

BARBY & ONLEY PARISH COUNCIL

MINUTES OF

Meeting of the Parish Council

Held on.....MONDAY 11TH AUGUST 2025 at 7.30pm

Held in Onley Village Hall, Onley Park, Willoughby, Rugby CV23 8AW

Clerk's Address: 77 High Street, Naseby, Northamptonshire NN6 6DD

Telephone: 07864579068

E-Mail: clerk@barbyandonleyparishcouncil.co.uk

PRESENT: Councillors, F Gorman (Chair), S Withington (Vice-Chair), A Cooper, B O'Reilly, N Gove and P Wagg.

IN ATTENDANCE: Katrina Jones (Clerk) and Cllr Andrew Simpson (WNC Ward Cllr).

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1	Apologies: To receive and approve apologies for absence
1.1	It was RESOLVED to approve apologies from Cllrs D Cotton, T Hallam and J Pollard. West Northamptonshire Council Ward Councillor Rosie Humphreys had given apologies.
2	To fill vacancies by co-option (2 vacancies)
2.1	There were no applicants at the meeting wishing to be co-opted.
3	PUBLIC PARTICIPATION AND REPORTS
3.1	To hear any issues which members of the public wish to bring to the Council's attention: There were no members of the public present.
3.2	To receive reports either written or verbal from West Northamptonshire Councillors: WNC Cllr Andrew Simpson had provided a written report.
4	DECLARATIONS of INTERESTS
4.1	To note any Declarations of any Disclosable Pecuniary or Other Interests: Cllr O'Reilly declared an interest in item 16. Cllr P Wagg declared an interest in item 18.
5	MINUTES
5.1	To approve and sign the Minutes of 14th July 25: It was RESOLVED to approve the Minutes of 14 th July 2025 as a true and accurate record which were duly signed by the Chair.
6	MATTERS ARISING from Minutes (For information only)
6.1	<p>To note any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made):</p> <ul style="list-style-type: none"> i. Cllr Gorman reported that she had contacted Stuart Andrew MP regarding the water charges for Onley residents and received a personalised response. He has advised that he has contacted the MOJ regarding this matter. ii. It was agreed that the faulty street lights reported to the prison at Onley would be checked to see if this had been resolved. iii. Cllr Gorman reported that there was no update on the water pipe replacement in Onley. iv. Cllr Gorman reported that there is ongoing communication with West Northants Council regarding the silver birch trees on Rugby Road to ascertain whose land they are on. v. Cllr Gorman reported that WNC had advised that the hedge on the Ridgeway junction has been cut but it does not appear that it has been cut on the side heading from Kilsby. vi. It was reported that the allotment hedge overhanging the footpath on Rugby Road had been cut back.

