
| 3.1 | Apologies were received and approved from Cllrs B O'Reilly, G James and S Withington. West Northants Council Ward Councillor Rosie Humphreys also gave apologies. |
| 4 | PUBLIC PARTICIPATION AND REPORTS |
| 4.1 | To hear any issues which members of the public wish to bring to the Council's attention: i. The applicants spoke regarding item 9.1.1 and advised that the request for removal of rights was not as stated by West Northamptonshire Council. They clarified the plans provided and explained what they were requesting. ii. A member of the public spoke about flooding caused to their property due to issues with pipes which they advised that West Northamptonshire Council are responsible for and reported that WNC will be carrying out repair work. |
| 4.2 | To receive reports either written or verbal from West Northamptonshire Councillors: Cllr Rosie Humphreys had provided a written report which had been circulated. |
| 5 | DECLARATIONS of INTERESTS |
| Councillors should disclose any interests in business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. | |
| 5.1 | To note any Declarations of any Disclosable Pecuniary or Other Interests: None. |
| 6 | MINUTES to approve and sign the Minutes of 8 th July 24- (A) |
| 6.1 | It was RESOLVED to approve the Minutes of 8 th July 2024 as a true and accurate record which were duly signed by the Chair. |
| 7 | MATTERS ARISING from Minutes (For information only) |

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| 7.1 | <p>To note any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made):</p> <ul style="list-style-type: none"> i. Cllr Gove provided an update on the amount of CIL monies remaining. It was agreed to include an item on the next agenda regarding traffic calming measures. ii. The Clerk advised that West Northamptonshire Council could not follow up on overgrown hedges without it being reported on Fix My Street first. It was noted that there had been further complaints regarding overgrown hedges and it was agreed that residents would be asked to report these on Fix My Street. Cllr Gee agreed to report the hedge by the canal bridge on Fix My Street. |
| 8 | CO-OPTION |
| 8.1 | To resolve to fill Parish Council vacancy by co-option: No applications for the vacancy had been received. It was agreed to advertise the vacancy for a parish councillor in the newsletter. |
| 9 | PLANNING: |
| 9.1 | <u>New Applications/ Applications to be discussed</u> |
| 9.1.1 | Proposed removal of vehicular rights and vehicular, cycle and equestrian rights from unclassified road leading to Barby Wood Farm, Barby, Northamptonshire: It was RESOLVED that there was no objection to the removal of rights as explained by the applicants. It was noted that the information provided by West Northants Council was different to the information provided by the applicants and it was agreed that the Clerk would raise this with WNC. |
| 9.1.2 | <u>2024/3366/S73:</u> Removal of Condition 4 (private usage) of 2023/5856/FULL (Change of use of land to equestrian purposes including the erection of three stables, tack room, associated hardstanding and all-weather ménage.) to enable the use of the three stables for retirement livery provision. Land off Barby Lane Barby Daventry CV23 6YG: It was RESOLVED that the Parish Council wished to object to this application due to the additional traffic this would create on Barby Lane and in order to protect the character of the countryside. |
| 9.1.3 | <u>2024/3788/FULL:</u> Proposed side and rear extension to dwelling. Northfield House 2 Kilsby Road Barby CV23 8TT: It was noted that there was insufficient information provided with this application and it was agreed that the Clerk would raise this with the case officer. It was agreed to include this application on the next agenda. |
| 9.2 | <u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry or Planning Inspectorate</u> |
| 9.2.1 | <u>2024/3116/FULL:</u> Full refurbishment and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings. Barby Wood Farm House Onley Lane Barby CV23 8UT. |
| 9.2.2 | <u>2024/3179/COND:</u> Discharge of Condition 6 (Rodent Infestation Details) and Condition 17(CEMP:Biodiversity) of Planning Permission WND/2022/0243. (Construction of a solar farm to generate up to 13MW of energy, comprising of ground mounted solar panels, internal access tracks, and other associated infrastructure including DNO sub-station, control house, transformers, fencing, CCTV and landscaping works at Land off Rugby Road, Kilsby, Northamptonshire). Rainsbrook Land off Rugby Road Hillmorton CV21 4PN. |
| 9.2.3 | <u>2024/0993/FULL:</u> Proposal: Demolition of existing dwellinghouse and ancillary buildings. Construction of 2 x 4-bed dwellinghouses, 1 x 4-bed bungalow, 1 x 3-bed bungalow and vehicular access improvements. Location: Toft Hill 19 Rugby Road Barby CV23 8UB – |

