

BARBY & ONLEY PARISH COUNCIL
NOTICE OF ANNUAL MEETING
On..... MONDAY 12TH MAY 2025 at 7.30pm

To members of the Council:

You are hereby summoned to attend a meeting of Barby & Onley Parish Council to be held in Onley Village Hall, Onley Park, Willoughby, Rugby CV23 8AW

Please inform your Clerk on clerk@barbyandonleyparishcouncil.co.uk if you will not be able to attend.

Members of the public and press are invited to attend a meeting of Barby & Onley Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 mins.

Katrina Jones

Katrina Jones – Parish Clerk

7th May 2025

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).

Please make yourself known to the Clerk if you wish to record the meeting in any way.

Parish Clerk: Mrs K Jones, 77 High Street, Naseby, Northamptonshire NN6 6DD
Tel 07864579068 e-mail clerk@barbyandonleyparishcouncil.co.uk

1	Election of Chairman and signing of Declaration of Acceptance of Office Form
2	Election of Vice-Chairman
3	To confirm receipt of Declaration of Acceptance of Office Forms from all councillors
4	Apologies: To receive and approve apologies for absence
5	To fill vacancies by co-option (2 vacancies)
6	Appointment of councillor roles including Internal Financial Controller
7	To review committees and working groups
8	To agree time and place of meetings for next 12 months
9	To confirm the council's eligibility to exercise the General Power of Competence
10	To approve the appointment of Northants CALC as Data Protection Officer
11	To review and approve all existing Parish Council Policies including Standing Orders, Financial Regulations and Risk Assessment
12	PUBLIC PARTICIPATION AND REPORTS
12.1	To hear any issues which members of the public wish to bring to the Council's attention.
12.2	To receive reports either written or verbal from West Northamptonshire Councillors.
13	DECLARATIONS of INTERESTS
Councillors should disclose any interests in business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.	
13.1	To note any Declarations of any Disclosable Pecuniary or Other Interests
14	MINUTES
14.1	To approve and sign the Minutes of 14 ^h April 25 (A)
15	MATTERS ARISING from Minutes (For information only)
15.1	To note any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made).
16	PLANNING:
16.1	<u>New Applications/ Applications to be discussed</u>
16.1.1	2024/4492/FULL : Retrospective change of use of an agricultural yard to a construction training area (Use Class F1) and temporary permission for 5 Years for a building associated with the training use (Use Class F1). Ashtree Farm Kilsby Road Barby CV23 8TU Amendment Details: Amended application and updated description of development.
16.2	<u>Planning Applications to be noted on which the Parish Council is not a consultee</u>

16.2.1	None
16.3	<u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry or Planning Inspectorate</u>
16.3.1	<u>2023/5783/MAF</u> : Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing vehicular access and provision of temporary vehicular access during construction period off Barby Lane: Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX.
16.3.2	<u>WND/2021/0767</u> Barby Sporting Club, Barby Lane, Barby: Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns.
16.3.3	<u>2024/5105/FULL</u> : 2No. outdoor covered structures comprising of viewing / catering area and 2no. internal accessible WCs associated with adjacent main outdoor horse arena (retrospective). Onley Grounds Equestrian Complex Limited Onley Grounds Farm London Road Barby CV23 8AJ.
16.3.4	<u>2024/4492/FULL</u> : Change of use of an agricultural yard to a construction training area (Use Class F1). Ashtree Farm Kilsby Road Barby CV23 8TU
16.3.5	<u>2025/0493/COND</u> : Discharge of conditions 6 (Tree Protection), 7 (Archaeological WSI), 8 (Contamination Part A), 14 (Construction Management Plan), and 16 (Bat Mitigation) for planning permission 2024/0993/FULL [Demolition of existing house and outbuildings and construction of 4 no. new dwellings, including improved access]: Toft Hill, 19 Rugby Road, Barby CV23 8UB.
16.3.6	Grand Union Canal Transfer – Planning Inspectorate Consultation re Scoping Opinion: https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/WA0210001
16.3.7	<u>2025/1159/S73</u> : Variation of condition 2 to change the site access to the south entrance of permission WND/2022/0397 (Change of use of agricultural building to offices (Class E) including removing existing asbestos and metal cladding, replacement roof with black metal roof and cladding with black timber cladding, installation of windows and doors (revised scheme)). Ashtree Farm Kilsby Road Barby CV23 8TU.
16.3.8	<u>2025/1173/COND</u> : Discharge of Condition 17 (Surface Water Drainage) of Planning Permission DA/2020/0800. (Construction of new 3 storey house block; construction of a new education building, a new multi faith building, and a new barrier building, construction of a MUGA pitch; minor alterations and extensions to existing buildings; construction of new perimeter wall enclosure and internal security fencing; additional external lighting; extension to existing car parking). Hm Prison Rye Hill Onley Park Barby CV23 8SZ.
16.3.9	<u>2025/1071/PA</u> : Prior approval (under Schedule 2, Part 3, Class Q of the GPDO) for the change of use of existing agricultural buildings to a single dwelling house. Barby Woodbridge Smallholding Onley Lane Barby CV23 8UT.
16.4	<u>Planning Decisions made by West Northamptonshire Council -Daventry or Planning Inspectorate</u>
16.4.1	None.
17	ACCOUNTS
17.1	i. Monies received from 01.04.25 TO 30.04.25: £ 33,676.50 (precept -first instalment of two)
17.2	i. To note Financial position as at 30.04.25: £222,370.56 ii. To approve Bank Reconciliation to 30 April 2025 (B) iii. To note Onley Open Space fund balance as at 30.04.25: £76,676.57 iv. To note Onley Open Space Bank Reconciliation (C)

