

# BARBY & ONLEY PARISH COUNCIL

## Meeting of the Parish Council

Held on.....**MONDAY 6th SEPTEMBER 2021 at.....7.30...pm**

Held in the Main Hall of Barby Village Hall, Kilsby Road, Barby

Clerks Address: HOPTHORNE FARM, 18 KILSBY ROAD, BARBY, RUGBY, CV23 8TT Telephone: 01788 891184

E-Mail: [clerk@barbyandonleyparishcouncil.co.uk](mailto:clerk@barbyandonleyparishcouncil.co.uk)

**PRESENT:** Councillors D Cotton, A Cooper, S Gee, N Gove, B O'Reilly, A Sabine, P Reynolds, S Withington. Clerk: Catherine Camp. 13 members of the public. Chairman, Councillor P Reynolds.

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<b>1</b>	<b>APOLOGIES</b>	
1.1	Councillors Gareth James (Hols) S Milligan;	Accepted
1.2	Councillor R Humphries sent apologies.	
<b>2</b>	<b>PUBLIC PARTICIPATION</b>	
2.1.1	<p>A number of residents attended the meeting to voice concerns about proposed extension to shooting hours at Barby Sporting Club. The Chairman explained that a Planning Application has not yet been submitted to West Northamptonshire Daventry Planning Authority. He suggested that residents make their views known to Barby sporting Club directly so that they may make modifications to their application prior to submission.</p> <p>Concerns were raised over noise pollution, extension of hours of shooting, damage to local highway by ingress of soil for bunding, type of weapons being proposed for use.</p> <p>Once a Planning Application is submitted the Parish council will be asked for their views as statutory consultees and residents will be able to submit their views to the planning authority. It was also suggested that the MP should be made aware of the local concerns.</p> <p>The Clerk was asked to alert Rugby Borough Council and Kilsby Parish Council when a planning application is submitted and allocated to a planning officer.</p> <p>The members of the public were thanked for attending and putting their views forward and were encouraged to write directly to the Sporting club and then reiterate any concerns to the planning authority once a planning application has been submitted.</p>	
2.1.2	It was confirmed that the Battle of Britain flag will be flown next week.	
2.1.3	A resident asked the Parish Council to investigate why his house is Band E not Band D. The Clerk said she would try to find out some relevant information for him.	
2.1.4	It was reported that the paving slabs around Barby War Memorial need re-pointing to prevent weeds growing up between them.	
2.2	<b>West Northamptonshire Councillors Reports –</b> No written reports were received from Councillors M Longley, A Chantler or Rosie Humphreys.	
2.3	<b>POLICE REPORTS –</b> Monthly crime reporting can be accessed at <a href="https://www.police.uk/pu/your-area/northamptonshire-police/daventry-rural/?tab=CrimeMap">https://www.police.uk/pu/your-area/northamptonshire-police/daventry-rural/?tab=CrimeMap</a> JULY 2021 – 5 crime in Barby, 20 at Onley Prison (0 at Onley Park)	
<b>3</b>	<b>CO-OPTION TO FILL COUNCILLOR VACANCY</b>	
3.1	An application to be co-opted onto the Parish Council had been received. It was <b>resolved</b> to co-opt Faith Gorman as a Parish Councillor.	
3.2	Faith Gorman signed the “Declaration of Acceptance of Office” and took part in the meeting.	
<b>4</b>	<b>DECLARATIONS of INTEREST</b>	
4.1	Declarations of Disclosable Pecuniary or Other Interests – None	
4.2	Dispensations – To consider written requests for dispensation of DPI. None received.	
<b>5</b>	<b>TO APPROVE AND SIGN MINUTES</b>	
5.1	It was <b>resolved</b> to ratify and approve all decisions made and delegated to the Clerk at the online meeting of 9 <sup>th</sup> August. Minutes of 12 <sup>th</sup> July and 9 <sup>th</sup> Aug 21 were approved and signed as a true record.	
<b>6</b>	<b>MATTERS ARISING (For information only)</b>	
6.1	To note a noticeboard for Barby has been ordered. Notices will temporarily move to Village Hall notice board whilst the new board is awaited (Estimated early Nov.)	
6.2	It was agreed that a letter be sent Barby Cricket Club with regard to unauthorised tree works carried out at Barby Sports Field. This work should have been done with the knowledge of the Parish Council and by a properly qualified tree surgeon to ensure it will not lead to unnecessary expense in the future.	

