

# BARBY & ONLEY PARISH COUNCIL

## MINUTES OF

### Annual Meeting of the Parish Council

**Held on.....MONDAY 13TH MAY 2024 at 7.30pm**

Held in Onley Village Hall, Onley Park, Willoughby, Rugby CV23 8AW  
 Clerk's Address: 77 High Street, Naseby, Northamptonshire NN6 6DD  
 Telephone: 07864579068

E-Mail: [clerk@barbyandonleyparishcouncil.co.uk](mailto:clerk@barbyandonleyparishcouncil.co.uk)

**PRESENT:** Councillors, P Reynolds (Chairman), A Cooper, S Withington, P Wagg, B O'Reilly, D Cotton, N Gove and J Pollard.

**IN ATTENDANCE:** Katrina Jones (Clerk) and five members of the public.

Page 2024/25/01	
<b>1</b>	<b>Election of Chairman and signing of Declaration of Acceptance of Office Form</b>
1.1	It was <b>RESOLVED</b> to elect Cllr Paul Reynolds as Chairman. The Acceptance of Office Form was duly signed.
<b>2</b>	<b>Election of Vice-Chairman</b>
2.1	It was <b>RESOLVED</b> to elect Cllr Steve Gee as Vice Chairman
<b>3</b>	<b>Apologies: To receive and approve apologies for absence</b>
3.1	It was <b>RESOLVED</b> to accept apologies from Cllr Gee, Cllr Gorman and Cllr James. Apologies had been given by West Northants Council Ward Councillors Rosie Humphreys and Alan Chantler.
<b>4</b>	<b>Appointment of Councillor Roles including Internal Financial Controller</b>
4.1	It was <b>RESOLVED</b> that the Councillor roles would remain the same with the exception of Cllr O'Reilly taking over play area inspections from Cllr Reynolds. It was <b>RESOLVED</b> that Cllr Gove would continue as Internal Financial Control Councillor.
<b>5</b>	<b>To review committees and working groups</b>
5.1	It was <b>RESOLVED</b> not to make any changes to the existing working groups.
<b>6</b>	<b>To review time and place of meetings in accordance with standing order 5 (xxi)</b>
6.1	It was <b>RESOLVED</b> that meetings would continue to take place on the second Monday of each month at 7.30pm at Barby Village Hall, except in May and November when meetings would be held in Onley Village Hall.
<b>7</b>	<b>To approve the appointment of Northants CALC as Data Protection Officer</b>
7.1	It was <b>RESOLVED</b> to approve the appointment of Northants CALC as Data Protection Officer.
<b>8</b>	<b>Appointment of Representatives to external bodies; TLC; Village Halls; Sports Field; Tennis</b> Rob Wilson, Carol Hamp, Jo Martin, Derek Middleton are PC appointed trustees to TLC their term runs to 2025
8.1	It was <b>RESOLVED</b> to defer the appointment of representatives to Barby Townlands and Educational Charity. It was <b>RESOLVED</b> to appoint Cllr Withington as representative to Onley Village Hall and to the new role of Onley Sports Court representative; and to appoint Cllr Wagg to Barby Sports Field. It was agreed that Rob Wilson would be appointed as the representative for the tennis court if he wished to continue.
<b>9</b>	<b>PUBLIC PARTICIPATION AND REPORTS</b>
9.1	To hear any issues which members of the public wish to bring to the Council's attention: A member of the public spoke about parking in Onley. They stated that cars parked in the turning zone and village hall users parked where residents wished to park.

