

# BARBY & ONLEY PARISH COUNCIL

## MINUTES OF

### Meeting of the Parish Council

**Held on.....MONDAY 13<sup>TH</sup> NOVEMBER 2023 at 7.30pm**

Held in Onley Village Hall, Onley Park, Willoughby, Rugby CV23 8AW  
 Clerk's Address: 77 High Street, Naseby, Northamptonshire NN6 6DD  
 Telephone: 07864579068

E-Mail: [clerk@barbyandonleyparishcouncil.co.uk](mailto:clerk@barbyandonleyparishcouncil.co.uk)

**PRESENT:** Councillors, P Reynolds (Chairman), S Gee (Vice-Chairman), A Cooper, D Cotton, J Pollard, P Wagg, S Withington, B O'Reilly, F Gorman, N Gove and G James.

**IN ATTENDANCE:** Katrina Jones (Clerk) and two members of public.

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<b>1</b>	<b>APOLOGIES: To receive and approve apologies for absence.</b>
1.1	None. Apologies from West Northants Council Ward Councillors Rosie Humphreys and Alan Chantler were noted.
<b>2</b>	<b>PUBLIC PARTICIPATION AND REPORTS</b>
2.1	A member of the public asked if wildflowers could be planted in Onley. They also spoke about the hedge at the sports field in Barby having been cut and asked if this could be cut less frequently to promote biodiversity. The editor of the newsletter advised that news regarding Long Buckby had been included in the last edition as there had been space and there had been nothing else from village to include. She advised that village news is prioritised. The deadline for the next edition was confirmed as 22 <sup>nd</sup> November.
2.2	Cllr Rosie Humphreys had provided a written report which was noted.
<b>3</b>	<b>DECLARATIONS of INTERESTS</b>
3.1	To note any Declarations of any Disclosable Pecuniary or Other Interests: None.
<b>4</b>	<b>MINUTES to approve and sign the Minutes of 9<sup>th</sup> October 23</b>
4.1	It was <b>RESOLVED</b> to approve the Minutes of 9 <sup>th</sup> October 2023 as a true and accurate record which were duly signed by the Chairman.
<b>5</b>	<b>MATTERS ARISING from Minutes (For information only)</b>
5.1	To note Clerks Report: Noted. It was agreed that the Clerk would stop providing a report.
5.2	To <b>note</b> any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made): Cllr James provided an update on drainage matters.
<b>6</b>	<b>PLANNING:</b>
6.1	<b><u>New Applications/ Applications to be discussed</u></b>
	There were no new applications.
<b>6.2</b>	<b><u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry</u></b>
6.2.1	<a href="#">2023/5783/MAF</a> : Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing vehicular access and provision of temporary vehicular access during construction period off Barby Lane: Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX.
6.2.2	<a href="#">2023/5856/FULL</a> : Change of use of land to equestrian purposes including the erection of three stables, tack room, associated hardstanding and all weather ménage: Land at Barby Lane Barby West Northamptonshire CV23 8UX

- 6.2.3 [WND/2021/0767](#) Barby Sporting Club, Barby Lane, Barby: Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns.
- 6.2.4 [WND/2021/0777](#) Land Off Barby Road, Kilsby: Outline application for construction of up to 44 dwellings with associated landscaping, open space, drainage infrastructure and associated works.

The above applications were noted.

### **6.3 Planning Decisions made by West Northamptonshire Council -Daventry**

- 6.3.1 [2023/6072/COND](#): Condition 5 of DA/2019/1015 [Barby Evaluation Report] Application for approval of details submitted pursuant to Condition 5 of planning permission DA/2019/1015 [Construction of dwelling]: Land Adj Bridle Lodge Rugby Road Barby Northamptonshire CV23 8UB. **APPROVED**

- 6.3.2 [2023/6073/COND](#): Condition 8 of DA/2019/1015 [Protection Fences and Example Signage] Application for approval of details submitted pursuant to Condition 8 of planning permission DA/2019/1015 [Construction of dwelling]: Land Adj Bridle Lodge Rugby Road Barby Northamptonshire CV23 8UB. **APPROVED.**

The above applications were noted.

