

BARBY & ONLEY PARISH COUNCIL

Meeting of the Parish Council

Held on.....MONDAY 12th APRIL 2021 at.....7.30...pm

Due to the outbreak of Covid-19 Coronavirus it is not possible to hold a face to face meeting , therefore

This meeting was held as a virtual meeting ONLINE via Zoom video-conferencing.

(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020)

Clerks Address: HOPTHORNE FARM, 18 KILSBY ROAD, BARBY, RUGBY, CV23 8TT Telephone: 01788 891184

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PRESENT: Councillors A Cooper, D Cotton, E Edison, S Gee, N Gove, C Lomax, B O'Reilly, P Reynolds, A Sabine. Clerk: Catherine Camp. 1 member of the public.

The meeting was Chaired by the Chairman, Councillor Paul Reynolds.

	Page 2021/22/01	ACTION
1	APOLOGIES	
1.1	All Councillors were present.	
2	PUBLIC PARTICIPATION	
2.1.1	A member of the parish wished to speak on application DA/2021/0165.	
2.2	District Councillors Final Report – Councillor Catherine Lomax	
	Daventry District Council ceased to exist on 31 March 2021. West Northamptonshire Council came into official being on 1 April. As we have now moved into what is colloquially known as ‘purdah’, (correctly, ‘the pre-election period’), decision making is principally confined to routine business. The Cabinet is now the powerful decision-making element in the council, and there is no full council meeting now until the Annual Meeting after the elections. The Planning Committee being held next week, has an interesting report, perhaps in some respects relevant to Barby, on an application for a traveller family pitch in Dodford.	
	Councillor Lomax has decided to retire from public service and this is her last meeting as a Parish Councillor. She relinquishes her seat 4 days after the election on 6 th May. She was thanked for her years of public service – 42 as a Parish Councillor and 23 as a District Councillor and presented with a flowering plant and a card.	
2.3	REPORT FROM COUNTY COUNCILLOR – Malcolm Longley. No report as during the pre-election period.	
2.4	POLICE REPORTS – Monthly crime reporting can be accessed at https://www.police.uk/pu/your-area/northamptonshire-police/daventry-rural/?tab=CrimeMap for FEB 2021 –3 crimes in Barby, 17 at Onley Prison (0 at Onley Park)	
3	DECLARATIONS of INTEREST	
3.1	Declarations of Disclosable Pecuniary or Other Interests – None	
3.2	Dispensations – To consider written requests for dispensation of DPI. None received.	
4	TO APPROVE AND SIGN MINUTES	
4.1	It was resolved to approve and sign the Minutes of 8 th March 21 as a true record.	
5	MATTERS ARISING (For information only)	
5.1	It was reported that the Footpath Warden wishes to resign. A letter of thanks to be sent, and the volunteer position to be advertised in the village newsletter.	
6	MEETINGS after 7th May 2021	
6.1	To note that the Government has made a decision not to extend the flexible regulations allowing for remote meetings after 7 th May 2021. A one day hearing will be held on 21 April in relation to a Court case brought by LGA against the Government to try and reverse the decision. It was resolved to continue to meet on line if legally possible following the court case ruling, if not the meeting on May 17 th to be held in Barby Village Hall main hall wearing masks at with social distancing. It was agreed to investigate costs of purchase of equipment to allow hybrid meetings in the future.	
7	PLANNING	
7.1	New Applications:	
7.1.1	DA/2021/0165 Outline application for single dwelling (accessed from Almond Close). 31 Kilsby Road, Barby https://selfservice.daventrydc.gov.uk/AniteIM.WebSearch/Results.aspx	

