

# BARBY & ONLEY PARISH COUNCIL

## MINUTES OF

### Meeting of the Parish Council

**Held on.....MONDAY 12TH JANURARY 2026 at 7.30pm**

Barby Village Hall, Kilsby Road, Barby CV23 8TT  
 Clerk's Address: 77 High Street, Naseby, Northamptonshire NN6 6DD  
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**PRESENT:** Councillors, F Gorman (Chair), S Withington (Vice-Chair), C Benton, D Cotton, T Hallam, B O'Reilly and P Wagg.

**IN ATTENDANCE:** Katrina Jones (Clerk) and 3 members of the public.

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<b>1</b>	<b>Apologies: To receive and approve apologies for absence</b>
1.1	Apologies had been received from Cllrs N Gove. West Northamptonshire Council Ward Councillors Rosie Humphreys and Andrew Simpson had given apologies.
<b>2</b>	<b>To fill vacancies by co-option (2 vacancies)</b>
2.1	No applications had been received.
<b>3</b>	<b>PUBLIC PARTICIPATION AND REPORTS</b>
3.1	<p><b>To hear any issues which members of the public wish to bring to the Council's attention:</b></p> <ul style="list-style-type: none"> <li>i. The editor of the newsletter advised that the next deadline is 25<sup>th</sup> January 2026.</li> <li>ii. A member of the public spoke regarding upcoming road closures by Anglian Water and the impact on bin collections. They advised that they had been in contact with West Northamptonshire Council to notify them of the issue.</li> <li>iii. A member of the public spoke about speeding on Daventry Road and it was agreed that Cllr O'Reilly would send the details of who to contact at West Northamptonshire Council.</li> </ul>
3.2	<p><b>To receive reports either written or verbal from West Northamptonshire Councillors:</b> The report provided by WNC Ward Councillors Rosie Humphreys and Andrew Simpson was noted and Cllr Gorman advised that there were some inaccuracies in the information regarding School Close and the Rugby Local Plan.</p>
<b>4</b>	<b>DECLARATIONS of INTERESTS</b>
4.1	<b>To note any Declarations of any Disclosable Pecuniary or Other Interests:</b> None
<b>5</b>	<b>MINUTES</b>
5.1	<b>To approve and sign the Minutes of 8<sup>th</sup> December 25 (A):</b> It was <b>RESOLVED</b> to approve the minutes of 8 <sup>th</sup> December 2025 which were duly signed by the Chair.
<b>6</b>	<b>MATTERS ARISING from Minutes (For information only)</b>
6.1	<p><b>To note any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made):</b></p> <ul style="list-style-type: none"> <li>i. Cllr Gorman reported that the planning officer had advised that the final report being awaited was submitted on 8<sup>th</sup> January regarding the Barby Sporting Club application and the earliest the planning officer's report is expected is mid-February.</li> <li>ii. Cllr Gorman reported that she had been in contact with the Housing Association and residents regarding the School Close planning application and they had shared the title deeds which confirm that the developer has access rights through the site but not</li> </ul>

	<p>necessarily a right to access the existing foul drainage and pump. She reported that a meeting to discuss this was being arranged. She also reported that there was a query as to why School Close had not been adopted.</p> <p>iii. Cllr Gorman reported that there had been no response yet from Balfour Beaty regarding the cost of removing the flag.</p> <p>iv. Cllr Gorman reported that there had been no further response regarding the D1 bus route from the bus company.</p> <p>v. Cllr Gorman reported that Barby Lane will be closed on 6<sup>th</sup> April for work to re-surface Normans Bridge.</p> <p>vi. It was reported that the path to Onley Village Hall had been completed and it was agreed that Cllr Gorman would write to Wates, who had carried out the work, on behalf of the Parish Council to thank them and ask if they are able to fund anything else for the Parish.</p>
7	<b>PLANNING:</b>
7.1	<b><u>New Applications/ Applications to be discussed</u></b>
7.1.1	<u>2025/3979/FULL</u> : Change of use to a Martial Arts facility (Use Class E(d)) and change to the opening hours (retrospective): Unit 1 Manor Works Barby Lane Barby CV23 8TD: It was <b>RESOLVED</b> that there was no objection to this application. It was agreed to query whether there is sufficient parking and if CIL money is applicable due to the change of use.
7.2	<b><u>Planning Applications to be noted on which the Parish Council is not a consultee</u></b>
7.2.1	<u>2025/5228/COND</u> : Discharge of Condition 8B [Remediation Scheme] on Planning Permission 2024/0993/FULL [Demolition of existing dwellinghouse and ancillary buildings. Construction of 2 x 4-bed dwellinghouses, 1 x 4-bed bungalow, 1 x 3-bed bungalow and vehicular access improvements]: Toft Hill 19 Rugby Road Barby CV23 8UB
	<u>2025/5258/LDP</u> : Demolition of existing lean-to utility and oil tank area and construction of new single storey flat roof extension to rear of dwelling: 48 Kilsby Road, Barby, CV23 8TU
	The above applications were noted.
7.3	<b><u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry or Planning Inspectorate</u></b>
7.3.1	<u>2023/5783/MAF</u> : Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing vehicular access and provision of temporary vehicular access during construction period off Barby Lane: Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX.
7.3.2	<u>WND/2021/0767</u> Barby Sporting Club, Barby Lane, Barby: Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns.
7.3.3	Grand Union Canal Transfer – Planning Inspectorate Consultation re Scoping Opinion: <a href="https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/WA0210001">https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/WA0210001</a>
7.3.4	<u>2025/3081/COND</u> : Discharge of Conditions 3 [Archaeology], 4 [Materials] and 5 [Staircase] on Planning Permission 2024/3116/FULL and Listed Building Consent 2024/0221/LBC [The full refurbishment of Barby Wood Farmhouse and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings]: Barby Wood Farm Onley Lane Barby CV23 8UT
7.3.5	<u>2025/3067/COND</u> : Discharge of Conditions 17 [Bat Licence] and 20 [Drainage Scheme] on Planning Permission 2024/0993/FULL [Demolition of existing dwellinghouse and ancillary buildings. Construction of 2 x 4-bed dwellinghouses, 1 x 4-bed bungalow, 1 x 3-bed bungalow and vehicular access improvements]: Toft Hill 19 Rugby Road Barby CV23 8UB.
7.3.6	<u>2025/3659/LBC</u> 24 Kilsby Road Barby CV23 8TT: Listed building consent to demolition an existing glazed timber structure to the rear elevation. The erection of a proposed dark grey