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| | <p>i. To receive update and agree any actions: Cllr Gorman provided an update and advised that the applicant had amended the plans to bring the development within the boundary.</p> <p>ii. To consider whether to agree to proposal being determined by planning officer instead of planning committee: It was RESOLVED that the Parish Council maintained its objection to the proposed development and still wished for it to be decided by the planning committee. It was agreed that Cllr Gorman would advise WNC Cllr Rosie Humphreys of the Parish Council's decision.</p> |
| 9.2.4 | 2023/5783/MAF : Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing vehicular access and provision of temporary vehicular access during construction period off Barby Lane: Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX. |
| 9.2.5 | WND/2021/0767 Barby Sporting Club, Barby Lane, Barby: Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns. |
| 9.2.6 | WND/2021/0777 Land Off Barby Road, Kilsby: Outline application for construction of up to 44 dwellings with associated landscaping, open space, drainage infrastructure and associated works. |
| 9.2.7 | 2024/0221/LBC : The full refurbishment of Barby Wood Farmhouse and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings: Barby Wood Farm, Onley Lane, Barby, CV23 8UT |
| | The above applications awaiting decision were noted. |
| 9.3 | <u>Planning Decisions made by West Northamptonshire Council -Daventry or Planning Inspectorate</u> |
| 9.3.1 | 2024/2844/FULL : Single storey rear extension. Boadicea Cottage 10 Star Corner Barby CV23 8UD. APPROVED. |
| 9.3.2 | 2024/2340/LDP : Erection of workshop: Hm Young Offenders Institution Onley, Onley Park, Barby CV23 8AP: Lawful Development Certificate (Proposed). APPROVED. |
| | The above decisions were noted. |
| 10 | ACCOUNTS |
| 10.1 | <p>i. Monies received from 01.07.24 to 31.07.24</p> <p>a) £4,600 (Neighbourhood Plan Grant - Groundworks)</p> <p>b) £36.48 (Refund of Current Account Overcharged Fees – Unity Trust)</p> <p>Total: £4,636.48: Noted.</p> <p>ii. Transfers:</p> <p>a) £6,337.11 from Unity Current Account to Unity Instant Savings Account (09.07.24): Noted.</p> |
| 10.2 | <p>i. To note Financial position as at 31.07.24: £204,578.96: Noted.</p> <p>ii. To approve Bank Reconciliation to 31 July 2024 (B): It was RESOLVED to approve the Bank Reconciliation up to 31st July 2024 which had been checked by Cllr Gove, the Internal Control Councillor.</p> <p>iii. To note Onley Open Space fund balance as at 31.07.24: £79,581.57: Noted.</p> <p>iv. To note Onley Open Space Bank Reconciliation (C): Noted.</p> |
| 10.3 | To note budget monitoring reports (D): Noted. |

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| 10.4 | To approve the payments as listed: It was RESOLVED to approve all of the below payments. | | | | |
| To Whom Paid | Details of Payment | NET COST | VAT | TOTAL | |
| DCK Payroll Solutions | Payroll services - August | 15.00 | 3.00 | 18.00 | |
| Katrina Jones | Clerks Salary (July - August) | 1150.02 | 0.00 | 1150.02 | |
| HMRC | Tax and National Insurance | 435.61 | 0.00 | 435.61 | |
| NEST Pension | Pension contribution (employee and employer) | 152.96 | 0.00 | 152.96 | |
| Yu Energy | Electricity for street lights | 95.78 | 4.79 | 100.57 | |
| Yu Energy | Electricity for street lights | 13.07 | 0.65 | 13.72 | |
| Yu Energy | Electricity for street lights | 45.62 | 2.28 | 47.90 | |
| Yu Energy | Electricity for street lights | 10.52 | 0.53 | 11.05 | |
| Zarr Ltd | Email Security Licence for bopc.org.uk- per mailbox covering 1 month period up to 14 September 2024 | 17.60 | 3.52 | 21.12 | |
| Zarr Ltd | Email Security Licence for bopc.org.uk- per mailbox covering 1 month period up to 14 October 2024 | 17.60 | 3.52 | 21.12 | |
| Norse | Barby Village Mowing – 2 cuts, July | 565.38 | 113.08 | 678.46 | |
| Lamley Bros | Onley Mowing, 2 cuts (10-7-24 & 24-7-24) –Inv. 11975 | 640.00 | 128.00 | 768.00 | |
| S Hartwell | Barby Play Area Mowing – w/c 14 th July | 50.00 | 10.00 | 60.00 | |
| S Hartwell | Barby Play Area Mowing – w/c 28 th July | 50.00 | 10.00 | 60.00 | |
| J Loveridge | Hedge trimming To note that £250 previously approved has not been paid and £125 is new full amount due to contribution from Townlands. | 125.00 | 0.00 | 125.00 | |
| Northants CALC | Membership Fee; Data Protection Officer Fee; and Internal Audit Service Fee | 907.84 | 68.40 | 976.24 | |
| Information Commissioner's Officer | Data protection fee renewal | 35.00 | 0.00 | 35.00 | |
| Vision ICT Ltd | SSL Certificate renewal August 2024 - September 2025 | 50.00 | 10.00 | 60.00 | |
| Public Works Loan | Loan repayment | 1,334.55 | 0.00 | 1,334.55 | |
| Your Locale | Neighbourhood Plan Consultant fee | 2,750.00 | 550.00 | 3,300 | |
| 11 | REVISION OF NEIGHBOURHOOD DEVELOPMENT PLAN | | | | |
| 11.1 | To receive update and agree any actions: Cllr Gorman reported that a large number of comments had been received as part of the consultation process and explained the next steps. She advised that the appointed examiner will decide whether it will go to referendum. | | | | |

