

# BARBY & ONLEY PARISH COUNCIL

## MINUTES OF

### Meeting of the Parish Council

**Held on.....MONDAY 14TH APRIL 2025 at 7.30pm**

Held in Barby Village Hall, Kilsby Road, Barby CV23 8TT  
 Clerk's Address: 77 High Street, Naseby, Northamptonshire NN6 6DD  
 Telephone: 07864579068  
 E-Mail: [clerk@barbyandonleyparishcouncil.co.uk](mailto:clerk@barbyandonleyparishcouncil.co.uk)

**PRESENT:** Councillors, F Gorman (Chair), S Withington (Vice-Chair), D Cotton, T Hallam, N Gove, B O'Reilly, and P Wagg.

**IN ATTENDANCE:** Katrina Jones (Clerk) and three members of the public.

Page 2024/25/59	
<b>1</b>	<b>APOLOGIES: To receive and approve apologies for absence.</b>
1.1	It was <b>RESOLVED</b> to approve apologies from Cllrs A Cooper, G James and J Pollard. West Northants Council Ward Councillor Rosie Humphreys had given apologies.
<b>2</b>	<b>PUBLIC PARTICIPATION AND REPORTS</b>
2.1	<b>To hear any issues which members of the public wish to bring to the Council's attention:</b> i. A member of the public spoke on behalf of Onley Village Hall to provide a report on the hall and its finances in respect of item 12.
2.2	<b>To receive reports either written or verbal from West Northamptonshire Councillors:</b> Cllr Rosie Humphreys had provided a written report which had been circulated and uploaded to the website.
<b>3</b>	<b>DECLARATIONS of INTERESTS</b>
3.1	<b>To note any Declarations of any Disclosable Pecuniary or Other Interests:</b> None.
<b>4</b>	<b>MINUTES</b>
4.1	It was <b>RESOLVED</b> to approve the Minutes of 10 <sup>th</sup> March 2025 as a true and accurate record which were duly signed by the Chair.
<b>5</b>	<b>MATTERS ARISING from Minutes (For information only)</b>
5.1	To <b>note</b> any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made): i. Cllr Gorman reported that the advisory signs for Cart Hill had been finalised by West Northants Council. ii. It was confirmed that the Union Jack flag had been delivered as well as the bench and the bin for The Ware. iii. The Clerk reported that WNC had advised that they will not accept the applications for The Arnold Arms and Barby Stores to be registered as Assets of Community Value until their current registration expires on 3 <sup>rd</sup> September 2025.
<b>6</b>	<b>PLANNING:</b>
<b>6.1</b>	<b><u>New Applications/ Applications to be discussed</u></b>
6.1.1	Grand Union Canal Transfer – Planning Inspectorate Consultation re Scoping Opinion: <a href="https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/WA0210001">https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/WA0210001</a> It was <b>RESOLVED</b> that there were no comments.

6.1.2	<a href="#">2025/1159/S73</a> : Variation of condition 2 to change the site access to the south entrance of permission WND/2022/0397 (Change of use of agricultural building to offices (Class E) including removing existing asbestos and metal cladding, replacement roof with black metal roof and cladding with black timber cladding, installation of windows and doors (revised scheme)). Ashtree Farm Kilsby Road Barby CV23 8TU. It was <b>RESOLVED</b> to object to this planning application on the grounds of it being contrary to the Barby and Onley Neighbourhood Development Plan due to: the entrance being moved closer to the junction making it hazardous to road users; the site not being a complete scheme but part of a larger development; the impact on an important view; and the detrimental impact on nearby residential properties such as an increase in noise.
<b>6.2</b>	<b><u>Planning Applications to be noted on which the Parish Council is not a consultee</u></b>
6.2.1	<a href="#">2025/1173/COND</a> : Discharge of Condition 17 (Surface Water Drainage) of Planning Permission DA/2020/0800. (Construction of new 3 storey house block; construction of a new education building, a new multi faith building, and a new barrier building, construction of a MUGA pitch; minor alterations and extensions to existing buildings; construction of new perimeter wall enclosure and internal security fencing; additional external lighting; extension to existing car parking). Hm Prison Rye Hill Onley Park Barby CV23 8SZ. Noted.
6.2.2	<a href="#">2025/1071/PA</a> : Prior approval (under Schedule 2, Part 3, Class Q of the GPDO) for the change of use of existing agricultural buildings to a single dwelling house. Barby Woodbridge Smallholding Onley Lane Barby CV23 8UT. It was <b>RESOLVED</b> that the Clerk would contact the planning officer regarding CIL money which may be applicable.
	The above applications were noted.
<b>6.3</b>	<b><u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry or Planning Inspectorate</u></b>
6.3.1	<a href="#">2023/5783/MAF</a> : Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing vehicular access and provision of temporary vehicular access during construction period off Barby Lane: Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX.
6.3.2	<a href="#">WND/2021/0767</a> Barby Sporting Club, Barby Lane, Barby: Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns.
6.3.3	<a href="#">2024/5105/FULL</a> : 2No. outdoor covered structures comprising of viewing / catering area and 2no. internal accessible WCs associated with adjacent main outdoor horse arena (retrospective). Onley Grounds Equestrian Complex Limited Onley Grounds Farm London Road Barby CV23 8AJ.
6.3.4	<a href="#">2024/4492/FULL</a> : Change of use of an agricultural yard to a construction training area (Use Class F1). Ashtree Farm Kilsby Road Barby CV23 8TU
6.3.5	<a href="#">2025/0493/COND</a> : Discharge of conditions 6 (Tree Protection), 7 (Archaeological WSI), 8 (Contamination Part A), 14 (Construction Management Plan), and 16 (Bat Mitigation) for planning permission 2024/0993/FULL [Demolition of existing house and outbuildings and construction of 4 no. new dwellings, including improved access]: Toft Hill, 19 Rugby Road, Barby CV23 8UB.
	The above applications were noted. In respect of the Cadman Sporting application at item 6.3.1 it was noted that the local highways authority had submitted a report which can be found on the WNC planning portal with the application documents.
<b>6.4</b>	<b><u>Planning Decisions made by West Northamptonshire Council -Daventry or Planning Inspectorate</u></b>