	<u>Page 2021/22/02</u>	<u>ACTION</u>
7.1.1	<p>Concerns raised by a local resident were heard.</p> <p>The Parish Council object to this application on the following grounds:- Although this property is the only house on Kilsby Road which can be accessed from Almond Close, the Parish Council is concerned that creating an access point at the end of Almond Close will make Almond Close very congested.</p> <p>The proposal will cause damage to established tree roots on neighbouring properties, and a number of trees will need to be removed which will alter the visual amenity of the area.</p> <p>The proposed site is small, and will cause loss of privacy and overlooking for the houses around, as the site is elevated in relation to neighbouring properties, and this proposal will lead to increase in the density of the housing in the area.</p> <p>Should the District Council be minded to allow this application then parish council would like conditions applied to restrict the height of any building to single story. The applicant would need to relocate the street light which is currently at the access point at their cost and in consultation with the Parish Council.</p>	
7.1.2	<p>DA/2020/0783 (Amended) Land To Rear Of 25B Daventry Road, Barby. Re-consultation. https://selfservice.daventrydc.gov.uk/AniteIM.WebSearch/Results.aspx</p> <p>Construction of 3 dwellings and associated work (access from Balding Close). The Parish Council do not believe that reducing the number of dwellings from 4 to 3 materially changes the issues. The Parish Council wish to object to this application and reiterate previous comments. Barby & Onley Parish Council is STRONGLY OPPOSED to this application for the following reasons:-</p> <ul style="list-style-type: none"> • This development is considered to be overdevelopment of the site, as the four houses proposed have very little garden or area for parking and there are no turning points. This is contrary to Policy BO-H1(d) of the parish Neighbourhood Development Plan (NDP) • Should this development go ahead, it will add to the 4 consented dwellings which have yet to be built, meaning that the Close will consist of 11 houses. NCC Transportation Design Guide for Residential Developments would not be met with regard to visibility requirements for both traffic and pedestrians, pathway provisions for pedestrians and minimum road widths required to adhere to access requirements for emergency and HGV vehicles. • The entrance into Balding Close off Daventry Road is bounded by a Grade 2 Listed wall, which will prevent a widening of the entrance splay. • The entrance is crossed by a pavement which is used daily as a route to the primary school. • There is already a surface water drainage problem down Daventry Road which will be exacerbated by building of additional dwellings. Contrary to Policy BO-D3 of Parish NDP. • The 4 houses proposed are adjacent to a Listed property "Stone Cottage" and would affect the setting and amenity of the listed property. • The design of the houses is contrary to Policy BO-D1 of Barby & Onley Parish NDP. • Should DDC be minded to grant this application, the Parish Council wish to see conditions limiting the hours of construction works to protect the amenity of current residents. 	
7.1.3	DA/2021/0297 22 The Green, Barby. Front Porch. The Parish Council had no objections.	
7.2	<u>Planning Application Decisions.</u>	
7.2.1	DA/2021/0072 Certificate of Lawfulness Existing Danetre Farm, Nortoft Lane, Barby. Approved https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2021/0072	
7.2.2	DA/2020/0768 Plot 3,Elkington Lane. Construction of 2 bed house & detached garage. Approved.	
7.3	<u>Planning Applications awaiting a decision by Daventry District Council</u>	
7.3.1	DA/2020/0469 The Cavans, Barby Lane, Barby. The Clerk was asked to write to the Planning Department to point out that the Dodford application for a traveller family pitch states that there is no evidenced need outstanding for such sites in the Daventry Area.	
7.4	The Council were made aware of application(R19/1047)for 83 houses on the M45/A45 junction. A letter to be sent to Rugby Borough Council by 27 th April raising concerns over additional traffic.	