	v. To approve transfer from Unity Savings account to Unity Current account to cover approved monthly payments: £7,525.00 on 14.4.25				
17.3	To note budget monitoring reports (Da & Db)				
17.4	To approve the payments as listed:				
To Whom Paid		Details of Payment	NET COST	VAT	TOTAL
DCK Payroll Solutions		Payroll services – May	15.00	3.00	18.00
Katrina Jones		Clerks Salary (April - May)	1,213.86	0.00	1,213.86
HMRC		Tax and National Insurance	535.41	0.00	535.41
NEST Pension		Pension contribution (employee and employer) May	162.34	0.00	162.34
Yu Energy		Electricity for street lights	10.20	0.51	10.71
Yu Energy		Electricity for street lights	50.70	2.54	53.24
Yu Energy		Electricity for street lights	12.74	0.64	13.38
Yu Energy		Electricity for street lights	108.26	5.41	113.67
M McCormick		Newsletter Delivery – March	34.00	0.00	34.00
T Jones		Newsletter Delivery - March	10.00	0.00	10.00
Fosse Data Systems		Newsletter printing	150.00	0.00	150.00
Zarr Ltd		Email Security Licence for bopc.org.uk- per mailbox covering 1 month period up to June 2025	17.60	3.52	21.12
K Corry		Litter picking	60.00	0.00	60.00
Norse		Grass cutting – Babry Village – April x 2 cuts	611.72	122.34	734.06
Lamley Brothers		Grass cutting – Onley – April x 2 cuts	640.00	128.00	768.00
S Hartwell		Grass cutting – Barby play area – April x 2 cuts	100.00	20.00	120.00
Eon		Revised invoice for street light repair to remove charge to replacement of door	620.00	124.00	744.00
Unity Trust Bank		Service charge	9.15	0.00	9.15
Townlands Charity		Annual Rents	1,481.00	0.00	1,481.00
Barby Cricket Club		Annual Grant	1,100.00	0.00	1,100.00
Barby Woodlands		Grant payment – last payment of previously agreed grant payments	1,200.00	0.00	1,200.00
18	REVISION OF NEIGHBOURHOOD DEVELOPMENT PLAN				
18.1	To receive update and agree any actions				
19	ONLEY				
19.1	To receive update from working group regarding Onley Playground refurbishment				
19.2	To receive update and consider any actions regarding fresh water pipes replacement				
19.3	To consider any actions regarding Onley play area fence				
19.4	To consider and agree any actions regarding new path from prison access road to Onley Village Hall				
19.5	To agree any actions regarding Onley Village Hall Committee and to consider Onley Village Hall becoming a charity				
19.6	To receive Lodge Farm update				
19.7	To receive update on any additional issues regarding Onley to be noted				
20	LITTER PICKING				
20.1	To receive litter picking report				

21	FLOODING
21.1	To receive update on meeting with West Northamptonshire Council regarding Church Walk and agree any actions
22	THE WARE
22.1	To agree cost of bench installation and location
23	CORRESPONDENCE
23.1	To consider correspondence from West Northants Council regarding Annual Parish Conference on 12 th June at 10 am to 2.30pm – 2 delegates can attend
23.2	To consider complaint from resident regarding lorries and mud on Daventry Rd
23.3	To consider correspondence with Barby Townlands Educational Charity regarding complaint to Charity commission
23.4	To note correspondence from West Northants Council advising that part of Barby lane will be closed 23-25th July to allow Anglian Water to complete a new water connection
23.5	To note correspondence from planning enforcement officer regarding Onley Grounds Farm London Road Barby CV23 8AJ
24	PLAY AREAS
24.1	To consider play area surfacing quotes for Barby play area
25	TENNIS COURT
25.1	To consider any actions regarding tennis court
26	COUNCILLOR TRAINING
26.1	To consider new councillor training
27	PARISH COUNCIL EMAIL ACCOUNTS AND WEBSITE
27.1	To agree actions regarding new Parish Council email addresses and website
28	TREES
28.1	To agree survey for trees required to be surveyed two years after last survey and further consider quotes
28.2	To agree Parish Council Tree Policy
29	DAVENTRY ROAD TRAFFIC CALMING MEASURES
29.1	To note meeting with West Northamptonshire Council and agree formation of working party
30	MAINTENANCE OF PARISH ASSETS
30.1	To consider minor repairs to benches and the notice board in Barby
31	RUGBY LOCAL PLAN
31.1	To receive update and agree any actions regarding Rugby Local Plan consultation i.e to agree objection letters and communication with West Northamptonshire Council
32	PARISH COUNCIL BANK ACCOUNTS
32.1	To receive update and agree any actions regarding Cambridge and Counties savings account
33	PARISH COUNCIL ENGAGEMENT
33.1	To receive report on recent engagements at breakfast club and cricket club and consider Parish Council interaction at forthcoming events
34	AUDIT
34.1	To receive and agree any actions regarding Internal Audit Report
34.2	To agree bank reconciliation
34.3	To agree asset list
34.4	To agree the Annual Governance and Accounting Statement Form 3 Section 1
34.5	To agree the Annual Governance and Accounting Statement Form 3 Section 2
34.6	To agree explanation of variances
34.7	To agree dates for exercise of public rights
35	ITEMS FOR NEXT AGENDA

Next meeting of Barby & Onley Parish Council will be held in Barby Village Hall on MONDAY 9TH JUNE 2025 at 7.30pm.