

# BARBY & ONLEY PARISH COUNCIL

## MINUTES OF

### Meeting of the Parish Council

**Held on.....MONDAY 10TH FEBRUARY 2025 at 7.30pm**

Held in Barby Village Hall, Kilsby Road, Barby CV23 8TT  
 Clerk's Address: 77 High Street, Naseby, Northamptonshire NN6 6DD  
 Telephone: 07864579068  
 E-Mail: [clerk@barbyandonleyparishcouncil.co.uk](mailto:clerk@barbyandonleyparishcouncil.co.uk)

**PRESENT:** Councillors, F Gorman (Chair), S Withington (Vice-Chair), A Cooper, D Cotton, N Gove, T Hallam, J Pollard, B O'Reilly, K Toomey and P Wagg.

**IN ATTENDANCE:** Katrina Jones (Clerk), West Northants Council Ward Councillor Rosie Humphreys and six members of the public.

**Page 2024/25/49**

<b>1</b>	<b>APOLOGIES: To receive and approve apologies for absence.</b>
1.1	It was <b>RESOLVED</b> to approve apologies from Cllr G James.
<b>2</b>	<b>PUBLIC PARTICIPATION AND REPORTS</b>
2.1	<p><b>To hear any issues which members of the public wish to bring to the Council's attention:</b></p> <ul style="list-style-type: none"> <li>i. A member of the public asked if Speed Cameras could be used to slow traffic on Daventry Road in Barby. Cllr Gorman advised that traffic calming measures had been requested by the Parish Council from West Northants Council who are the Highways authority. She advised that they were only able to offer a chicane, which would require a financial contribution from the Parish Council, and further details are expected from WNC in the new financial year. It was agreed that the Parish Council would contact the police to find out why their speed camera van can not be parked by the school.</li> <li>ii. A member of the public reported that residents of School Close, Barby had received a letter from a developer and raised concerns regarding potential development plans. The member of public also raised that the area of land at the bottom of School Close was overgrown.</li> <li>iii. A member of the public expressed concern regarding damage to grass verges caused by hedge trimming carried out around the play area in Barby.</li> <li>iv. The owner of Willoughby Park, formerly known as Onley Equestrian Centre, spoke about their re-branding and what they offered.</li> </ul>
2.2	<b>To receive reports either written or verbal from West Northamptonshire Councillors:</b> Cllr Rosie Humphreys had provided a written report which had been circulated. She provided a verbal update on the planning applications concerning Barby Sports Club.
<b>3</b>	<b>DECLARATIONS of INTERESTS</b>
3.1	<b>To note any Declarations of any Disclosable Pecuniary or Other Interests:</b> None.
<b>4</b>	<b>MINUTES</b>
4.1	It was <b>RESOLVED</b> to approve the Minutes of 13 <sup>th</sup> January 2025 as a true and accurate record which were duly signed by the Chair.
<b>5</b>	<b>MATTERS ARISING from Minutes (For information only)</b>
5.1	<b>To note</b> any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made):