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<b>7</b>	<b>PLANNING</b>				
<b>7.1</b>	<b><i>New Applications:</i></b>				
7.1.1	<b>WND/2021/0441 52 Daventry Road, Barby.</b> Construction of detached outbuilding 4m x 8m. The Parish Council had no objections to this application.				
	<i>The following applications are permitted development for information only</i>				
7.1.2	<b>WNP/2021/0017 Prior Approval for single storey rear extension 4.5m from original dwelling and 3.3m max height.</b>				
7.1.3	<b>WNP/2021/0015 Prior Approval for change of use of Agricultural Building to single dwelling Class QA + QB.</b> Barby Woodbridge Smallholding.				
<b>7.2</b>	<b><i>Planning Decisions.</i></b>				
7.2.1	<b>WND/2021/0278 51 Brackendale Drive, Barby.</b> Replacement front porch APPROVED 16/8/21				
7.2.2	<b>WND/2021/0260 1, Star Corner, Barby.</b> Two storey extension to side, raising roof to increase existing first floor accommodation and single storey extension to rear (revised scheme) APPROVED				
7.2.3	<b>WND/2021/0229 3, Star Corner, Barby.</b> APPROVED 10/08/21 Variation of condition 2 of planning permission DA/2016/1099 (minor Material amendment to DA/2015/0905) Application to install 2 no. windows in lieu of garage door on south elevation.				
7.2.4	<b>WND/2021/0203 Land at Barby Lane, Barby.</b> Retention of temporary rural workers / Equestrian dwelling. APPROVED 16/08/21 Limited to 3 years from 16 <sup>th</sup> August 21 after which the mobile home (static caravan) must be removed.				
7.2.5	<b>WND/2021/0248 Fraemar 38, Kilsby Road, Barby</b> Single storey rear extension. APPROVED.				
7.2.6	<b>WND/2021/0247 Ashtree Farm, Kilsby Road, Barby.</b> Change of use of agricultural building to Offices including removal of asbestos roof and cladding. APPROVED 25.08.21.				
<b>7.3</b>	<b><i>Planning Applications awaiting decision by West Northamptonshire Council -Daventry</i></b>				
7.3.1	<b>DA/2020/0469 The Cavans, Barby Lane, Barby.</b> Change of use of land to use as a residential gypsy caravan site comprising 5 pitches accommodating a total of 7 caravans, including no more than 5 static caravans/mobiles homes, together with additional hardstanding & construction of ancillary amenity building.				
7.3.2	<b>DA/2021/0226 3 Star Corner, Barby</b> Construction of detached dwelling.				
<b>7.4</b>	<b>Other Planning Matters</b>				
7.4.1	Cllr P Reynolds gave a report on event held at Barby Sporting Club to outline future plans.				
<b>8</b>	<b>ACCOUNTS</b>				
8.1	Monies received from 01.08.21 to 30.08.21: £100 Newsletter Advertising; £ 365 from Insurance company of vehicle which damaged Barby Sports Field fence and handrails.				
8.2	Financial Position at 30.08.21 £138,740.02 of which £95,326.78 is ring-fenced for Onley Space.				
8.3	It was <b>resolved</b> to approve the Bank Reconciliation to 30 August 2021.				
8.4	It was <b>resolved</b> to change wifi supplier from BT to Gigaclear. The Council wished to have the initial activation cost of £166 waived, but agreed to pay a monthly cost of £30 per month for 24 month contract. This would provide a broadband line only. The village hall committees views to be sought.				
8.5	It was noted that PKF Littlejohn LLP have completed the External Audit for year ending 31 March 21 and have concluded that there are no matters which give cause for concern and that the relevant legislation and regulatory requirements have been met.				
8.6	It was noted that the Notice of conclusion of Audit has been published on the noticeboards and website along with sections 1,2 and 3 of the AGAR for year ending 31 March 2021.				
8.7	Cllr Gove, Internal Financial Controller, reported that he has checked all invoices against payments:- It was <b>resolved</b> to make the following payments:-				
	<b>To Whom Paid</b>	<b>Chq No</b>	<b>Details of Payment</b>	<b>£</b>	<b>Power to Pay</b>
	Catherine Camp	BP0486	Clerks Salary	1027.29	LGA(1972) s112
	HMR&C	BP0487	Tax and National Insurance	107.14	LGA(1972) s112
	NCC – LGSS	BP0488	Pension Contribution	339.32	LGA(1972) s112
	Catherine Camp	BP0489	Clerk Expenses/Phone	69.60	LGA (1972) s111
	E Carroll	BP0490	Newsletter Delivery	17.00	LGA (1972) s142