	<p>vii. Cllr Gorman reported that the overgrown hedge on Kilsby Road opposite the village hall had been reported on Fix My Street but no action has been taken yet.</p> <p>viii. Cllr Gorman reported that the Parish Council is expected to receive £12,056,60 in CIL money from the Toft Hill development.</p> <p>ix. It was reported that the fence around the tennis court is due to be fixed shortly.</p> <p>x. Cllr Gorman reported that she had reported a dead tree on Almond Close on Fix My Street and they had advised that vegetation clearance would be scheduled within 28 days.</p> <p>xi. Cllr Gorman reported that an employee of the mowing contractor in Onley had stepped onto a broken manhole cover and this had been reported to the prisons.</p> <p>xii. Cllr Gorman reported that the Parish Council would have a table at the produce show in Barby on 31st August. She also reported that they would like a table at the Onley fair on 6th September and would attend the September breakfast club in Barby.</p> <p>xiii. Cllr Gorman reported that WNC had advised that the signs for Cart Hill were with the construction team for installation.</p> <p>xiv. Cllr O'Reilly reported that someone had been parking outside Shakespeare Cottage, Barby and it had been suggested that the Parish Council should ask them not to park there. It was agreed that the Parish Council would not take any action.</p>
7	<u>PLANNING:</u>
7.1	<u>New Applications/ Applications to be discussed</u>
7.1.1	2025/2868/TPO : T1 Ash at the front of property. previously has been badly pruned and feel the limbs are now over extending and could fail. 2m weight reduction on multiple over extending limbs and crown clean. T2 Ash at rear of property, Spot weight reduction to prevent limb failure and crown clean: Ashgrove House Daventry Road Barby CV23 8TP: It was RESOLVED that there were no comments or objection to this application.
7.1.2	2025/2775/FULL : Erection of a two-storey side extension and a part single-storey (flat roof) and part two-storey (pitched slate roof) rear extension. Replacement of existing outbuildings with a new brick-built garage and attached single-storey garden room: Hill View, 23 Rugby Road, Barby, CV23 8UB: It was RESOLVED that there were no comments or objection to this application. It was agreed that the clerk would write to the property owner to ask them to cut back their hedge.
7.1.3	2025/2731/FULL : Removal of rear conservatory, new rear extension, new front porch, new front bay window & removal of internal wall: 8 Ware Road, Barby, CV23 8UE: It was RESOLVED that there were no comments or objection to this application.
7.2	<u>Planning Applications to be noted on which the Parish Council is not a consultee</u>
7.2.1	2025/3081/COND : Discharge of Conditions 3 [Archaeology], 4 [Materials] and 5 [Staircase] on Planning Permission 2024/3116/FULL and Listed Building Consent 2024/0221/LBC [The full refurbishment of Barby Wood Farmhouse and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings]: Barby Wood Farm Onley Lane Barby CV23 8UT
7.2.2	2025/3075/COND : Discharge of Condition 11 [Ecology] on Planning Permission 2024/3116/FULL [The full refurbishment of Barby Wood Farmhouse and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings]: Barby Wood Farm Onley Lane Barby CV23 8UT
7.2.3	2025/3067/COND : Discharge of Conditions 17 [Bat Licence] and 20 [Drainage Scheme] on Planning Permission 2024/0993/FULL [Demolition of existing dwellinghouse and ancillary

	buildings. Construction of 2 x 4-bed dwellinghouses, 1 x 4-bed bungalow, 1 x 3-bed bungalow and vehicular access improvements]: Toft Hill 19 Rugby Road Barby CV23 8UB
	The above applications were noted.
7.3	<u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry or Planning Inspectorate</u>
7.3.1	2023/5783/MAF : Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing vehicular access and provision of temporary vehicular access during construction period off Barby Lane: Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX.
7.3.2	WND/2021/0767 Barby Sporting Club, Barby Lane, Barby: Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns.
7.3.3	2025/0493/COND : Discharge of conditions 6 (Tree Protection), 7 (Archaeological WSI), 8 (Contamination Part A), 14 (Construction Management Plan), and 16 (Bat Mitigation) for planning permission 2024/0993/FULL [Demolition of existing house and outbuildings and construction of 4 no. new dwellings, including improved access]: Toft Hill, 19 Rugby Road, Barby CV23 8UB.
7.3.4	Grand Union Canal Transfer – Planning Inspectorate Consultation re Scoping Opinion: https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/WA0210001
	The above applications were noted.
7.4	<u>Planning Decisions made by West Northamptonshire Council -Daventry or Planning Inspectorate</u>
7.4.1	2025/1974/TPO : Notification of tree work at 60 Kilsby Road, Barby CV23. Intended tree work includes: T1 Maple reduced by approximately 2M 30% back to previous points and reshape. Tree has previously been pruned and needs pruning again to retain shape. APPROVED.
7.4.2	WND/2021/0777 Land Off Barby Road, Kilsby: Outline application for construction of up to 44 dwellings with associated landscaping, open space, drainage infrastructure and associated works. REFUSED.
7.4.3	2025/2691/PND : Steel portal framed shed of 20m x 10m to eaves and c.5m to ridge with 15 degree pitch. Roller shutter doors to long front elevation, rear elevation blank and 1 personnel door gable. Rooflights to front slope: The Woodyard Normans Wood Barby Lane Barby CV23 8UX. PRIOR APPROVAL NOT REQUIRED.
	The above decisions were noted. In respect of item 7.4.2 it was noted that the amended application for 19 dwellings had been refused. It was noted that Barby Parish Council had been thanked by Kilsby action group for all their assistance with this.
8	ACCOUNTS
8.1	i. Monies received from 01.07.25 TO 31.07.25: a. Newsletter advertising - £120. Noted. b. WNC mowing grant - £2,695.50. Noted.
8.2	i. To note Financial Position as at 31.07.25: £207,621.48. Noted. ii. To approve Bank Reconciliation to 31 July 2025 (B). It was RESOLVED to approve the bank reconciliation up to 31 July. 2025 iii. To note Onley Open Space fund balance as at 31.07.25: £74,116.57. Noted. iv. To note Onley Open Space Bank Reconciliation (C). Noted.