	<p>A member of the public spoke about water leaks and the water pipes in Onley Park.</p> <p>A member of the public asked if the Parish Council could set up a WhatsApp group for residents of Onley. They were advised that the Parish Council could not do this for GDPR reasons but that residents could organise this themselves and a flyer could be printed by the village hall to advertise it.</p> <p>A member of the public spoke about 'No Mow May' expressing their concern regarding the appearance of the uncut verges in Onley and the possibility this could increase dog fouling.</p> <p>A member of the public also asked about weed spraying in Onley which they did not think was being carried out.</p>
9.2	To receive reports either written or verbal from West Northamptonshire Councillors: Cllr Rosie Humphreys and Cllr Alan Chantler had provided written reports which were noted.
<b>10</b>	<b>DECLARATIONS of INTERESTS</b>
10.1	To note any Declarations of any Disclosable Pecuniary or Other Interests: Cllr Reynolds declared an interest in two of the payments (Zarr Ltd and Fosse Data Systems).
<b>11</b>	<b>MINUTES to approve and sign the Minutes of 8<sup>th</sup> April 24</b>
11.1	It was <b>RESOLVED</b> to approve the Minutes of 8th April 2024 as a true and accurate record which were duly signed by the Chairman.
<b>12</b>	<b>MATTERS ARISING from Minutes (For information only)</b>
12.1	To <b>note</b> any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made): It was reported that there had been a request to fly the Pride flag in June and it was agreed that it would be flown for one week in June.
<b>13</b>	<b>PLANNING:</b>
<b>13.1</b>	<b><u>New Applications/ Applications to be discussed</u></b>
13.1.1	<a href="#">2024/1999/FULL</a> : Infill extension to existing clubhouse: Barby Sports Field, Longdown Lane, Barby, CV23 8TG: It was <b>RESOLVED</b> that there was no objection to this application.
13.1.2	<a href="#">2024/1296/FULL</a> : Construction of dwelling house and associated works including two new parking spaces: 3 Star Corner Barby CV23 8UD Amendment Details: Description changed from new annexe to new dwelling house and revised plan with new house set further back into site (as per officers advice): It was <b>RESOLVED</b> to object to this application for the same reasons as the previous application concerning this property.
<b>13.2</b>	<b><u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry or Planning Inspectorate</u></b>
13.2.1	<a href="#">2024/1296/FULL</a> : Proposal: Proposed detached annexe. Location: 3 Star Corner Barby CV23 8UD
13.2.2	<a href="#">2024/0993/FULL</a> : Proposal: Demolition of existing dwellinghouse and ancillary buildings. Construction of 2 x 4-bed dwellinghouses, 1 x 4-bed bungalow, 1 x 3-bed bungalow and vehicular access improvements. Location: Toft Hill 19 Rugby Road Barby CV23 8UB
13.2.3	<a href="#">2023/5783/MAF</a> : Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing vehicular access and provision of temporary vehicular access during construction period off Barby Lane: Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX.
13.2.4	<a href="#">WND/2021/0767</a> Barby Sporting Club, Barby Lane, Barby: Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns.
13.2.5	<a href="#">WND/2021/0777</a> Land Off Barby Road, Kilsby: Outline application for construction of up to 44 dwellings with associated landscaping, open space, drainage infrastructure and associated works.
13.2.6	<a href="#">2024/0221/LBC</a> : The full refurbishment of Barby Wood Farmhouse and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling

and the proposed partial demolition of the modern outbuildings: Barby Wood Farm, Onley Lane, Barby, CV23 8UT

The above applications were noted. It was noted that a report from Highways had been added to the Barby Sporting Club application.

### 13.3 Planning Decisions made by West Northamptonshire Council -Daventry or Planning Inspectorate

13.3.1 TOWN AND COUNTRY PLANNING ACT 1990 APPEAL UNDER SECTION 78  
LOCATION: BUILDING TO NORTH WEST OF LONGDOWN LANE BARBY  
NORTHAMPTONSHIRE  
PROPOSAL: CONVERSION OF AGRICULTURAL BUILDING TO DWELLING AND CHANGE OF USE OF CURTILAGE TO RESIDENTIAL.  
WNC REFERENCE: WND/2022/1063  
PLANNING INSPECTORATE REFERENCE: APP/W2845/W/23/3325605  
APPEAL START DATE: 7 NOVEMBER 2023 <https://acp.planninginspectorate.gov.uk/>  
**APPEAL DISMISSED**

The above decision was noted.

## 14 ACCOUNTS

14.1 i. Monies received from 31.03.24 to 30.04.24:  
a) £ 14,007.63 (HMRC Vat Reclaim);  
b) £ 33,016.00 (Precept – first instalment); and  
c) £ 120.00 (advertising);  
d) £ 120.00 (advertising); and  
e) £ 5,878.09 (HMRC Vat Reclaim)  
ii. Transfers:  
a) 15.04.24: £23,321.69 from National Savings & Investments account to Unity account.  
The above receipts and transfer were noted.

14.2 i. To note Financial position as at 30.04.24: £215,802.23: Noted.  
ii. To approve Bank Reconciliation to 30 April 2024: It was **RESOLVED** to approve the bank reconciliation up to 30<sup>th</sup> April 2024 which had been checked by the Internal Control Councillor.

