

BARBY & ONLEY PARISH COUNCIL

MINUTES OF

Annual Meeting of the Parish Council

Held on.....MONDAY 11TH MAY 2026 at 7.30pm

Barby Village Hall, Kilsby Road, Barby CV23 8TT
 Clerk's Address: 77 High Street, Naseby, Northamptonshire NN6 6DD
 Telephone: 07864579068
 E-Mail: clerk@barbyandonleyparishcouncil.co.uk

PRESENT: Councillors, F Gorman (Chair), S Withington (Vice-Chair), D Cotton, N Gove, B O'Reilly and P Wagg.

IN ATTENDANCE: Katrina Jones (Clerk), and 14 members of the public.

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1	Election of Chairman and signing of Declaration of Acceptance of Office Form
1.1	It was unanimously RESOLVED to elect Cllr Gorman as Chair of the Parish Council. The declaration of acceptance of office form was duly signed.
2	Election of Vice-Chairman
2.1	It was unanimously RESOLVED to elect Cllr Withington as Vice-Chair of the Parish Council.
3	Apologies: To receive and approve apologies for absence:
3.1	Apologies were accepted from Cllr C Benton and Cllr T Hallam. West Northamptonshire Council Ward Councillors Rosie Humphreys and Andrew Simpson had also given apologies.
4	PUBLIC PARTICIPATION AND REPORTS
4.1	<p>To hear any issues which members of the public wish to bring to the Council's attention:</p> <ul style="list-style-type: none"> a. The members of the public present made comments on the planning application at item 15.1.1 and raised concerns regarding: <ul style="list-style-type: none"> i. The potential damage to the road system from the volume and weight of heavy vehicles; ii. The harmful impact on the livery stable and its animals opposite the site; iii. Risk of road traffic accidents, particularly at the crossroads; iv. Impact on surrounding wildlife and ecology with the possibility of protected species being displaced; v. Risk that roads won't be repaired; vi. Damage to bridges which pose a safety concern. It was agreed that concerns regarding the safety of the railway bridge would be passed on to the relevant railway operator. b. Three members of the public asked the Parish Council to support their objection to the footpath by the water tower to Elkington Lane being classified as a byway which would allow vehicles access.
4.2	To receive reports either written or verbal from West Northamptonshire Councillors: A written report had been circulated and uploaded to the Parish Council website.
5	DECLARATIONS of INTERESTS
5.1	To note any Declarations of any Disclosable Pecuniary or Other Interests: None.
6	To fill vacancies by co-option (3 vacancies)
6.1	No applications had been received.
7	Appointment of councillor roles including Internal Financial Controller

7.1	It was RESOLVED that all councillors would carry on in their existing roles and Cllr Gove would continue as the Internal Financial Control Councillor. It was agreed to ask Cllr Hallam if he wished to help with the strategic plan.
8	To review committees and working groups
8.1	It was RESOLVED that the committees and working groups would remain the same.
9	To agree time and place of meetings for next 12 months
9.1	It was RESOLVED that meetings would continue to be held on the second Monday of each month at 7.30pm except for August when a meeting will only be held if there are any urgent matters to be decided. It was agreed to continue to hold meetings at Barby Village Hall except for in June and November when meetings would be held at Onley Village Hall.
10	To approve the appointment of Northants CALC as Data Protection Officer and Internal Auditor
10.1	It was RESOLVED to approve the appointment of Northants CALC as the Parish Council's Data Protection Officer and Internal Auditor.
11	To review and approve all existing Parish Council Policies including Standing Orders, Financial Regulations and Risk Assessment
11.1	It was RESOLVED to approve all of the existing policies including the Standing Orders, Financial Regulations and Risk Assessment.
12	To review and approve asset register
12.1	It was agreed to defer this item.
13	MINUTES
13.1	To approve and sign the Minutes of 15th April 26 (A): It was RESOLVED to approve the minutes of 15 th April 2026 which were duly signed by the Chair.
14	MATTERS ARISING from Minutes (For information only)
14.1	<p>To note any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made):</p> <ul style="list-style-type: none"> i. Cllr Gorman reported that WNC Highways had advised that regarding the Daventry Road speed calming project, two locations would be provided by the end of May for consideration by the Parish Council before they commence any consultation and are planning on consulting prior to full detailed site investigations being undertaken. ii. Cllr Withington reported that the 4 abandoned cars had not been moved and attempts had been made to contact the owner. iii. Cllr Gorman reported that she would be writing to SSE, the electricity supplier for Onley Village Hall, to express concern regarding the charging since May 2025 and was awaiting the invoice details. iv. It was noted that there was no update on the change of EC23 byway to a footpath and it was agreed that the Clerk would contact WNC for an update. v. Cllr Gorman reported that the 'Our Jay Foundation' had raised concerns that the light for the defibrillator located at the Arnold Arms was being switched off on Saturday mornings. It was agreed that this would be followed up with the Arnold Arms. vi. It was noted that there was no update on the noticeboard repairs. vii. It was noted that the Cambridge & Counties 1 year bond had been reinvested as agreed. viii. It was reported that the Speed Indicator Devices had been ordered and the Clerk would update Cllr O'Reilly on the delivery timescale. ix. It was noted that CIL monies for the Toft Hill development had not been received and agreed that the Clerk would contact WNC regarding this.
15	PLANNING
15.1	<u>New Applications/ Applications to be discussed</u>

