

# BARBY & ONLEY PARISH COUNCIL

## MINUTES OF

### Meeting of the Parish Council

**Held on.....MONDAY 12<sup>TH</sup> JUNE 2023 at 7.30pm**

Held in Barby Village Hall, Kilsby Road, Barby CV23 8TT  
 Clerk s Address: 77 High Street, Naseby, Northamptonshire NN6 6DD  
 Telephone: 07864579068

E-Mail: [clerk@barbyandonleyparishcouncil.co.uk](mailto:clerk@barbyandonleyparishcouncil.co.uk)

**PRESENT:** Councillors P Reynolds (Chairman), S Gee (Vice-Chairman), A Cooper, D Cotton, F Gorman, G James, J Pollard, B O'Reilly and P Wagg.

**IN ATTENDANCE:** Clerk: Katrina Jones, and two members of the public.

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<b>1</b>	<b>APOLOGIES: To receive and approve apologies for absence.</b>
1.1	It was <b>RESOLVED</b> to accept apologies from Councillors N Gove and S Withington. West Northants Council Cllr Rosie Humphreys also gave apologies.
<b>2</b>	<b>PUBLIC PARTICIPATION AND REPORTS</b>
2.1	A member of the public stated that they were concerned over the health of two silver birch trees in front of their property on Rugby Road.
2.2	A written report had been received and circulated from West Northamptonshire Council Councillor Rosie Humphreys.
<b>3</b>	<b>DECLARATIONS of INTERESTS</b>
3.1	To note any Declarations of any Disclosable Pecuniary or Other Interests: None.
<b>4</b>	<b>MINUTES to approve and sign the Minutes of 15<sup>th</sup> May 23</b>
4.1	It was <b>RESOLVED</b> to approve and sign the Minutes of 15 <sup>th</sup> May 2023 as a true and accurate record subject to the following amendments requested by Cllr Gorman: <ol style="list-style-type: none"> <li>1. At item 6 to add the words 'staffing group' to the sentence that reads 'It was <b>RESOLVED</b> to keep the same membership of the Neighbourhood Plan Working Group and Finance Working Group'</li> <li>2. At item 20 to add 'the design codes are underway'.</li> </ol>
<b>5</b>	<b>MATTERS ARISING from Minutes (For information only)</b>
5.1	To note Clerks Report: Noted.
5.2	To <b>note</b> any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made): Cllr O'Reilly said he had been asked why the Ukrainian flag was not being flown. Cllr Reynolds asked that an item be included on the next agenda to consider a public rights of way footpath which has been redirected.
<b>6</b>	<b>PLANNING:</b>
6.1	<b><u>New Applications/ Applications to be discussed</u></b>
6.1.1	<a href="#">2023/5197/FULL</a> : Attached Garage: 3 Star Corner Barby West Northamptonshire CV23 8UD. It was <b>RESOLVED</b> that there was no objection to this application.

6.1.2	DA/2021/0165 - 31 KILSBY RD (related to application <a href="#">WND/2021/0923</a> ): Cllr Gorman reported on correspondence between her and WNC regarding this application complaining about the outcome. She advised that she had been told that the decision can not be changed as it has been lawfully made. She reported that she had no response to her email to WNC Cllr Alan Chantler. It was <b>RESOLVED</b> that Cllr Gorman would write to Chris Heaton-Harris MP on behalf of the Parish Council.
<b>6.2</b>	<b><i><u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry</u></i></b>
6.2.1	<a href="#">WND/2023/0119</a> : Lawful Development Certificate (Existing) - Use of land and buildings for tree surgery and forestry operations (timber processing and deliveries) including woodyard, secure storage, kilns: Land Opposite The Wharf (Normans Bridge), Barby Lane, Barby, Northamptonshire, CV23 8UX
6.2.2	<a href="#">WND/2023/0026</a> : Variation of Condition 2 of planning permission DA/2019/1015 (Construction of dwelling) to allow alterations to internal layout and basement level: Bergbyr (Land Adj Bridle Lodge), Rugby Road, Barby, Northamptonshire
6.2.3	<a href="#">WND/2022/0022</a> Land to Rear of 25B Daventry Road, Barby. Construction of 3 dwellings and associated works (access from Balding Close) (revised)
6.2.4	<a href="#">WND/2021/0767</a> Barby Sporting Club, Barby Lane, Barby. Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns.
6.2.5	<a href="#">WND/2021/0777</a> Land Off Barby Road, Kilsby: Outline application for construction of up to 44 dwellings with associated landscaping, open space, drainage infrastructure and associated works.
	The above were noted.
<b>6.3</b>	<b><i><u>Planning Decisions made by West Northamptonshire Council -Daventry</u></i></b>
6.3.1	<a href="#">WND/2023/0191</a> : Proposal New dormer window, cladding of existing gable and extension of canopy all on the front elevation: Toad Hall 44, Kilsby Road, Barby, Northamptonshire, CV23 8TU. APPROVED.
6.3.2	<a href="#">WND/2021/0923</a> : (Amended): Reserved matters application (appearance, landscaping and scale) for construction of dwelling (access from Almond Close): Land To Rear Of 31, Kilsby Road, Barby, Northamptonshire, CV23 8TU. APPROVED.
6.3.3	<a href="#">WND/2022/1063</a> : Conversion of agricultural building to dwelling and change of use of curtilage to residential: Building To North West Of Longdown Lane, Barby, Northamptonshire. REFUSED.