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| 12 | ONLEY |
| 12.1 | To consider request for raffle prize for Onley village hall fundraiser: It was RESOLVED to give a prize of £100 for the Onley village hall fundraiser. |
| 12.2 | To consider actions regarding Onley community orchard not being mown/strimmed and being used by residents to deposit grass cuttings: It was RESOLVED that the Clerk would write to the organisers of the group that had offered to maintain the orchard and that Cllr Cotton would include an item in the newsletter asking residents not to leave cuttings on the open space land. |
| 12.3 | To consider actions regarding broken bin outside Onley village hall: It was RESOLVED that the Clerk would obtain quotes for a replacement bin. |
| 12.4 | To agree process for purchase of printer for Onley Park Residents Association: It was RESOLVED that the Clerk would purchase the printer for OPRA. |
| 12.5 | To receive update on any additional issues regarding Onley to be noted: None. |
| 13 | LITTER PICKING |
| 13.1 | To agree any actions regarding litter picking: The Clerk reported that the litter picker had advised that they no longer wished to continue in the role. It was agreed to advertise the role on Facebook and in the newsletter. |
| 14 | CORRESPONDENCE |
| 14.1 | To note correspondence regarding Rugby half marathon taking place on Sunday 20th October 2024, 9.30am – 12.30pm: It was agreed to include an item on the Rugby Half marathon in the newsletter to make residents aware of the event and road closures. |
| 14.2 | To consider request from Barby Primary School to fund signage to discourage parking in school entrance: It was RESOLVED that the Parish Council would not be able to contribute towards signage. |
| 14.3 | To consider invite to Northants CALC AGM on 5th October, 10am to 1pm: Noted. |
| 14.4 | To note West Northants Council consultations on Climate Change Strategy and Local Transport Plan and consider any response to these or any other current WNC consultation. (Current consultations can be found at: https://westnorthants.citizenspace.com/): Noted. It was agreed that the Clerk would attend the West Northants Area Climate Summit on 9 th October. |
| 14.5 | To consider correspondence from resident regarding overgrown hedge on Cart Hill: It was RESOLVED that the Clerk would contact West Northants Council regarding this hedge. |
| 14.6 | To note agreement from Townlands Charity to contribute towards allotment hedge work carried out: It was noted that Townlands had agreed to pay half of the invoice and that their contribution had been paid directly to the contractor. |
| 14.7 | To note correspondence regarding West Northants Council planning surgery and agree any items to raise: It was agreed that the Clerk would raise the following issues: missing or incorrect information in planning applications; lack of response to issues raised in planning responses; website functionality; applications taking a long time to be considered by the planning committee such as the Barby Sporting Club application. |
| 14.8 | To consider correspondence from resident regarding village sign on right hand side of road on approach into Barby from Daventry: It was agreed that Cllr Gorman would report this on the Fix My Street website and that the Clerk would respond to the resident. |
| 14.9 | To note correspondence advising that part of Onley Lane will be closed on 7th October to allow Anglian Water to exchange a meter: It was agreed that the Clerk would include an item on this in the newsletter to make residents aware of the road closure. |

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| 15 FLOODING | |
| 15.1 | To receive update and agree any actions: Cllr Wagg provided an update and advised that they were looking into cleaning the ditch by the tennis court. Cllr James had sent a report in his absence which was noted. It was noted that the Parish Council was speaking to owners of properties on Church Walk regarding drainage issues. |
| 16 UPDATE OF SIGNATORIES ON PARISH COUNCIL BANK ACCOUNTS | |
| 16.1 | To agree to remove Paul Reynolds as a signatory on all Unity Trust Bank accounts and Cambridge and Counties accounts: It was RESOLVED to remove former councillor Paul Reynolds as a signatory from all Unity Trust Bank accounts and Cambridge and Counties Accounts. |
| 16.2 | To agree to add new signatories to all Unity Trust Bank accounts and Cambridge and Counties accounts: It was RESOLVED to add Cllr Steven Gee to the Cambridge & Counties accounts and Cllr Faith Gorman to the Unity accounts as signatories. |
| 17 BARBY CRICKET CLUB | |
| 17.1 | To receive update on the management agreement negotiations and to discuss event being held on 23rd August: Cllr Gorman provided an update and advised that talks were still ongoing, particularly in regard to the maintenance of trees. Councillors were asked to try and attend an event at the Cricket Club on Friday 23 rd August. |
| 18 ITEMS FOR NEXT AGENDA | |
| | It was agreed to include the following item on the next agenda: <ul style="list-style-type: none"> i. Traffic calming ii. Email provider and gov.uk addresses |

Meeting closed at 9.13pm.

Next meeting of Barby & Onley Parish Council will be held in Barby Village Hall on MONDAY 9TH SEPTEMBER 2024 at 7.30pm.

Signed Date:

NB Minutes cannot be construed as the official record until approved and signed at the next meeting.