	coloured aluminium framework glazed structure to the rear elevation. Removal and replacement of 1no timber window to the rear elevation on the existing side addition.			
7.3.7	<a href="#">2025/3574/FULL</a> Land to rear of 38A Kilsby Road Barby CV23 8TU: Demolition of existing buildings and construction of 3 bedroom single storey dwellinghouse			
7.3.8	<a href="#">2025/3658/FULL</a> 24 Kilsby Road Barby CV23 8TT: Demolition of an existing glazed timber structure to the rear elevation. The erection of a proposed dark grey coloured aluminium framework glazed structure to the rear elevation. Removal and replacement of 1no timber window to the rear elevation on the existing side addition.			
7.3.9	<a href="#">2025/4599/FULL</a> : Two-storey side extension with pitched roof, 2 x Velux windows, side window, ground floor windows and doors x 2, flat garage roof with 600 mm height extension: 33 Daventry Road Barby CV23 8TP			
7.3.10	<a href="#">2025/4756/FULL</a> : Construction of Two Detached 2-Bedroom Bungalows and Pair of 3 Bedroom Semi-Detached Dwellings and Associated Works Including Landscaping: Land at School Close, Barby, CV23 8TA			
	The above applications awaiting decision were noted.			
7.4	<b><u>Planning Decisions made by West Northamptonshire Council -Daventry or Planning Inspectorate</u></b>			
7.4.1	None.			
8	<b>ACCOUNTS</b>			
8.1	<p>i. Monies received from 01.12.25 TO 31.12.25:</p> <p>a. £615.35 (interest on Unity Savings Account): Noted.</p>			
8.2	<p>i. To note Financial Position as at 31.12.25: £ 212,533.32: Noted.</p> <p>ii. To approve Bank Reconciliation to 31 December 2025 (B): It was RESOLVED to approve the bank reconciliation up to 31 December 2025.</p> <p>iii. To note Onley Open Space fund balance as at 31.12.25: £ 72,247.43: Noted.</p> <p>iv. To note Onley Open Space Bank Reconciliation (C): Noted.</p>			
8.3	To note budget monitoring reports (Da & Db): Noted.			
8.4	To approve the payments as listed: It was RESOLVED to approve the below payments:			
To Whom Paid	Details of Payment	NET COST	VAT	TOTAL
DCK Payroll Solutions	Payroll services – January	15.00	3.00	18.00
Katrina Jones	Clerks Salary (December - January)	1249.06	0.00	1249.06
HMRC	Tax and National Insurance	557.35	0.00	557.35
NEST Pension	Pension contribution (employee and employer) January	167.54	0.00	167.54
Yu Energy	Electricity for street lights - December	186.61	9.33	195.94
Yu Energy	Electricity for street lights – December	88.53	4.43	92.96
Zarr Ltd	Email Security Licence for bopc.org.uk- per mailbox covering 1 month period up to January 2026	17.60	3.52	21.12
K Corry	Litter picking	60.00	0.00	60.00
Unity Trust Bank	Service charge	8.55	0.00	8.55
J Edgar	Waste removal and overgrowth clearance	450.00	0.00	450.00
PWLB	Loan repayment	1,334.55	0.00	1,334.55
EON	Street light repair – PL4, Onley	35.00	7.00	42.00
SLCC	Membership fee	134.00	0.00	134.00
West Northants Council	S50 licence fee	350.00	0.00	350.00

