

# Barby & Onley Neighbourhood Plan Steering Group

## Minutes of Meeting

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Venue, Date & Time: **Barby Village Hall, 11<sup>th</sup> November 2015 @ 07:30pm**

Chairperson: **David Blezard**

Minute Taker: **Karen Page**

Present: **David Blezard (DB), Ian Webb (IW), Geoff Henson (GH), Dominic Fisher (DsF), Karen Page (KP), David Finch (DF), Claire-Kirkwells**

Apologies: **Pippa Reeve**

Distribution: **All**

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Item	Minute	Actionee	Completion Date
1.	Overview of comments received and changes to be made to NHP following on from the consultation period. Discussion regarding various changes to be made to the plan. All changes to be sent to Claire @ Kirkwells for the plan to be updated	DB	
2.	Evidence required in PDF format flyers, notices, leaflets, questionnaires, list of consultees, mailchimp information, response forms used, letters sent and any correspondence used for gathering NHP information from the Parishioners. These are to be sent to Claire	IW/GH/ DB	
3.	Once the NHP has been amended this will be sent to Parish Council for their decision if they wish to submit this to Daventry District Council – decision should be made on 14 <sup>th</sup> December 2015 at the next Parish Council Meeting	DB	