14.3 To note budget monitoring reports and Onley accounts report: Noted

14.4 It was **RESOLVED** to approve all of the below payments:

To Whom Paid	Details of Payment	NET COST	VAT	TOTAL
DCK Payroll Solutions	Payroll services - May	15.00	3.00	18.00
Katrina Jones	Clerks Salary (April - May)	1150.02	0.00	1150.02
HMRC	Tax and National Insurance	435.61	0.00	435.61
NEST Pension	Pension contribution (employee and employer)	152.96	0.00	152.96
R Buttle	Litter Picking	60.00	0.00	60.00
Fosse Data Systems	Newsletter printing	150.00	0.00	150.00
Yu Energy	Electricity for street lights	10.20	0.51	10.71
Yu Energy	Electricity for street lights	113.12	5.66	118.78
Yu Energy	Electricity for street lights	52.76	2.64	55.40
Yu Energy	Electricity for street lights	12.77	0.64	13.41
M McCormick	Newsletter Delivery	34.00	0.00	34.00
T Jones	Newsletter Delivery	10.00	0.00	10.00
Zarr Ltd	Email Security Licence for bopc.org.uk- per mailbox covering 1 month period up to June 2024	17.60	3.52	21.22

Norse	Barby Village Mowing	565.38	113.08	678.46
Lamley Bros	Onley Mowing	640.00	128.00	768.00
S Hartwell	Barby Play Area Mowing w/c 7 <sup>th</sup> April	50.00	10.00	60.00
S Hartwell	Barby Play Area Mowing w/c 21 <sup>st</sup> April	50.00	10.00	60.00
S Hartwell	Barby Play Area Mowing w/c 28 <sup>th</sup> April	50.00	10.00	60.00
Norse	Barby Village Mowing – deferred from last meeting	282.69	56.54	339.23
S Hartwell	Repairs to play area	800.00	160.00	960.00
Boston Seeds	Wildflower seeds for Onley	44.99	9.00	53.99
<b>15</b>	<b>MOWING</b>			
15.1	To consider complaints from residents regarding ‘No Mow May’ and agree any actions: Complaints from Onley residents were reported regarding the communication, untidy appearance and possibility of dog fouling in respect of the Parish Council taking part in the ‘No Mow May’ initiative for the first time this year. The complaints were noted.			
<b>16</b>	<b>CORRESPONDENCE</b>			
16.1	To consider correspondence from Long Buckby Library requesting financial contribution towards project: It was <b>RESOLVED</b> not to make a financial contribution to Long Buckby Library.			
<b>17</b>	<b>REVISION OF NEIGHBOURHOOD DEVELOPMENT PLAN</b>			
17.1	To receive update and agree any actions: Cllr Cotton gave a report which Cllr Gorman had prepared. She reported that there had been a good response to the online survey and that the survey results showed an overall agreement to the proposed policies within the review. She also reported that they were waiting to obtain the final confirmation from West Northants Council that an SEA (strategic environmental assessment) is not required so they can move on to Regulation 14, the pre-submission consultation.			
<b>18</b>	<b>FLOODING</b>			
18.1	To receive update and agree any actions: It was reported that West Northants Council Ward Councillor Rosie Humphreys had helped local residents progress their issues with flooding which resulted in jetting being carried out and a blockage being identified, which has already provided positive results			
<b>19</b>	<b>LITTER PICKING</b>			
19.1	To receive monthly update: No update had been received.			
<b>20</b>	<b>ONLEY</b>			
20.1	To receive update on any matters regarding Onley – for information only: None.			
<b>21</b>	<b>PARISH COUNCIL ACCOUNTS</b>			
21.1	To note closure of Parish Council’s National Savings and Investment account and Santander bank accounts finalised: It was noted that the entire sum of funds held in the NS&I and Santander accounts had been transferred and the accounts closed.			
<b>22</b>	<b>ITEMS FOR NEXT AGENDA</b>			
22.2	It was agreed to include the following items: <ul style="list-style-type: none"> <li>a. Speedwatch update;</li> <li>b. Orchard strimming in Onley;</li> <li>c. Mailchimp use for electronic newsletter; and</li> <li>d. Woodland grant</li> </ul>			

Meeting closed at 8.34pm.

Next meeting of Barby & Onley Parish Council will be held in Barby Village Hall on MONDAY 10<sup>TH</sup> JUNE 2024 at 7.30pm.

Signed ..... Date: .....

NB Minutes cannot be construed as the official record until approved and signed at the next meeting.