<b>9</b>	<b>ONLEY</b>
9.1	<b>To receive update from working group regarding Onley Playground refurbishment:</b> It was noted that the third quote had not been received. It was agreed that Cllr Withington, Cllr Benton and Cllr Cotton would arrange a public consultation meeting.
9.2	<b>To receive update and agree any actions regarding water pipe replacement and charging for water:</b> Cllr Gorman reported that she had contact details for the person at the MOJ who was responsible for the contract and there was no further update at present.
9.3	<b>To receive update and agree any actions regarding overgrown hedge outside prison mess hall:</b> It was reported that the hedge was on Parish Council owned land and that the Clerk would advise the mowing contractor that keeping pathways clear of vegetation was part of the mowing contract. It was agreed to ask Lamley Brothers if they would extend their contract by a year at the same cost.
9.4	<b>To consider purchase of additional grit bins and grit for Onley:</b> It was agreed to defer this item to allow additional time to consider the quotes.
9.5	<b>To receive update on additional defibrillators for Onley and agree any actions:</b> It was reported that the 'OurJay' charity had advised that they could provide discounts but not full funding for defibrillators. It was agreed to explore the cost of defibrillators and to consider this further at the next meeting.
9.6	<b>To receive update on any additional issues regarding Onley to be noted:</b> None.
<b>10</b>	<b>LITTER PICKING</b>
10.1	<b>To receive litter picking report:</b> It was reported that 4 bags of litter were collected in December.
<b>11</b>	<b>CORRESPONDENCE</b>
11.1	<b>To note correspondence from resident regarding EC6 footpath:</b> The correspondence published with the agenda was noted.
<b>12</b>	<b>LOCAL PLANS</b>
12.1	<b>To consider any actions regarding West Northamptonshire local plan:</b> It was reported that the draft WNC local plan provides for 58 additional houses in Barby up to 2043 and that more clarification is needed on this. It was reported that a query has been raised as to how the figures have been obtained.
12.2	<b>To consider any actions regarding Rugby local plan:</b> It was reported that the Rugby local plan provided for houses on brownfield sites and a site opposite Houlton and there were no plans to go ahead with building on the Lodge Farm site or Barby Lane, Hilmorton site. It was agreed that Cllr Gorman would write to the conservative councillors to ask that they support the proposed local plan or abstain from the vote.
<b>13</b>	<b>FLOODING</b>
13.1	<b>To receive update and agree any actions regarding water leak in Church Walk:</b> Cllr Gorman reported that there was another leak on Church Walk which has been reported on Fix My Street. She reported that WNC had advised that they would look into repair work if the Parish Council is willing to contribute towards the cost. It was <b>RESOLVED</b> that the Parish Council would contribute up to £2,000 towards drainage works on Church Walk.
<b>14</b>	<b>PARISH COUNCIL WEBSITE AND EMAIL</b>
14.1	<b>To receive update from working group and agree actions regarding new Parish Council website:</b> Cllr O'Reilly provided an update and advised that the new website was progressing.
14.2	<b>To receive update on problem with Clerk's email address and agree any actions regarding parish council email accounts:</b> It was <b>RESOLVED</b> to move the Parish Council email accounts to the same provider as the new website, Parish Council Websites, which was included in the cost agreed as part of the website quote. It was agreed that the Clerk would speak to the existing email provider regarding the transition.
<b>15</b>	<b>TREES</b>
15.1	<b>To agree tree working party and consider any actions regarding trees:</b> It was <b>RESOLVED</b> to appoint Cllr Gorman, Cllr Wagg, Cllr Cotton and Cllr O'Reilly to the tree working group.
<b>16</b>	<b>SPEED WATCH</b>

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16.1	<b>To receive update and consider further information on speed guns available for purchase:</b> It was reported that the police had advised that they will calibrate the Speed Gun. It was <b>RESOLVED</b> to agree the purchase of a Speed Gun at a cost of £150.
<b>17</b>	<b>IT POLICY</b>
17.1	<b>To adopt IT policy:</b> It was <b>RESOLVED</b> to adopt the proposed IT policy with the amendment to clause 13 to state that the Parish Council will provide 'access to' training.
<b>18</b>	<b>ELECTRICITY SUPPLY</b>
18.1	<b>To agree energy supplier for electricity contract for street lights when contract with Yu Energy ends on 23<sup>rd</sup> February 2026:</b> It was <b>RESOLVED</b> to accept the quote from the broker and enter into a contract with Valda Energy.
<b>19</b>	<b>STRATEGIC PLAN</b>
19.1	<b>To receive update and agree any actions regarding a Parish Council strategic plan:</b> No update.
<b>20</b>	<b>PARISH COUNCIL ENGAGEMENT</b>
20.1	<b>To receive report on recent engagements and consider Parish Council interaction at forthcoming events:</b> It was noted that the next breakfast club was on 18 <sup>th</sup> February.
<b>21</b>	<b>ITEMS FOR NEXT AGENDA</b>
21.1	No additional items were raised for inclusion on the next agenda.

Meeting closed at 9.10am

Next meeting of Barby & Onley Parish Council will be held in Barby Village Hall on MONDAY 9<sup>TH</sup> FEBRUARY 2026 at 7.30pm.

Signed ..... Date: .....

NB Minutes cannot be construed as the official record until approved and signed at the next meeting.