	<p>i. Cllr Toomey reported on the new councillor training course she attended and the Clerk reported on the complaints training course she attended.</p> <p>ii. It was agreed that the Barby Road closure in March would be publicised on Facebook by Cllr Pollard.</p> <p>iii. It was noted that Barby Primary School had contacted the Parish Council to request a grant and agreed that they would be asked to follow the grant application procedure.</p> <p>iv. Cllr Gorman reported that following a report on Fix My Street, the footpath by The Derry had been cleared.</p> <p>v. Cllr Gorman advised that WNC are writing to the landowners regarding the bridleway reported on Fix My Street.</p> <p>vi. Cllr Goman reported that the signs on Cart Hill are in progress.</p> <p>vii. It was noted that the hedge around the Barby play area had been trimmed.</p> <p>viii. It was noted that the play bark had been delivered but not yet spread.</p> <p>ix. It was noted that repairs to the street lights requested at the last meeting had not yet been carried out and the Clerk had been in contact with the contractors.</p>
<b>6</b>	<b><u>PLANNING:</u></b>
<b>6.1</b>	<b><u>New Applications/ Applications to be discussed</u></b>
6.1.1	None.
<b>6.2</b>	<b><u>Planning Applications to be noted on which the Parish Council is not a consultee</u></b>
6.2.1	<a href="#">2025/0189/COND</a> : Discharge of Conditions 3 [CEMP] and 5 [Materials] on Planning permission 2024/1296/FULL [Construction of dwelling house and associated works including two new parking spaces]. 3 Star Corner Barby CV23 8UD. Noted.
<b>6.3</b>	<b><u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry or Planning Inspectorate</u></b>
6.3.1	<a href="#">2024/3116/FULL</a> : Full refurbishment and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings. Barby Wood Farm House Onley Lane Barby CV23 8UT.
6.3.2	<a href="#">2023/5783/MAF</a> : Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing vehicular access and provision of temporary vehicular access during construction period off Barby Lane: Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX.
6.3.3	<a href="#">WND/2021/0767</a> Barby Sporting Club, Barby Lane, Barby: Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns.
6.3.4	<a href="#">2024/0221/LBC</a> : The full refurbishment of Barby Wood Farmhouse and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings: Barby Wood Farm, Onley Lane, Barby, CV23 8UT
6.3.5	<a href="#">2024/5105/FULL</a> : 2No. outdoor covered structures comprising of viewing / catering area and 2no. internal accessible WCs associated with adjacent main outdoor horse arena (retrospective). Onley Grounds Equestrian Complex Limited Onley Grounds Farm London Road Barby CV23 8AJ.
6.3.6	<a href="#">2024/4492/FULL</a> : Change of use of an agricultural yard to a construction training area (Use Class F1). Ashtree Farm Kilsby Road Barby CV23 8TU
6.3.7	<a href="#">2024/4767/COND</a> : Land at Manor Lane Barby CV23 8UP Discharge of Condition 9 (Details of External Lighting) of Planning Permission DA/2020/0310. (Outline Planning Permission for the erection of two industrial buildings).

6.3.8	<a href="#">2024/5659/FULL</a> : Conversion of an outbuilding into an annexe containing 2 studios and a utility room. Village Farm, 15 Rugby Road, Barby, CV23 8UA			
6.3.9	<a href="#">2024/5675/LBC</a> : Conversion of an outbuilding into an annexe containing 2 studios and a utility room. Village Farm, 15 Rugby Road, Barby, CV23 8UA			
	The above applications were noted.			
<b>6.4</b>	<b><u>Planning Decisions made by West Northamptonshire Council -Daventry or Planning Inspectorate</u></b>			
6.4.1	<a href="#">2024/3179/COND</a> : Discharge of Condition 6 (Rodent Infestation Details) and Condition 17(CEMP:Biodiversity) of Planning Permission WND/2022/0243. (Construction of a solar farm to generate up to 13MW of energy, comprising of ground mounted solar panels, internal access tracks, and other associated infrastructure including DNO sub-station, control house, transformers, fencing, CCTV and landscaping works at Land off Rugby Road, Kilsby, Northamptonshire). Rainsbrook Land off Rugby Road Hillmorton CV21 4PN. <b>APPROVED.</b>			
6.4.2	<a href="#">2024/3769/COND</a> Discharge of Condition 13 [Archaeology] of Planning Permission WND/2022/0243 [Construction of a solar farm to generate up to 13MW of energy, comprising of ground mounted solar panels, internal access tracks, and other associated infrastructure including DNO sub-station, control house, transformers, fencing, CCTV and landscaping works]. Land off Rugby Road Kilsby CV21 4PN. <b>APPROVED.</b>			
	The above decisions were noted.			
<b>7</b>	<b>ACCOUNTS</b>			
7.1	<b>i. Monies received from 01.01.25 to 31.01.25: £110.00 (advertising):</b> Noted.			
7.2	<b>i. To note Financial position as at 31.01.25: £200,913.52.</b> Noted. <b>ii. To approve Bank Reconciliation to 31 January 2025 (B):</b> It was <b>RESOLVED</b> to approve the Bank Reconciliation up to 31 <sup>st</sup> January 2025. <b>iii. To note Onley Open Space fund balance as at 31.01.25: £76,676.57:</b> Noted. <b>iv. To note Onley Open Space Bank Reconciliation (C):</b> Noted.			
7.3	<b>To note budget monitoring reports (Da &amp; Db):</b> Noted.			
7.4	<b>To approve the payments as listed:</b> It was <b>RESOLVED</b> to approve all of the below payments:			
<b>To Whom Paid</b>	<b>Details of Payment</b>	<b>NET COST</b>	<b>VAT</b>	<b>TOTAL</b>
DCK Payroll Solutions	Payroll services – February	15.00	3.00	18.00
Katrina Jones	Clerks Salary (January - February)	1213.66	0.00	1213.66
HMRC	Tax and National Insurance	474.07	0.00	474.07
NEST Pension	Pension contribution (employee and employer) February	162.34	0.00	162.34
NEST Pension	Pension contribution (employee and employer) January – corrected figure to report	212.02	0.00	212.02
Yu Energy	Electricity for street lights	67.10	3.36	70.46
Yu Energy	Electricity for street lights	146.74	7.34	154.08
Yu Energy	Electricity for street lights	13.68	0.68	14.36
Yu Energy	Electricity for street lights	10.72	0.54	11.26
M McCormick	Newsletter Delivery – January	34.00	0.00	34.00
T Jones	Newsletter Delivery - January	10.00	0.00	10.00
Fosse Data Systems	Newsletter printing	150.00	0.00	150.00
Zarr Ltd	Email Security Licence for bopc.org.uk- per mailbox covering 1 month period up to March 2025	17.60	3.52	21.12