## **7 ACCOUNTS**

- 7.1 Monies received to 30.09.23 to 31.10.23: £17.50 (advertising): Noted.
- 7.2 To note Financial position as at 31.10.23: £198,773.59: Noted.  
Approval of Bank Reconciliation to 31 October 2023: It was **RESOLVED** to approve the Bank Reconciliation up to 31 October 2023.
- 7.3 To note budget monitoring reports and Onley accounts report: Noted.
- 7.4 It was **RESOLVED** to approve the following payments:

To Whom Paid	Details of Payment	NET COST	VAT	TOTAL
DCK Payroll Solutions	Payroll services	20.00	4.00	24.00
Katrina Jones	Clerks Salary (October – November with backpay)	1425.82	0.00	1425.82
HMRC	Tax and National Insurance	661.43	0.00	661.43
NEST Pension	Pension contribution (employee and employer)	199.06	0.00	199.06
R Buttle	Litter Picking	40.00	0.00	40.00
M McCormick	Newsletter Delivery with flyer	34.00	0.00	34.00
J Withington	Newsletter Delivery with flyer	10.00	0.00	10.00
Fosse Data Systems	Newsletter Printing	150.00	0.00	150.00
Norse	Grass cutting – Barby	538.46	107.70	646.16
Norse	Flower bed maintenance	164.40	32.88	197.28
Norse	New wildflowers	92.71	18.54	111.25
Lamley Bros	Grass cutting – Onley, Inv. 11829	640.00	128.00	768.00
S Hartwell	Grass cutting – play area, Barby, September and October	132.00	26.40	158.40
Yu Energy	Electricity for street lights	10.52	0.53	11.05
Yu Energy	Electricity for street lights	111.98	5.60	117.58
Yu Energy	Electricity for street lights	52.43	2.62	55.05
Yu Energy	Electricity for street lights	13.03	0.65	13.68
Timber Tech Tree Services Ltd	Tree work at Barby Sports Field and Traffic Management Cost	3,810.00	762.00	4,572.00
Wicksteed Leisure Ltd	Annual Play Area Inspections	297.00	59.40	356.40

<b>8</b>	<b>REVISION OF NEIGHBOURHOOD DEVELOPMENT PLAN</b>
8.1	<p><b>To receive update and agree any actions:</b> Cllr Gorman provided an update and advised that the Housing Needs Assessment had been distributed to all of the councillors. The inclusion of images of properties in the design codes document was discussed and it was agreed that one of the property owners would be contacted as an image of their property is prominently featured.</p> <p>Cllr Gorman reported that 2 listed walls and 18 listed buildings had been agreed. She advised that all the bridges over the canal are in the conservation area. Cllr Reynolds agreed to write a forward for the Neighbourhood Development Plan by 1<sup>st</sup> December.</p> <p><b>To decide whether renewable energy policy to be added to review:</b> It was agreed not to have a policy at the present time and that this would be discussed further at Neighbourhood Plan meetings.</p> <p><b>To agree Parish Online subscription:</b> Cllr Gorman confirmed that the Parish Council already had a subscription to Parish Online which would be used.</p>
<b>9</b>	<b>LITTER PICKING</b>
9.1	<b>To receive update:</b> It was noted that 4 half bags had been collected in the past month.
<b>10</b>	<b>ONLEY</b>
10.1	<b>To consider fly tipping and dumping of garden waste at Onley:</b> The problems with fly tipping were noted. It was agreed that the Parish Council had no powers in this matter as it was on private land.
10.2	<b>To note any other items regarding Onley:</b> Cllr Cotton reported that a charity was looking for land to temporarily place 4 storage containers on and wondered if the Parish Council could help. It was agreed that there was not enough available space owned by the Parish Council but the prison may be able to assist. Cllr Cotton also reported that a shield had not been placed on the street light at Onley which had been requested so she will contact Eon.
<b>11</b>	<b>CORRESPONDENCE</b>
11.1	<b>To consider correspondence from organiser of Rugby Half Marathon regarding next year's route:</b> It was noted that the organiser had said that they plan for the route to be the same next year but are open to discussion.
11.2	<b>To consider correspondence from resident regarding overgrown hedges in Barby:</b> It was noted that there had been a complaint regarding overgrown hedges which the Parish Council were responsible for and it was agreed that in future someone should be instructed to trim overhanging areas between cuts e.g. around dog bins.
11.3	<b>To consider correspondence from resident regarding fly tipping of nitrous oxide bottles and balloons:</b> Noted.
11.4	<b>To consider correspondence re Balding Close collapsing wall and tree:</b> Cllr Reynolds reported on this matter. It was agreed that the Parish Council could not intervene and that Cllr Reynolds would respond to the correspondence.
11.5	<b>To note correspondence from WNC re 33 Daventry Road Barby West Northamptonshire CV23 8TP to confirm that extension is permitted development:</b> Noted. It was agreed that the Clerk would find out if there was an update regarding the planning enforcement case concerning 'Grove Farm'.
11.6	<b>To consider any response to consultation on Rugby Borough Local Plan (20<sup>th</sup> October 2023-2<sup>nd</sup> February 2024):</b> The consultation was noted.
11.7	<b>To consider any other correspondence received before the meeting:</b> None.
<b>12</b>	<b>PLAY AREA INSPECTION REPORTS</b>
12.1	<b>To consider inspection reports for: Onley Play Area; Barby Play Area; and Barby Skate Ramp, and agree any actions:</b> It was noted that there was one urgent item which concerned Barby Play Area. It was <b>RESOLVED</b> to remove the item and that Cllrs Reynolds and Gee would have a look at this. It was agreed that the mowing contractor for the play area would be asked to quote to repair the areas of holes under matting under the swings.
<b>13</b>	<b>GRASS CUTTING, HEDGES AND WILDFLOWERS</b>
13.1	<p><b>To consider tenders for next mowing season:</b> It was agreed to keep the same specification for the tenders with the exception of the additions agreed below.</p> <p><b>To agree actions regarding planting of wildflowers:</b> It was agreed to plant wildflowers in Onley. It was agreed to cut and re-seed the wildflowers in Barby.</p>