15.1.1	2023/5783/MAF Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing access onto Nortoft Lane Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX: Amended plans and description: It was RESOLVED to object to this planning application and request that it be called into the WNC Planning Committee.
15.2	<u>Planning Applications to be noted on which the Parish Council is not a consultee</u>
15.2.1	2026/1418/PNHPD Determination as to whether prior approval is required (under Schedule 2, Part 1, Class A of the above Order) for proposed single storey rear extension extending 4.6m beyond the rear wall of the original dwelling house, maximum height of 3.74m and height at the eaves 3.0m. 68 Kilsby Road Barby CV23 8TU: This application was noted and there were no comments.
15.3	<u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry or Planning Inspectorate</u>
15.3.1	2026/0410/FULL : External repairs and improvements to cottage and later extensions including replacement entrance porch, rebuilding brick stacks and gable parapets, renewing timber windows, re-roofing east wing, repairs to structural cracks and re-pointing stonework: The Old Stone Cottage 23 Daventry Road Barby CV23 8TP
15.3.2	2026/0412/LBC : Listed Building Consent External repairs and improvements to cottage and later extensions including replacement entrance porch, rebuilding brick stacks and gable parapets, renewing timber windows, re-roofing east wing, repairs to structural cracks and re-pointing stonework: The Old Stone Cottage 23 Daventry Road Barby CV23 8TP
15.3.3	2023/5783/MAF : Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing vehicular access and provision of temporary vehicular access during construction period off Barby Lane: Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX.
15.3.4	WND/2021/0767 Barby Sporting Club, Barby Lane, Barby: Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns.
15.3.5	Grand Union Canal Transfer – Planning Inspectorate Consultation pre-application stage: https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/WA0210001 February 2026 update: The applicant's notification under section 46 of the Planning Act 2008 and regulation 8 of the Infrastructure Planning (Environmental Impact Assessment) Regulations 2017 has been received and an acknowledgement letter has been issued.
15.3.6	2025/3081/COND : Discharge of Conditions 3 [Archaeology], 4 [Materials] and 5 [Staircase] on Planning Permission 2024/3116/FULL and Listed Building Consent 2024/0221/LBC [The full refurbishment of Barby Wood Farmhouse and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings]: Barby Wood Farm Onley Lane Barby CV23 8UT
15.3.7	2025/3659/LBC 24 Kilsby Road Barby CV23 8TT: Listed building consent to demolition an existing glazed timber structure to the rear elevation. The erection of a proposed dark grey coloured aluminium framework glazed structure to the rear elevation. Removal and replacement of 1no timber window to the rear elevation on the existing side addition.
15.3.8	2025/3658/FULL 24 Kilsby Road Barby CV23 8TT: Demolition of an existing glazed timber structure to the rear elevation. The erection of a proposed dark grey coloured aluminium framework glazed structure to the rear elevation. Removal and replacement of 1no timber window to the rear elevation on the existing side addition.
15.3.9	2025/4756/FULL : Construction of Two Detached 2-Bedroom Bungalows and Pair of 3 Bedroom Semi-Detached Dwellings and Associated Works Including Landscaping: Land at School Close, Barby, CV23 8TA