K Corry	Litter picking	60.00	0.00	60.00
Vision ICT	Gov.uk domain name registration	43.33	8.67	52.00
Gravelmaster Ltd	Play bark: 5 bags (1m3)	520.83	104.17	625.00
Northants CALC	Off To A Flying Start Course – Cllr Toomey	48.00	9.60	57.60
Northants CALC	Complaints Training Course – Clerk	42.00	8.40	50.40
<b>8</b>	<b>REVISION OF NEIGHBOURHOOD DEVELOPMENT PLAN</b>			
8.1	<b>To receive update and agree any actions:</b> Cllr Gorman reported that the Neighbourhood Development Plan Review had passed examination and detailed some amendments which had been made. She reported that it was going to be considered by the WNC planning committee and then a referendum will be held on 1 <sup>st</sup> May.			
<b>9</b>	<b>ONLEY</b>			
9.1	<b>To receive update from working group regarding Onley Playground refurbishment:</b> It was agreed that a public meeting would be held and details would be publicised.			
9.2	<b>To note water leak and agree any actions:</b> Cllr Withington reported that the water leak had been repaired.			
9.3	<b>To receive update on any additional issues regarding Onley to be noted:</b> Cllr Cotton reported that the row of street lights in need of repair had been reported to the prison but they hadn't yet carried out the work. It was agreed she would contact them again to find out what is happening.			
<b>10</b>	<b>LITTER PICKING</b>			
10.1	<b>To receive litter report:</b> The Clerk reported that one bag of litter a week had been collected in January.			
<b>11</b>	<b>FLOODING</b>			
11.1	<b>To receive update and agree any actions:</b> It was reported that Kier would be carrying out a drainage investigation on Church Walk.			
<b>12</b>	<b>MOWING</b>			
12.1	<b>To consider whether to take part in No Mow May:</b> It was <b>RESOLVED</b> not to participate in No Mow May in Barby or Onley.			
<b>13</b>	<b>THE WARE</b>			
13.1	<b>To consider any actions regarding the bench and the bin on The Ware, Barby:</b> It was agreed that quotes would be obtained for a new bench and the bin would be reported on Fix My Street.			
<b>14</b>	<b>CORRESPONDENCE</b>			
14.1	<b>To note correspondence from Barby History Group inviting Parish Council to Exhibition “The Green, Its Houses and the Allotments” at Barby Village Hall over the weekend 15/16 February 2025, 11am-4pm on Saturday and 10am-4pm on Sunday:</b> Noted.			
14.2	<b>To consider correspondence regarding Parish Warden Scheme:</b> It was agreed that Cllr Gove would write an item for the newsletter to ask for volunteers.			
14.3	<b>To note M1 Junction 18 closure from 9pm Friday 14 February until 6am Monday 17 February due to waterproofing works on Crick bridge:</b> Noted. It was agreed to put a notification of this on Facebook.			
<b>15</b>	<b>PLAY AREAS</b>			
15.1	<b>To consider any quotes received for work required to play areas:</b> Cllr O'Reilly reported that he had met with a contractor and they will be providing a quote.			
15.2	<b>To consider play area surfacing quotes:</b> Cllr O'Reilly agreed to take measurements of the surface area so quotes could be obtained.			
<b>16</b>	<b>COMMUNITY ASSETS</b>			
16.1	<b>To consider any actions regarding expiry of community asset status of any relevant land or buildings in the Parish such as The Arnold Arms:</b> It was <b>RESOLVED</b> to apply to renew the registration of assets of community value in respect of the Arnold Arms and Barby Village Store.			