Page 2021/22/03		ACTION			
7.4	Development/Caravans in “Strawberry Fields”. Review of planning applications within the area. The Clerk has tried to identify the areas that have legitimate permissions in place. There have been 14 applications but it is proving difficult to identify permitted development from unregulated. It was resolved that the Chairman and Clerk will request a meeting with the planning officer for further clarity, and to ask if they have an overlay of applications in the area that they can share.				
8	ACCOUNTS				
8.1	Monies received from 01.03.21 to 31.03.21: £12 Newsletter Advertising; £494 Grant from DDC towards Wildflower planting.				
8.2	Financial Position at 31.03.21 is £176,614.57 of which £103,951.14 minus £5722 spent during the year at Onley = £98,229.14 is ring-fenced for Onley Space.				
8.3	To approve the Bank Reconciliation to 31 March 2021. Councillor Cooper requested a full breakdown of annual spend of the Onley Park open space money. This to be provided with the minutes.				
8.4	The Internal Auditors Report for year ending 31 March 2021 was read and approved.				
8.5	Annual Governance Statement – Section 1 of AGAR was approved and signed.				
8.6	AGAR Section 2 – Statement of Accounts was agreed and approved and signed.				
8.7	It was noted that VAT has been reclaimed for year ending 31 March 2021				
8.8	It was noted that the Non-Domestic Rate Bill 20/21 for Barby Tennis Court is subject to Small Business Rate Relief so the charge is £0				
8.9	To consider and approve closure of Santander Accounts. The Clerk reported that it is becoming increasingly difficult to operate an account that has been dormant for some time and cannot be used to make online payments in a financially safe way. It was considered sensible to restrict any account to under £85,000 and the Clerk was asked to investigate alternative accounts for the fund.				
8.10	Cllr Gove gave a report on Finance Forecast Meeting. A draft 3 year plan has been agreed but a further meeting to prioritise a list of projects needs to be arrange following the election. AGENDA				
8.11	Cllr Gove, Internal Financial Controller, reported that he has checked all invoices against payments:- It was resolved to make the following payments:-				
	To Whom Paid	Chq No	Details of Payment	£	Power to Pay
	Catherine Camp	BP0408	Clerks Salary	993.86	LGA(1972) s112
	HMR&C	BP0409	Tax and National Insurance	83.55	LGA(1972) s112
	NCC – LGSS	BP0410	Pension Contribution	336.42	LGA(1972) s112
	Catherine Camp	BP0411	Clerk Expenses/Phone/Zoom	82.73	LGA (1972) s111
	D Carroll	BP0412	Newsletter Delivery	14.00	LGA (1972) s142
	A McCormick	BP0413	Newsletter Delivery	14.00	LGA (1972) s142
	Hayden Newman	BP0414	Newsletter Delivery Onley	10.00	LGA (1972) s142
	R Buttle	BP0415	Litter Picking –March 21	34.88	Open Spaces Act 1906
	Barby PCC	BP0416	Rent for Derry	5.00	Open Spaces Act 1906
	Barby Townlands Charity	BP0417	Rents	1481.00	Open Spaces Act 1906
	Barby Cricket Club	BP0418	Annual Mowing Grant	2600.00	Open Spaces Act 1906
	SLCC Enterprises Ltd	BP0419	International Womens Day	5.00	LGA (1972) s111
	Norse	BP0420	Mowing	294.19	HA(1980) s96
	Northants CALC	BP0421	Subs/Internal Audit Fee	785.19	Audit Regs 2015
	Northants CALC	BP0422	Parish Mapping Training	30.00	LGA (1972) s111
	Norse	BP0423	Wildflower prep & planting	438.74	Open Spaces Act 1906
	Krishna Enterprises Ltd	BP0424	Newsletter Printing Inv13297	235.00	LGA (1972) s142
	PT Services	BP0425	Repairs to Cricket Club	384.00	LG(MP)A 1976 s19
	E.ON Energy Solutions	BP0426	Street Lighting Maintenance	21.90	HA(1980) s96
	E.ON UK plc	BP0427	Street Lighting – Barby	65.43	HA(1980) s301
	E.ON UK plc	BP0428	Street Lighting - Onley	87.86	Open Spaces Act 1906
	Lamley Brothers	BP0429	Mowing – Onley -Inv 11303	360.00	Open Spaces Act 1906
	BT Payment Services Ltd	D/D	Phone Bill –Village Hall	52.49	LG(MP)A 1976 s19
	Onley Open Space funds (Santander) to Unity - Chq No 23413			5722.00	Internal Transfer