8.3	To note budget monitoring reports (Da & Db). Noted.				
8.4	To approve the payments as listed: It was RESOLVED to approve all of the below payments:				
To Whom Paid		Details of Payment	NET COST	VAT	TOTAL
DCK Payroll Solutions		Payroll services – August	15.00	3.00	18.00
Katrina Jones		Clerks Salary (July - August)	1,213.66	0.00	1,213.86
HMRC		Tax and National Insurance	535.61	0.00	535.41
NEST Pension		Pension contribution (employee and employer) August	162.34	0.00	162.34
Yu Energy		Electricity for street lights - July	99.21	4.96	104.17
Yu Energy		Electricity for street lights – July	47.05	2.35	49.40
Yu Energy		Electricity for street lights – July	13.13	0.66	13.79
Yu Energy		Electricity for street lights - July	10.52	0.53	11.05
M McCormick		Newsletter Delivery – July	34.00	0.00	34.00
T Jones		Newsletter Delivery - July	10.00	0.00	10.00
Fosse Data Systems		Newsletter printing	150.00	0.00	150.00
Zarr Ltd		Email Security Licence for bopc.org.uk- per mailbox covering 1 month period up to September 2025	17.60	3.52	21.12
K Corry		Litter picking	60.00	0.00	60.00
Norse		Grass cutting – Barby Village – July x 2 cuts	611.72	128.00	734.06
Lamley Brothers		Grass cutting – Onley – July x 2 cuts Inv - 12153	640.00	192.00	768.00
S Hartwell		Grass cutting – Barby play area – July x 2 cuts	100.00	20.00	120.00
Information Commissioner’s Office		Annual data protection fee renewal	47.00	0.00	47.00
Unity Trust Bank		Service charge	9.15	0.00	9.15
Public Work Loans Board		Loan repayment	1,334.55	0.00	1,334.55
Eon		Annual maintenance charge (deferred from last meeting)	584.00	116.80	700.80
Joe Loveridge		Ditch clearance	400.00	0.00	400.00
9	ONLEY				
9.1	To receive update and consider actions regarding overgrowth at garages: It was noted that West Northants Council had confirmed that the area would be cleared of debris from fly tipping. It was agreed that the area would be checked to see if this had been done and the resident would be informed that the Parish Council was working with West Northants Council to clear the area.				
9.2	To consider first aid course run by the first response team: Cllr Withington reported on a first aid course being held by Onley Village Hall to mark ‘Restart a Heart Day’ in October and raise money for charity. It was agreed that the Parish Council would help advertise the event.				
10	LITTER PICKING				
10.1	To receive litter picking report: It was noted that the litter picker had collected 5 bags a week over the past month. It was RESOLVED to purchase a high viz coat up to a cost of £40 plus VAT if the litter picker confirms they would like one.				
11	FLOODING AND WATER ISSUES				
11.1	To receive update and agree ditch clearance work by tennis courts: It was RESOLVED to approve the clearing of the ditch by the tennis court that had recently been carried out and to approve further clearing as required.				