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A McCormick	BP0491	Newsletter Delivery	17.00	LGA (1972) s142
Hayden Newman	BP0492	Newsletter Delivery Onley	10.00	LGA (1972) s142
R Buttle	BP0493	Litter Picking –June 21	40.00	Open Spaces Act 1906
Krishna Enterprises Ltd	BP0494	Newsletter PrintingInv13454	235.00	LGA (1972) s142
Lamley Brothers	BP0495	Mowing – Onley Inv 11396	720.00	Open Spaces Act 1906
Vision ICT	BP0496	SSL Certificate Aug21toSept23	60.00	LGA (1972) s111
Viking Payments	BP0497	Stationery	33.89	LGA (1972) s111
E.ON UK plc	BP0498	Street Lighting – Barby	72.44	HA(1980) s301
E.ON UK plc	BP0499	Street Lighting - Onley	97.28	Open Spaces Act 1906
PKF Littlejohn LLP	BP0500	Annual External Audit Fee	480.00	Audit Regulations 2015
S Hartwell	BP0501	Mowing Inv 47	144.00	Open Spaces Act 1906
BT Payment Services Ltd	D/D	Phone Bill Village Hall	54.85	LG(MP)A 1976 s19
8.8	The Clerk was reminded to progress addition of further signatories to the Unity Bank Account.			
<b>9</b>	<b>Parish Projects / Business Plan</b>			
9.1	An online Working Party meeting is to be held on Wed 8 Sept at 7.30pm with Cllrs Reynolds, O'Reilly, James, Cotton, Cooper and Gove to discuss issues that should be addressed to improve the parish. Councillor S Gee and F Gorman requested a link to join the meeting too.			
<b>10</b>	<b>ONLEY</b>			
10.1	Water bills for Onley Park residents are causing concern as the Ministry of Justice and Blake-Morgan are providing conflicting information. A representative from MoJ to be asked to attend a PC meeting.			
10.2	It was noted that MHP Onley Regional Estates Manager has repaired a damaged manhole cover over the drains on Onley Park Estate but is not prepared to clear out surface water drains which he states are the responsibility of the private road owners.			
10.3	The Clerk was asked to obtain a quote to re-paint the humps on Onley Park roadway.			
10.4	The Clerk was asked to chase up possible handover of Prison Road and the meadow on the right of the entrance to Onley Park.			
10.5	The Clerk to ensure that the weeds on the patio area of Onley Park village hall are weed-killed.			
<b>11</b>	<b>YOUTH MATTERS/PLAY AREAS</b>			
11.1	It was <b>resolved</b> to purchase 2x Cradle swing seats for Barby Play Area following removal of one of the seats which had rusted through causing a Health and Safety issue at a cost of £352.62			
11.2	To consider purchase of an additional litter bin near Onley Park play area. Cost £200 + installation It was agreed that this was not required since there are two bins nearby.			
11.3	It was <b>resolved</b> to purchase site location signage for all Play Areas as per Inspection report and include “What three words” on the information.			
11.4	It was <b>resolved</b> to arrange for the perimeter of Barby Tennis Court to be weed-killed.			
<b>12</b>	<b>CORRESPONDENCE</b>			
12.1	Notification of a Community Festival on 5 Sept at Hunsbury Hill. Advertised on social media.			
12.2	To note that the Clerk has responded to WNC consultation on “How the council communicates”			
12.3	To note that the PCCO if extending is fly-tipping removal scheme to help landowners.			
12.4	WNC survey on Election process. Emailed to all Councillors			
12.5	HMP Ryehill Annual report received - available from the clerk if anyone wishes to read it.			
<b>13</b>	<b>ENVIRONMENT</b>			
13.1	Footpath Warden Support –It was agreed that the Council is happy for the Clerk to back up the footpath warden in trying to get work carried out by WNC. 3 <sup>rd</sup> Party Insurance for volunteers to be checked.			
13.2	It was <b>resolved</b> to plant a commemorative tree in memory of late Tree Warden, Bernard Scott.			
13.3	It was <b>resolved</b> to purchase a replacement grit bin at Barby School. Cost £189			
13.4	To note WI wish to plant a tree to commemorate 75 years of Queens reign next year. I have asked for suggestions as to the type of tree they wish to plant so we can find a suitable location.			