15.3.10	2026/0062/COND : Discharge of Conditions 6 (Floor Material), 7 (Window and Door Detail), 8 (Roof and Floor Structures) and 9 (Installation of Services) of Planning Permission 2024/3116/FULL (The full refurbishment of Barby Wood Farmhouse and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings at Barby Wood Farm House, Onley Lane, Barby CV23 8UT): Barby Wood Farm Onley Lane Barby CV23 8UT
15.3.11	2026/1314/FULL - Demolition of rear conservatory, single storey rear extension, removal of flat roof, porch and construction of lean to front extension to the with associated internal works. 12 Manor Farm Close Barby CV23 8FA
15.3.12	2026/0982/COND Discharge of condition 18 of approved 2024/0993/FULL. [Demolition of existing dwellinghouse and ancillary buildings. Construction of 2 x 4-bed dwellinghouses, 1 x 4-bed bungalow, 1 x 3-bed bungalow and vehicular access improvements.] Toft Hill 19 Rugby Road Barby CV23 8UB
15.3.13	2026/1124/FULL - Remodelling of existing property to include a Single storey Extension & terrace to SW (Rear Elevation), Two storey extension to replace Single Storey Garage extension to NE (Front Elevation). Single Storey extension to replace existing Conservatory to NW (Side Elevation). Roof replaced, Chimneys introduced. New Insulation and cladding to Facade and Porous Tarmac (permeable) to parking area: Willow Edge, Welton Road, Barby, CV23 8TG
15.3.14	2026/1159/FULL - Erection of an agricultural building and installation of a concrete apron, Ashtree Farm Kilsby Road Barby CV23 8TU
	The above applications were noted.
15.4	<u>Planning Decisions made by West Northamptonshire Council - Daventry or Planning Inspectorate</u>
15.4.1	None.

16 ACCOUNTS

16.1	i. Monies received from 01.04.26 TO 30.04.26: a. £4,900 – Road Safety Grant from Police Commissioner b. £33,676.50 – Precept instalment 1 of 2 from West Northants Council c. £2,242.62 – Interest on 5 Year Fixed Rate Cambridge & Counties Bond (29/03/25-25/03/26) Noted.
16.2	i. To note Financial Position as at 30.04.26: £237,545.90: Noted. ii. To approve Bank Reconciliation to 30 April 2026 (B): It was RESOLVED to approve the bank reconciliation up to 30 th April 2026. iii. To note Onley Open Space fund balance as at 30.04.26: £75,109.35: Noted. iv. To note Onley Open Space Bank Reconciliation (C): It was agreed to defer this item.
16.3	To note budget monitoring reports (Da & Db): It was agreed to defer this item.
16.4	To approve the payments as listed: It was RESOLVED to agree the below payments except the March payment to Valda Energy which had been previously approved and the payment to the Play Inspection Company which was deferred.

To Whom Paid	Details of Payment	NET COST	VAT	TOTAL
DCK Payroll Solutions	Payroll services – May	15.00	3.00	18.00
Katrina Jones	Clerks Salary – May	1,249.06	0.00	1,249.06
S Smith	Locum salary – May	49.18	0.00	49.18
HMRC	Tax and National Insurance	548.75	0.00	548.75
NEST Pension	Pension contribution (employee and employer) May	167.54	0.00	167.54
Valda Energy	Electricity for streetlights – March	246.18	12.31	258.49