	<p><b>To agree whether to include hedge cutting or wildflowers in future mowing contracts:</b> It was agreed to include cutting and re-seeding the wildflowers in the tender specification.</p> <p><b>To consider whether any further cuts are required this mowing season:</b> It was agreed that no further cuts were required this season.</p> <p><b>To consider ‘No Mow May’:</b> It was <b>RESOLVED</b> to try a one-year trial in Barby and Onley of ‘No Mow May’ but this would exclude both play areas and the football field in Onley. It was noted that visibility at the junction opposite the shop in Barby was difficult when overgrown.</p>
<b>14</b>	<b>CHRISTMAS EXPENDITURE</b>
14.1	<p><b>To consider and agree any expenditure required for Christmas and agree any actions:</b> It was agreed that the Clerk would purchase 15 meters of cable cover for Onley and 5 meters for Barby. It was agreed that a tree would be entered into the Christmas Tree Festival at a cost of £10.</p>
<b>15</b>	<b>BUDGET MEETING</b>
15.1	<p><b>To agree a date for budget meeting:</b> It was <b>RESOLVED</b> to hold the budget meeting for finance working group members on 21<sup>st</sup> November at 7pm online to be attended by the Clerk, Cllr Reynolds, Cllr Gove, Cllr Gee, Cllr Cooper, Cllr O’Reilly, Cllr Cotton and Cllr Gorman.</p>
<b>16</b>	<b>CRICKET GROUND/PLAYING FIELD LEASE</b>
16.1	<p><b>To consider registration of Cricket Ground/Playing Field Lease and agree any actions:</b> It was agreed to defer this item.</p>
<b>17</b>	<b>LEASE OF LAND FROM MINISTRY OF JUSTICE IN ONLEY</b>
17.1	<p><b>To receive update and agree whether to instruct solicitors to act on behalf of the Parish Council:</b> It was <b>RESOLVED</b> to obtain quotes from solicitors to act on behalf of the Parish Council.</p>
<b>18</b>	<b>PARISH COUNCIL SANTANDER ACCOUNTS</b>
18.1	<p><b>To receive update and agree actions:</b> The Clerk advised that Santander had sent a further form to be completed to close the Business Bond account which was duly signed by the Chairman and the Clerk to be sent along with a signed letter and signed minutes of previous meetings confirming that the Parish Council wished to close the account. It was <b>RESOLVED</b> that the Parish Council wished to close all of its accounts with Santander and for the money to be transferred to the Unity Trust Account held by the Parish Council. It was also <b>RESOLVED</b> that the Parish Council would like correspondence concerning all of its Santander accounts to be sent to the Clerk, Katrina Jones. The money could then be placed in a second Cambridge and Counties account once this had been completed.</p>
<b>19</b>	<b>ITEMS FOR NEXT AGENDA</b>
	<p>It was agreed to include an item to consider closing the Parish Council’s National Savings Account.</p>
<b>20</b>	<b>TO CLOSE THE MEETING TO PRESS AND PUBLIC TO CONSIDER CONFIDENTIAL STAFF MATTERS</b>
20.1	<p><b>To note national Clerk pay scale increase:</b> Details of the national clerk pay scale increase had been circulated and was noted.</p>
20.2	<p><b>To agree Clerk’s Christmas annual leave dates:</b> The dates of the Clerk’s annual leave during the Christmas period was noted.</p>

Meeting closed at 9.06pm.

Next meeting of Barby & Onley Parish Council will be held in Barby Village Hall on MONDAY 11<sup>TH</sup> DECEMBER 2023 at 7.30pm.

NB Minutes cannot be construed as the official record until approved and signed at the next meeting.

Signed ..... Date: .....