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12	CORRESPONDENCE																																																
12.1	<p>To note correspondence regarding application to add a route to the Definitive Map and Statement in Barby and agree any response:</p> <p>i. It was noted that correspondence had been received from West Northants Council regarding footpath EC6. It was RESOLVED that the Parish Council did not support this application as there was no evidence that the whole length can be used for the purpose suggested.</p> <p>ii. The correspondence regarding the partial stopping up of the unclassified road from Onley Lane to Barby Wood Farm was noted and it was RESOLVED to support the proposal to allow access except for vehicles.</p>																																																
13	PARISH COUNCIL WEBSITE																																																
13.1	<p>To consider quotes and agree actions regarding new Parish Council website: It was RESOLVED to defer this item to the next meeting.</p>																																																
14	TREES AND HEDGES																																																
14.1	<p>To consider Tree Survey: It was RESOLVED that the Clerk would obtain quotes for the tree work to be carried out which was recommended in the survey.</p>																																																
14.2	<p>To agree quote for Barby play area hedge trimming: It was RESOLVED to agree a cost of up to £250 to trim the hedges on all four sides of the play area in Barby.</p>																																																
14.3	<p>To agree quote for clearing vegetation on The Ware: The quote from Norse was considered and it was agreed to get further quotes. Cllr Wagg agreed to obtain a quote from J Loveridge. It was agreed that this item would be on the next agenda.</p>																																																
15	RESERVES																																																
15.1	<p>To agree Parish Council reserves: It was RESOLVED to agree the following reserves which apply from the beginning of the 2025/26 financial year:</p> <table><tr><td></td><td></td><td>£</td></tr><tr><td>1</td><td>Traffic Calming Project</td><td>10,000</td></tr><tr><td>2</td><td>Tree Survey</td><td>10,000</td></tr><tr><td>3</td><td>Tennis Court</td><td>16,000</td></tr><tr><td>4</td><td>Election Costs</td><td>2,000</td></tr><tr><td>5</td><td>Playground Equipment & Maintenance</td><td>5,000</td></tr><tr><td>6</td><td>Email & Website Project</td><td>2,500</td></tr><tr><td>7</td><td>Skate Park</td><td>1,000</td></tr><tr><td>8</td><td>Street Lighting Improvements & Repairs</td><td>2,000</td></tr><tr><td>9</td><td>Flood Grant monies</td><td>3,000</td></tr><tr><td>10</td><td>Barby Village Hall Chair grant</td><td>1,500</td></tr><tr><td>11</td><td>Invoice Reserve Audit & Bins</td><td>1,959</td></tr><tr><td>12</td><td>Woodland Trust</td><td>1,200</td></tr><tr><td>13</td><td>Agreed "Ring Fenced" 6 month contingency</td><td>35,000</td></tr><tr><td>14</td><td>Balance Free Reserve</td><td>5,179</td></tr><tr><td></td><td>Total</td><td>96,338</td></tr></table>			£	1	Traffic Calming Project	10,000	2	Tree Survey	10,000	3	Tennis Court	16,000	4	Election Costs	2,000	5	Playground Equipment & Maintenance	5,000	6	Email & Website Project	2,500	7	Skate Park	1,000	8	Street Lighting Improvements & Repairs	2,000	9	Flood Grant monies	3,000	10	Barby Village Hall Chair grant	1,500	11	Invoice Reserve Audit & Bins	1,959	12	Woodland Trust	1,200	13	Agreed "Ring Fenced" 6 month contingency	35,000	14	Balance Free Reserve	5,179		Total	96,338
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16	GRANTS																																																
16.1	<p>To consider grant request from Barby Village Hall for funding towards cost of CCTV: It was RESOLVED to agree a grant of £936, which is half of the cost of the CCTV.</p>																																																
17	TRAFFIC CALMING																																																
17.1	<p>To receive update and consider any actions regarding replacement Speed Indicator Device for Barby: The Clerk reported that a grant application for £5,000 had been submitted to the road</p>																																																

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	safety fund for two Speed Indicator Devices.
17.2	To receive report on meeting with Keir: Cllr O'Reilly reported on the meeting with Keir and advised that some of the work highlighted had already been carried out.
18	BARBY TOWNLANDS EDUCATIONAL CHARITY
18.1	To consider request from Barby Townlands Educational Charity to provide a copy of the Parish Council's submission to the Charity Commission: Cllr Gorman reported on communication with the Chair of BTEC and it was RESOLVED to provide BTEC with a copy of the text submitted to the Charity Commission by the Parish Council via a webform.
19	ITEMS FOR NEXT AGENDA
	It was agreed to include an item regarding The Derry on the next agenda and it was noted that the vicar intends to speak to the Parish Council concerning this item at the next meeting.
20	TO CLOSE THE MEETING TO MEMBERS OF THE PRESS AND THE PUBLIC TO CONSIDER CONFIDENTIAL STAFF MATTERS
	It was RESOLVED to close the meeting to the press and the public.
20.1	To note and agree national Clerk pay rise: It was noted that a national agreement had been reached of a 3.2% increase and it was RESOLVED to apply this to the Clerk's salary.

Meeting closed at 8.57pm.

Next meeting of Barby & Onley Parish Council will be held in Barby Village Hall on MONDAY 8TH SEPTEMBER 2025 at 7.30pm.

Signed Date:

NB Minutes cannot be construed as the official record until approved and signed at the next meeting.