6.4.1	<u>2024/4767/COND</u> : Land at Manor Lane Barby CV23 8UP Discharge of Condition 9 (Details of External Lighting) of Planning Permission DA/2020/0310. (Outline Planning Permission for the erection of two industrial buildings). <b>APPROVED.</b>
6.4.2	<u>2024/5659/FULL</u> : Conversion of an outbuilding into an annexe containing 2 studios and a utility room. Village Farm, 15 Rugby Road, Barby, CV23 8UA. <b>APPROVED.</b>
6.4.3	<u>2024/5675/LBC</u> : Conversion of an outbuilding into an annexe containing 2 studios and a utility room. Village Farm, 15 Rugby Road, Barby, CV23 8UA. <b>APPROVED.</b>
	The above decisions were noted.
<b>7</b>	<b>ACCOUNTS</b>
7.1	<b>i. Monies received from 28.02.25 to 31.03.25: £703.14 (interest on Unity Savings account):</b> Noted.
7.2	<b>i. To note Financial position as at 28.02.25: £193,728.54:</b> Noted. <b>ii. To approve Bank Reconciliation to 31 March 2025 (B):</b> It was <b>RESOLVED</b> to approve the bank reconciliation up to 31 <sup>st</sup> March 2025. <b>iii. To note Onley Open Space fund balance as at 31.03.25: £76,676.57:</b> Noted. <b>iv. To note Onley Open Space Bank Reconciliation (C):</b> Noted. <b>v. To approve transfer from Unity Savings account to Unity Current account to cover approved monthly payments: £4,500.00 on 10.3.25:</b> It was <b>RESOLVED</b> to approve the transfer of £4,500.00. <b>vi. To note PWLB annual audit statement of amount outstanding (D):</b> Noted.
7.3	<b>To note budget monitoring reports (Ea &amp; Eb):</b> Noted.
7.4	<b>To approve the payments as listed:</b> It was <b>RESOLVED</b> to approve all of the below payments:

To Whom Paid	Details of Payment	NET COST	VAT	TOTAL
DCK Payroll Solutions	Payroll services – April	30.00	6.00	36.00
Katrina Jones	Clerks Salary (March - April)	1,213.86	0.00	1,213.86
HMRC	Tax and National Insurance	535.41	0.00	535.41
NEST Pension	Pension contribution (employee and employer) April	162.34	0.00	162.34
Yu Energy	Electricity for street lights	123.80	6.19	129.99
Yu Energy	Electricity for street lights	57.41	2.87	60.28
Yu Energy	Electricity for street lights	10.55	0.53	11.08
Yu Energy	Electricity for street lights	13.19	0.66	13.85
M McCormick	Newsletter Delivery – March	34.00	0.00	34.00
T Jones	Newsletter Delivery - March	10.00	0.00	10.00
Fosse Data Systems	Newsletter printing	150.00	0.00	150.00
Zarr Ltd	Email Security Licence for bopc.org.uk- per mailbox covering 1 month period up to May 2025	17.60	3.52	21.12
K Corry	Litter picking	60.00	0.00	60.00
Earth Anchors	Metal bin liners for Onley litter bins	136.95	27.39	164.34
Glasdon	Bench for The Ware	585.00	117.00	702.00
Roadware	Litter bin for The Ware	190.95	38.19	229.14
Flagmakers	Union Jack flag	98.99	19.80	118.79
Norse	Grass cutting – Babry Village – March x 2 cuts	296.82	59.36	356.18
Lamley Brothers	Grass cutting – Onley – March x 2 cuts. Invoice 12090.	640.00	128.00	768.00