The above were noted.

## 7 ACCOUNTS

- 7.1 Monies received to 1.04.23 to 31.05.23: £31228.00 (advertising: £78.00 and precept: £31150.00 ). Noted.
- 7.2 Financial position at 31.05.23; Total funds £192,024.96 of which £86,094.95 is ring-fenced for maintenance of Onley Park Open Space. Noted.
- 7.3 Approval of Bank Reconciliations to 31 May 2023 (B) and (C): It was agreed to defer this item.
- 7.4 To receive internal auditor report (D): The contents of the internal auditor report was noted and the point raised addressed at item 17.2.
- 7.5 To agree asset register (E): It was **RESOLVED** to agree the asset register which had been circulated ahead of the meeting.
- 7.6 It was **RESOLVED** to approve the AGAR Form 3, the explanation of variances, the audit bank reconciliation and dates for exercise of public rights which had been circulated ahead of the meeting.
- 7.7 To approve the payments as listed: It was **RESOLVED** to approve the following payments:

To Whom Paid	Details of Payment	NET COST	VAT	TOTAL
DCK Payroll Solutions	Payroll services	10.00	2.00	12.00
Katrina Jones	Clerks Salary (May- June)	863.10	0.00	863.10
HMRC	Tax and National Insurance	267.60	0.00	267.60
NEST Pension	Pension contribution (employee and employer)	111.16	0.00	111.16
R Buttle	Litter Picking	40.00	0.00	40.00
C Dover	Newsletter Delivery (with flyers)	17.00	0.00	17.00
M McCormick	Newsletter Delivery (with flyers)	17.00	0.00	17.00
H Newman	Newsletter Delivery (with flyers)	10.00	0.00	10.00
Krishna Enterprises	Newsletter Printing	370.00	0.00	370.00
Norse	Grass cutting – Barby	538.46	107.70	646.16
Lamley Bros	Grass cutting – Onley, Inv. 11727	960.00	192.00	1,152.00
S Hartwell	Grass cutting – play area, Barby (May – 2 cuts)	88.00	17.60	105.60
Yu Energy	Electricity for street lights – Barby and Onley (1 <sup>st</sup> – 31 <sup>st</sup> May)	180.82	9.04	189.86
Gravelmaster	Playbark	500.00	100.00	600.00
Sutcliffe Play	Part for cradle swing – Onley	54.92	10.98	65.90
Playdale	Chains for cradle swing – Barby	138.70	27.74	166.44
Gavin Callard	Bin lids for Onley	150.00	0.00	150.00

## 8 REVISION OF NEIGHBOURHOOD DEVELOPMENT PLAN

- 8.1 To receive update and agree any actions: Cllr Gorman reported that nothing had moved forward since the last meeting. It was agreed that Cllr O'Reilly would check whether the history group can assist with buildings of interest.

## 9 ONLEY

- 9.1 To consider financial contribution towards cost of petrol and bulbs: It was **RESOLVED** that a payment of £150 would be made.