	<b>Page 2024/25/53</b>
<b>17</b>	<b>WEBSITE</b>
17.1	<b>To consider revamping Parish Council website and agree any actions:</b> It was agreed to defer this item for further consideration regarding costs.
<b>18</b>	<b>CHANGE OF SIGNATORIES</b>
18.1	<b>To agree to add new signatory to Cambridge &amp; Counties accounts:</b> It was <b>RESOLVED</b> to add Cllr Phil Wagg as a signatory and remove Paul Reynolds from both Cambridge and Counties accounts.
<b>19</b>	<b>ANNUAL PARISH MEETING</b>
19.1	<b>To agree date of Annual Parish Meeting (must be held between 1st March and 1st June – Local Government Act 1972):</b> It was <b>RESOLVED</b> to hold the Annual Parish Meeting on 14 <sup>th</sup> April 2025 at 7pm at Barby Village Hall.
<b>20</b>	<b>NEWSLETTER</b>
20.1	<b>To consider whether to include WNC Ward Cllr Newsletters in Parish Newsletter:</b> It was <b>RESOLVED</b> to consider this after the elections in May.
20.2	<b>To consider annual advertising revenue and agree any actions:</b> It was <b>RESOLVED</b> to increase the cost of advertising in the Parish newsletter by 20%, rounded up to the nearest £5, from 1 <sup>st</sup> April 2025.
20.3	<b>To agree Easter competition for newsletter:</b> It was <b>RESOLVED</b> to hold a competition for children aged 12 and under to design a ‘Spring’ front cover picture to be judged by the newsletter editor with a prize of a £25 amazon voucher to be awarded to the winner.
<b>21</b>	<b>PARISH COUNCIL ENGAGEMENT</b>
21.1	<b>To consider Parish Council interaction at forthcoming events:</b> It was agreed that available councillors would attend: the breakfast club in Barby on Sunday 16 <sup>th</sup> February; the history society event on 15/16 <sup>th</sup> February; and the Easter Egg Hunt in Onley.
<b>22</b>	<b>THE DERRY</b>
22.1	<b>To receive update and agree any actions regarding The Derry:</b> It was <b>RESOLVED</b> that a working group would be formed, made up of Cllr Gorman, Cllr Wagg and Cllr O’Reilly, to look into this matter further.
<b>23</b>	<b>UPDATE ON PLANNING MEETING</b>
23.1	<b>To receive update on meeting with WNC planning department and agree any actions:</b> Cllr Gorman reported on her meeting at which she raised the following concerns: the Barby Sports Club planning application delay; lack of information; lack of consistency; errors such as in the Longdown Lane appeal; and why WNC did not concede to the Judicial Review. She advised that WNC will provide a statement which can be published to residents and will consider a request for the Parish Council’s legal expenses to be recompensed.
<b>24</b>	<b>ELECTIONS</b>
24.1	<b>To consider and agree any actions regarding Parish Council elections to be held in May 2025:</b> It was noted that nomination forms needed to be returned by 2 <sup>nd</sup> April and that information for residents would be included in the newsletter.
<b>25</b>	<b>COMPLAINTS POLICY</b>
25.1	<b>To adopt Northants CALC model complaints policy:</b> It was <b>RESOLVED</b> to adopt the Northants CALC model complaints policy.
<b>26</b>	<b>ITEMS FOR NEXT AGENDA</b>
26.1	It was agreed to include the following items on the agenda: i. Strategic plan.
<b>27</b>	<b>TO CLOSE THE MEETING TO THE PRESS AND PUBLIC TO DISCUSS CONFIDENTIAL STAFF MATTERS</b>
	It was <b>RESOLVED</b> to close the meeting to the press and public.

27.1	<b>To agree Clerk’s annual leave:</b> It was <b>RESOLVED</b> to agree the dates requested by the Clerk for annual leave.
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Meeting closed at 9.45pm.

Next meeting of Barby & Onley Parish Council will be held in Barby Village Hall on MONDAY 10<sup>TH</sup> MARCH 2025 at 7.30pm.

Signed ..... Date: .....

NB Minutes cannot be construed as the official record until approved and signed at the next meeting.