13.5	The Clerk was asked to obtain further quotes to upgrade the parish tree survey.
13.6	The Clerk was reminded to arrange the installation of the Silhouette Tommy Soldiers.
13.7	The Clerk to obtain quotes for repointing the slabs around Barby War Memorial.
<b>14</b>	<b>HIGHWAYS</b>
14.1	Councillor B O’Rielly gave a report on a meeting regarding issues on the Ridgeway. The “Archway” machine has been used to put a top surface on the Ridgeway. WNC Highways have agreed to revisit the work carried out on Barby lane as the surface is undulating. The sign at the junction of the Ridgeway will be replaced. It was agreed to arrange a meeting with Helen Howard to discuss rumble strip installation at the end of the Ridgeway and chicanes on Daventry Road. Cllrs O’Reilly and Reynolds to meet Helen Howard.
14.2	It was noted that a new sign is being processed for Rectory lane/Kilsby Rd. Holme Way sign has rotted and a new sign has been ordered through “Fix my street”.
14.3	It was noted that the Barby Village sign on Kilsby Road has been demolished in a road traffic accident.
14.4	It was <b>resolved</b> to employ Norse to cut down the wildflower meadows and then rake up after the seed has been allowed to fall.
<b>15</b>	<b>TRAINING</b>
15.1	Finance for Councillors Tues 14 Sept 10:00-11:30; Mon 20 Sept 18:30-20:00 or Wed 29 Sept 2021 10:00-11:30 Online at a cost of £30 Covers precept and budgeting.
15.2	To note that Cllr James is booked on “Off to a Flying Start” training 10-12 Mon 13 Sept online.
15.3	To note that Cllr Withington is booked on “Off to a Flying Start” training Thurs 21 Oct 18.30 – 21.00 Online.
15.4	“Off to a Flying Start” Tues 9 Nov 21 10:00-12:30 or Mon 6 Dec21 18:30-21:00 Online £44 It was <b>resolved</b> to book a place for Cllr Gorman on training on Mon 6 Dec at 18.30.
<b>16</b>	<b>ITEMS FOR NEXT AGENDA</b>

The meeting closed at 21.25

Next Full Parish Meeting to take place on **Mon 11<sup>th</sup> October 2021** at 19.30 in ONLEY Village Hall, Onley Park CV23 8AW

It was agreed that when a Planning Application for Barby Sporting Club has been submitted a meeting to consider the comments will be held in Barby village hall. Date to be confirmed.

Signed:..... Date: .....2021