S Hartwell	Grass cutting – Barby play area – March x 2 cuts	100.00	20.00	120.00
Northants CALC	Membership fees; Internal Audit Fee; and Data Protection Officer Fee	1,045.98	90.60	1,136.58
Unity Trust Bank	Service charge	8.70	0.00	8.70
Barby Village Hall	Grant for chairs	1,500.00	0.00	1,500.00
C Dover	Newsletter editor payment	250.00	0.00	250.00
Onley Village Hall	Grant for fire alarm system repairs	1,415.00	0.00	1,415.00
<b>8</b>	<b>REVISION OF NEIGHBOURHOOD DEVELOPMENT PLAN</b>			
8.1	<b>To receive update and agree any actions:</b> It was noted that on 1 <sup>st</sup> May 2025 parishioners would have the opportunity to vote whether to adopt the NDP Review.			
<b>9</b>	<b>ONLEY</b>			
9.1	<b>To receive update from working group regarding Onley Playground refurbishment:</b> Cllr Withington and Cllr Cotton reported on the consultation meeting held.			
9.2	<b>To consider writing to prison regarding street lights which are not working:</b> It was <b>RESOLVED</b> that the Clerk would write to HMP Onley.			
9.3	<b>To receive update from Onley Village Hall Committee:</b> A report was provided during public participation.			
9.4	<b>To receive report and agree any actions regarding rats:</b> It was noted that, as a result of rats being sighted in Onley, two metal bin liners had been replaced to limit their access to litter and WNC had carried out a visit but had not found any rats. It was agreed that if any further sightings of rats were reported to the Clerk then WNC would be contacted again.			
9.5	<b>To receive update on any additional issues regarding Onley to be noted:</b> It was reported that Galiford Try Limited were carrying out a four week consultation regarding the replacement of the water main in Onley. It was agreed that the Clerk would contact them to remind them to include the Clerk in correspondence.			
<b>10</b>	<b>LITTER PICKING</b>			
10.1	<b>To receive litter picking report:</b> It was noted that a litter pick report had been received.			
10.2	<b>To receive report on litter pick organised by Parish Council:</b> Cllr O'Reilly reported that the litter pick had been successful with a mix of members of the public and councillors taking part.			
<b>11</b>	<b>FLOODING</b>			
11.1	<b>To receive update and agree any actions:</b> It was noted that a report would be provided at the next meeting.			
<b>12</b>	<b>GRANTS</b>			
12.1	<b>To consider Onley Village Hall grant request:</b> It was <b>RESOLVED</b> to award a grant of £1,415.00 to Onley Village Hall to meet the cost of the repair to the wiring of the fire alarm system. It was agreed that the Clerk would find out if the Parish Council could include the Village Hall in its insurance cover.			
<b>13</b>	<b>THE WARE</b>			
13.1	<b>To agree cost of bench installation:</b> It was <b>RESOLVED</b> to agree a quote of £110 from J Loveridge to install the new bench and to remove and dispose of the bin. It was agreed that Cllrs O'Reilly and Wagg would take the old bench to be donated to the church.			
<b>14</b>	<b>CORRESPONDENCE</b>			
14.1	<b>To consider correspondence from Barby Townlands Educational Charity regarding change to their constitution:</b> It was noted that BTEC had changed their constitution so that Trustees would no longer be appointed by the Parish Council. It was <b>RESOLVED</b> to raise a concern with the Charity Commission regarding the change to the constitution.			
14.2	<b>To consider complaint from resident regarding road diversion signs for Kilsby road closure not being removed:</b> Cllr Gorman reported that she had contacted WNC and the Clerk had			