9.2	Update on broken manhole covers: Cllr Cooper advised that there was no update following it being reported to the prison.
9.3	To agree to ask mowing contractors to treat the weeds around the fence line of the tennis courts with herbicide: It was <b>RESOLVED</b> that the Clerk would ask for this to be carried out and would check whether it was included in the mowing contract.
9.4	To agree any actions regarding gate to play area: It was agreed to defer this item.
9.5	Cllr Cotton raised an additional item regarding older cars which had been parked on the estate where there were approximately 7 cars for one household. It was agreed that the parish council could not do anything but the government website could be checked to see if the cars are taxed or exempt. It was noted that the cars should be roadworthy if parked on the road.
<b>10</b>	<b>CORRESPONDENCE</b>
10.1	To consider any correspondence received before the meeting: None.
10.2	To consider correspondence regarding damage to footpath on Kilsby Road: It was agreed that the Clerk would reply to advise them that the Parish council had previously asked for something to be done about the buses and unfortunately there is nothing further it can do.
10.3	To note correspondence from NCALC regarding 'Briefing on LAPS' on Monday 26 June 2023, 1900 – 2030, and to confirm attendance: It was agreed that the Clerk would attend.
10.4	To consider request from RSPCA to use playing field for a summer fete on 16th of July between 10:00 and 16:00: It was <b>RESOLVED</b> that the play area could be used on 16 <sup>th</sup> July but the Clerk should advise them that they will not have exclusive use of the play area as it will remain open to the public and that dogs are not allowed in the play area.
<b>11</b>	<b>NEWSLETTER</b>
11.1	To consider quotes and agree any actions regarding printing: It was <b>RESOLVED</b> to accept the quote from Fosse Data of £150.00 for 575 copies x 12 pages A5, single colour internal onto 90gsm uncoated, colour front cover onto 115gsm silk, collated, folded, stapled and trimmed. It was agreed that Cllr Reynolds would pass the contact details onto the editor.
11.2	To agree newsletter deliverers: It was <b>RESOLVED</b> that Michael McCormick would now cover the whole of Barby.
<b>12</b>	<b>PLAY AREA</b>
12.1	To agree cost of play area inspection: It was agreed to instruct Wicksteed to carry out the annual play area inspection.
<b>13</b>	<b>DRAINS AND FLOODING</b>
13.1	To receive update and agree any actions: Cllr James reported that he had submitted the grant application. It was agreed that the Parish Council would build a ditch inside the play area to act as a soakaway and Cllr James advised that Townlands had agreed to this.
<b>14</b>	<b>TREE SURVEY AND TREE WORKS</b>
14.1	To consider tree survey and agree actions: It was <b>RESOLVED</b> to accept the quote from Timber Tech to carry out all of the tree work detailed in the tree survey.
14.2	To consider Townlands tree work and agree actions: It was <b>RESOLVED</b> that the Clerk would liaise with Timber Tech and the Townlands Charity regarding sharing the cost of traffic management arising from the tree work.
<b>15</b>	<b>OVERGROWN HEDGES</b>
15.1	To consider request that the Clerk write to residents of overgrown hedges and to include a reminder in the next newsletter: It was <b>RESOLVED</b> that the Clerk would write to the resident concerned to ask that they cut back their hedge and include an item in the newsletter. It was agreed to post an item concerning this on Facebook.
<b>16</b>	<b>LITTER BINS</b>

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16.1	To consider litter bin lids for bins in Barby: It was <b>RESOLVED</b> to request a quote for five bins in Barby to include: the bin on the ware; one by the bus stop; two bins in the play areas; and one by the school.
<b>17</b>	<b>PARISH COUNCIL BANK ACCOUNTS</b>
17.1	To receive update on Cambridge & Counties and Santander Accounts: Cllr Cotton gave an update and advised that the next step was for the bank forms to be completed. She advised that she had requested compensation.
17.2	To consider Parish Council payment card as per internal auditor's recommendation in internal audit report: It was <b>RESOLVED</b> that the Clerk would apply for a card for the Parish Council with Unity Trust bank.
<b>18</b>	<b>ITEMS FOR NEXT AGENDA</b>
18.1	It was agreed to include an item on a new bin on Barby Road on the next agenda in addition to the item on the footpath raised at item 5.2.
<b>19</b>	<b>TO CLOSE MEETING TO DISCUSS CONFIDENTIAL MATTERS</b>
	It was <b>RESOLVED</b> to close the meeting to members of the public and press.
19.1	To discuss confidential matters relating to the Neighbourhood Development Plan: Cllr Gorman gave details of a site that had been put forward following the call for sites. It was agreed to put the call for sites on Facebook again and it was noted that the closing date was 1 <sup>st</sup> July.
19.2	To consider any matters regarding litter picking: It was <b>RESOLVED</b> to agree that the current litter picker would continue.

Meeting closed at 9.03pm.

Next meeting of Barby & Onley Parish Council will be held in Barby Village Hall on MONDAY 10<sup>TH</sup> JULY 2023 at 7.30pm.

NB Minutes cannot be construed as the official record until approved and signed at the next meeting.

Signed ..... Date: .....