Page 2021/22/04		ACTION
	Councillor Gove reported that Payment BP0425 will be reclaimed through an Insurance claim since it resulted from an attempted break-in of the Cricket pavilion in December.	
9	ONLEY	
9.1	Mains water pipes/leak on Onley Park estate has been repaired and water quality tested and found to be adequate. A camera will be put down the pipes to establish the state of the pipework which will be repaired by the Ministry of Justice in due course.	
9.2	Mowing/Strimming along the back and side fence of 89 Onley Park –It was reported that there is a lot of dumped debris and logs in the area that is preventing mowing and strimming. It was agreed to weed-kill along the fence boundary once the wood has been removed.	
9.3	Dumping of Grass Cuttings and Garden waste is unacceptable. It was resolved to include a note in the newsletter asking people not to do this.	
9.4	The Clerk reported that there has been no further correspondence from MoJ over sale of land.	
9.5	It was noted that traffic calming measures were included in the Planning consent for Ryehill.	
10	YOUTH MATTERS / PLAY AREAS	
10.1	It was reported that the rope on the Tower at Onley Park requires replacement. Additional grass mats are needed under the Junior swings. The Clerk was asked to obtain quotes to have the climbing frame and rockers painted. AGENDA	
11	CORRESPONDENCE	
11.1	To consider flying the Union Jack on all days when other flags are not flying. "Ministers order Union Jack to fly on ALL government buildings all year round 'as a proud reminder of our history and the ties that bind us'" It was agreed not to do this as flags should be illuminated if flown at night, and it was felt that it becomes devalued if flown all the time.	
11.2	Email encouraging PC to join CPRE Forwarded to Councillors. It was resolved to rejoin.	
11.3	To note that DDC and NCC has now been replace by WNC (West Northamptonshire Council)	
11.4	Notification that Daventry Leisure Centre is being used Tues – Sat as a Covid Lateral Flow site.	
11.5	Minutes of Parish and Town Councils Meeting – emailed to Councillors	
11.6	Details of VE Day (8 May) Commemorative Equipment from the Royal British Legion. A silhouette of the Unknown Tommy costs £175 – It was resolved to purchase 1 x Barby, 1 x Onley Pk	
12	ENVIRONMENT	
12.1	Report on recent Litter pick held on Friday 2 April was given. The Clerk was asked to source pink bags.	
12.2	Spend of Litter payment was reviewed to ensure all £784 is spent on Litter collection. It was resolved to purchase more litter collection equipment and increase the gratuity to the litter-picker.	
12.3	To consider marking Councillor Lomax 42 years of service to the village in some way. Councillors were asked to consider ideas to discuss at the next meeting. AGENDA	
12.4	Concern raised over Sports Field Ash trees dropping branches. Mr Callard will re-inspect the trees that he cut the ivy back from and check for Ash die back. He will advise the council of any works required.	
12.5	It was noted that the Cricket Club have been given oak tree standards and they wish to know who needs to give permission for them to be planted. They also wish to cut the Ash tree down in the car park. The Clerk to check the management agreement to establish who holds responsibility for any work.	
12.6	The Clerk was asked to obtain costs for carrying out a review of the tree survey. She advised that the Insurance company suggested that this should be done at 3 – 5 year intervals.	
12.7	https://www.northantspfcc.org.uk/pilot-scheme-fly-tipping/ Scheme to help removal of fly-tipping from Farmers land at cost of Police & Crime Commissioner	
<i>Councillor A Sabine left the meeting.</i>		
13	HIGHWAYS	
13.1	To note that Ian Boyes has been replaced by Helen Howard as Community Liaison Officer for West Northants. Her assistant is Matthew Clarke.	
13.2	Request received for better signage of Rectory Lane and Kilsby Road. (25&27 get post confused). It was resolved that WNC to be contacted to ask for clearer road signing.	

<u>Page 2021/22/05</u>		<u>ACTION</u>
13.3	Concern raised over unstable wall bordering a footpath at Old Pinfold House, 16 The Green. It was resolved to send a letter to the property owner.	
13.4	Grass verges – to consider whether the Parish Council needs to repair damaged verges. Gigaclear to be contacted to make damaged areas good. It was noted that they will not provide connection to the network until 2022.	
13.5	Proposal to trial temporary 20mph advisory speed signs in villages. It was resolved to lodge an interest via Cabinet Member For Place, Highways And The Environment for 20mph past the School.	
14	TRAINING – All meetings to be held online.	
14.1	Parish Mapping – Clerk and Cllr Gee attended a useful course. To purchase Parish mapping from Parish Online would cost £150 less 20% per year (£120 per year) It was resolved not to purchase this.	
14.2	Planning Nuts and Bolts – Cllrs Edan Edison and S Gee booked 28 th June. 18.30 – 20.30 online.	
15	ITEMS FOR NEXT AGENDA	
15.1	A reconciliation of Onley Park spend, and review of Spend against Budget for year ending 31 March 21	
16	SALARY AND PAYMENTS review	
By nature of the confidential nature of the matter to be discussed, the press and the public to be excluded from this section of the meeting under “Public Bodies (Admissions to Meetings) Act 1960.		
16.1	The gratuity payment to the Newsletter/Website Editor was agreed as £250 per annum.	
16.2	The gratuity payment to the Litter picker (Currently £34.88 per month) was increased to £40 per month.	
16.3	The payment for Newsletter Delivery (Currently £14 x2 –Barby; £10 – Onley) was increased to £17/10	
16.4	To review the Salary Spinal Column Point for the Clerk (Currently SCP 28) Council is LC2 level. It was resolved that Cllrs Reynolds and Cotton would carry out the Clerks Annual Appraisal prior to a review of pay.	

The meeting closed at 22.22 Next Meeting to take place online on **Mon 17th May 2021** at 19.30

It was noted that 10 people submitted Nomination papers for the Parish Election, so since there are 11 seats, they have all been elected unopposed. All new Councillors will take up office on signing their Declaration of Acceptance of Office at the Annual Meeting of the Council to be held on 17th May 21.

Signed:..... Date:2021