	contacted Anglian Water following a complaint from a resident that the signs had not been removed at the conclusion of road works. It was noted that the signs had since been removed.
14.3	<b>To consider correspondence from resident regarding: request to fly Pride flag; access to tennis courts; and bench on Elkington Lane:</b> It was <b>RESOLVED</b> that the Pride Flag would be flown for the first week of June. It was <b>RESOLVED</b> that further research was needed into who was responsible for the tennis court and its access. It was agreed that the Clerk would notify the resident who had written to the Parish Council that this would be looked into. It was agreed that the bench would be considered at the time of the budget setting process.
<b>15</b>	<b>PLAY AREAS</b>
15.1	<b>To receive report from Cllr Withington regarding site meeting with play equipment provider and consider play area surfacing quote for Barby play area:</b> Cllr Withington reported on the site meeting to discuss play area surfaces. It was agreed to research this further.
<b>16</b>	<b>BARBY CRICKET CLUB AND SPORTS FIELD</b>
16.1	<b>To receive report on sports field top gate closure:</b> Cllr Gorman reported on the gate closure.
16.2	<b>To consider issue of dogs in sports field:</b> It was agreed that Cllr Gorman would write an item for the newsletter asking dog walkers to keep dogs on leads and to pick up after their dogs.
<b>17</b>	<b>COUNCILLOR VACANCIES</b>
17.1	<b>To note notice of uncontested election and agree advertising councillor vacancies:</b> It was noted that 9 councillors had been re-elected leaving two vacancies to be filled by co-option at the next Parish Council meeting. Cllr James, who had decided not to stand for re-election, was thanked by the Chair for his time and contribution during his term. It was <b>RESOLVED</b> to advertise the vacancies and to publish the posters Cllr Gorman had drafted on the website, Facebook page, in the shop and on the noticeboards.
17.2	<b>To consider new councillor training:</b> This item will be considered at the next meeting.
<b>18</b>	<b>SPEED INDICATOR DEVICE</b>
18.1	<b>To agree purchase of two replacement batteries for Speed Indicator Device:</b> It was <b>RESOLVED</b> to purchase two new batteries for the Speed Indicator Device at a cost of up to £100.
<b>19</b>	<b>TREES</b>
19.1	<b>To receive report on meeting regarding trees:</b> Cllr Gorman gave a report on the meeting to discuss trees in the Parish.
19.2	<b>To consider previous work undertaken in respect of last tree survey:</b> It was agreed to defer this item.
19.3	<b>To consider Parish Council tree policy:</b> It was <b>RESOLVED</b> that the Clerk would draft a tree policy which would be on the agenda of the next meeting.
19.4	<b>To agree survey for trees required to be surveyed two years after last survey and further consider quotes:</b> It was agreed to defer this item to the next agenda.
19.5	<b>To note dangerous fallen tree on Onley Lane (not owned by Parish Council) which has been attended to:</b> It was noted that a tree had fallen onto power lines on 7 <sup>th</sup> April and that the police, fire brigade and National Grid had attended.
<b>20</b>	<b>WATER PRESSURE</b>
20.1	<b>To agree writing to Anglian Water regarding water pressure in Daventry Road, Barby:</b> It was <b>RESOLVED</b> that the Clerk would write to Anglian Water.
<b>21</b>	<b>FLAG POLICY</b>
21.1	<b>To consider any changes to flag policy:</b> It was <b>RESOLVED</b> not to make any changes to the flag policy.
<b>22</b>	<b>RUGBY LOCAL PLAN</b>
22.1	<b>To agree response and any actions to Rugby Local Plan consultation:</b> It was <b>RESOLVED</b> that the Parish Council would support both the Lodge Farm and the Hilmorton (but predominantly



	Lodge Farm) campaigns in objection to those sites being included in the Rugby Local Plan. It was <b>RESOLVED</b> to write letters of objection in respect of both with the letter regarding Lodge Farm being a strong letter of objection.
<b>23</b>	<b>PARISH COUNCIL BANK ACCOUNTS</b>
23.1	<b>To agree new savings account following end of fixed term Cambridge and Counties savings account:</b> It was <b>RESOLVED</b> that the money from the 1 year fixed term account with Cambridge & Counties that had matured should be re-invested into another 1 year fixed term account with Cambridge & Counties and that an additional £10,000 of the Parish Council's reserves from the Unity Savings Account should be added to that investment.
<b>24</b>	<b>PARISH COUNCIL ENGAGEMENT</b>
24.1	<b>To receive report on recent engagements and consider Parish Council interaction at forthcoming events such as breakfast club and cricket club event:</b> Feedback was given on attendance at the breakfast club and it was agreed that any available councillors should attend the cricket club on Friday evenings when they hold a club for children.
<b>25</b>	<b>ITEMS FOR NEXT AGENDA</b>
25.1	Cllr Withington requested an item be included on whether Onley Village Hall should become a charity. It was agreed that councillors would visit Onley play area at 7.20pm on 12 <sup>th</sup> May ahead of the next Parish Council meeting.

Meeting closed at 9.42pm.

Next meeting of Barby & Onley Parish Council will be held in Onley Village Hall on MONDAY 12<sup>TH</sup> MAY 2025 at 7.30pm.

Signed ..... Date: .....

NB Minutes cannot be construed as the official record until approved and signed at the next meeting.