Valda Energy	Electricity for streetlights – April	232.22	11.61	243.08
Norse	Mowing – Barby Village - April	629.78	125.96	755.74
Norse	Mowing – Barby Village - March	314.89	62.98	377.87
The Play Inspection Company	Annual Inspection of Recreational Areas – Inv 85234 – deferred from last meeting	375.00	75.00	450.00
Lamley Brothers	Mowing Onley Park April – Inv 12265	640.00	128.00	768.00
K Corry	Litter picking	60.00	0.00	60.00
Fosse Data Systems	Newsletter printing – Inv 13263	150.00	0.00	150.00
L Dickinson	Newsletter Delivery – May	20.00	0.00	20.00
J Durham	Newsletter Delivery – May	20.00	0.00	20.00
T Jones	Newsletter Delivery - May	12.00	0.00	12.00
S Hartwell	Mowing at Barby Play Area w/c 12 th April & 26 th April	100.00	20.00	120.00
Unity Trust	Service charge	9.40	0.00	9.40
Unity Trust	Service charge	11.05	0.00	11.05
C Dover	Annual newsletter editor payment	250.00	0.00	250.00
Townlands Charity	Annual Rents	1,480.00	0.00	1,480.00
Elancity	Speed Display Signs	4800.00	960.00	5760.00
Barby Cricket Club	Payment for Grass Cutting	850.00	0.00	850.00
17	ONLEY			
17.1	To receive update from working group regarding Onley Playground refurbishment and agree any actions: It was RESOLVED to issue tender documents based on the agreed design.			
17.2	To receive update on any additional issues regarding Onley to be noted: Cllr Cotton advised that the defibrillator pads which had been ordered had not arrived so it was agreed the Clerk would follow this up.			
18	LITTER PICKING			
18.1	To receive litter picking report: It was reported that 3 bags had been collected in the past month.			
19	TREE SURVEY			
19.1	To receive report from tree working group and agree any actions: It was reported that two quotes had been received and a third was expected. It was agreed that the working group would make a recommendation after considering the quotes.			
20	NEWSLETTER DELIVERY			
20.1	To agree appointment of replacements to carry out newsletter delivery in Barby and agree payments: It was RESOLVED to agree to the appointment of L Dickinson and J Durham to deliver the newsletter in Barby at a rate of £20 each per time. It was RESOLVED to increase the payment for delivery in Onley to £12.			
21	CORRESPONDENCE			
21.1	To consider correspondence regarding overgrowth and mowing of The Ware: It was reported that Norse had strimmed the area complained about and no further action was needed.			
21.2	To consider correspondence regarding reduction of speed limit from 40 mph to 30 mph outside Cleaves Cottages: It was RESOLVED to apply to have the speed limit on the stretch of highway outside Cleaves Cottages, Barby reduced to 30mph.			
21.3	To consider correspondence from parishioner regarding tree management: The correspondence was noted and Cllr Gorman confirmed she had responded.			

22	PLAY AREA REPAIRS
22.1	To consider play area repairs and to agree any actions: It was RESOLVED to accept a quote of £399 from Sovereign to inspect Barby play area and provide a quote for repairs to the slide and roundabout if needed. It was agreed that Cllr Gorman would revert back to the Play Inspection Company ask that they include their inspection of the slide in their report.
23	PARISH COUNCIL WEBSITE AND EMAILS
23.1	To receive update and agree any actions regarding email accounts: All councillors confirmed that they were able to access their new email accounts and it was reported that the new website was live. It was agreed that the Clerk would follow up on the change of the Clerk's email address and the closure of the old website.
24	HEDGES
24.1	To consider and agree any hedge trimming: It was agreed that the Clerk would get a quote for trimming the Barby Play Area Hedge and a quote to pass on to Townlands for trimming the allotment hedge.
25	RESERVES
25.1	To review and agree Parish Council reserves for 2026/27: It was RESOLVED to agree the following reserves: CIL - £14,928 Traffic Calming Project - £10,000 Tree Survey - £15,000 Election Costs - £2000 Playground Equipment & Maintenance - £10,000 Email & Website Project - £1000 Flood Grant monies - £2000 Agreed "Ring Fenced" 6 month contingency - £35,000 Balance Free Reserve - £26,020
26	STRATEGIC PLAN
26.1	To receive update and agree any actions regarding a Parish Council strategic plan: Cllr Wagg advised that he would circulate a draft strategic plan ahead of the next meeting.
27	PARISH COUNCIL ENGAGEMENT
27.1	To receive report on recent engagements and consider Parish Council interaction at forthcoming events: It was noted the next breakfast club was on 17 th May.
28	ITEMS FOR NEXT AGENDA
28.1	It was agreed to include the following items on the next agenda: i. Eon regarding complaint that LED lights are not lasting ii. Church Fete use of Barby Play Area iii. Onley Village Hall report

Meeting closed at 9.42pm.

Next meeting of Barby & Onley Parish Council will be held in Onley Village Hall on MONDAY 8TH JUNE 2026 at 7.30pm

Signed Date:

NB Minutes cannot be construed as the official record until approved and signed at the next meeting.