

# BARBY & ONLEY PARISH COUNCIL

## Meeting of the Parish Council

Held on.....MONDAY 13th JULY 2020 at.....7.30...pm

Due to the outbreak of Covid-19 Coronavirus it is not advisable to hold a face to face meeting , therefore

This meeting was held as a virtual meeting ONLINE via Zoom Video-conferencing.

(The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020)

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**PRESENT:** Councillors B Booker, D Cotton, A Cooper, S Gee, N Gove, B O'Reilly, A Sabine, C Lomax, J Wood. 3 members of the public. Clerk: Catherine Camp.

The meeting was chaired by Chairman Councillor Dawn Cotton.

	<b>Page 2020/21/12</b>	<b>ACTION</b>
<b>1</b>	<b>APOLOGIES</b>	
	Councillor Reynolds was unable to attend the online meeting (work).	Accepted.
<b>2</b>	<b>CASUAL VACANCY</b>	
2.1	To note that the vacancy for a Parish Councillor has been advertised in the newsletter, but no application forms have been returned to the Clerk.	
<b>3</b>	<b>PUBLIC PARTICIPATION</b>	
3.1	To hear issues which members of the public wish to bring to the Council's attention. None.	
3.2	<b>District Councillors Report – Councillor Catherine Lomax</b> 1.Northants ACRE has launched 'Covid19 Community Champions' initiative. Closing date for nominations 31.8.20 2.Building adjacent to Brook House, Barby Lane, has prior planning permission for change of use of agricultural building to 2 dwellings 3.Fly tipping has increased across the district, but NORSE is managing situation well. 4.West Northamptonshire Shadow Executive ( Cabinet, appointed by Government) meeting regularly. No participation by other Councillors, nor by public. Can watch but not speak. 5.DDC has distributed £13.41M from government to 1138 small businesses, and has given small business rate relief. Some of recipients are village halls. 6.DDC Strategy Group recommended to full council last week the building of a new secondary school on the open space at Eastern Way, Daventry. Main arguments seem to be big grant for this from Government, the competition will raise standards in existing schools, and it will encourage parents to stop sending their children out of county for schooling. Equal vote, passed on chairman's casting vote.	
3.3	<b>REPORT FROM COUNTY COUNCILLOR – Malcolm Longley</b> No report received.	
<b>4</b>	<b>DECLARATIONS of INTEREST</b>	
4.1	Declarations of Disclosable Pecuniary or Other Interests – None.	
4.2	Dispensations – To consider written requests for dispensation of DPI. None received.	
<b>5</b>	<b>TO APPROVE AND SIGN MINUTES</b>	
5.1	It was <b>resolved</b> to approve the Minutes of 13 <sup>th</sup> June 20 as a true record.	
<b>6</b>	<b>PLANNING</b>	
6.1	<b>New Applications:</b>	
6.1.1	<b>DA/2020/0452 Retention of porch to front of property. 45 Daventry Road, Barby</b> <a href="https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0452">https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0452</a> It was <b>resolved</b> to defer a decision until the previous application on this site (DA/2020/0136) has been determined by the Planning Inspectorate who will determine an appeal on the works. The appeal was lodged on 24 June 2020.	
6.1.2	<b>DA/2020/0322 Erection of replacement agricultural building for storage of animal feed and other agricultural supplements and occasional penning or livestock (part retrospective)</b> <a href="https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0322">https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0322</a> No objections, however the Parish Council is disappointed that this application is part-retrospective.	

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6.1.3	<b>APP/Y2810/D/20/3253072 Planning Appeal</b> re Refusal of DA/2020/0136 Single storey front extension (retrospective) 45, Daventry Road, Barby. Lodged on 24 June 2020. <a href="https://acp.planninginspectorate.gov.uk/ViewCase.aspx?caseid=3253072">https://acp.planninginspectorate.gov.uk/ViewCase.aspx?caseid=3253072</a>				
6.2	<b>Planning Decisions.</b> – these were noted.				
6.2.1	<b>DA/2020/0265</b> 42, Kilsby Road, Barby. Construction of attached pitched roof. Application APPROVED 15 June 2020. <a href="https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0265">https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0265</a>				
6.2.2	<b>DA/2020/0097</b> 16 Ashleigh Close, Barby. Extension to rear elevation with new roof to whole dwelling with dormer roofs to facilitate loft conversion. Extension to detached garage. Application REFUSED 25 <sup>th</sup> June <a href="https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0097">https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0097</a>				
6.3	<b>Planning Applications awaiting a decision by Daventry District Council.</b>				
6.3.1	DA/2020/0310 Outline planning permission for 2 industrial buildings (resubmission) <a href="https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0310">https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0310</a>				
6.3.2	DA/2020/0250 Onley Grounds Equestrian Centre. Demolition of existing farm building and construction of building comprising three staff accommodation units. <a href="https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0250">https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2020/0250</a>				
6.3.3	DA/2019/1015 Construction of Dwelling. Land adjacent to Bridle lodge, Rugby Rd, <a href="https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2019/1015">https://selfservice.daventrydc.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=DA/2019/1015</a>				
<b>7</b>	<b>NEIGHBOURHOOD DEVELOPMENT PLAN REVIEW</b>				
7.1	There is no legal requirement to review of update the NDP, however DDC has produced a toolkit to help carry out a review, and there are grants available to help. It was <b>resolved</b> to form a working party to review NDP and update it where necessary. Councillors Sabine, O’Rielly and Cooper expressed an interested in being involved. The previous NDP committee to be invited to take part, along with any interested parishioners.				
<b>8</b>	<b>ACCOUNTS</b>				
8.1	Monies received from 01.06.20 to 30.06.20: £90 Newsletter Advertising.				
8.2	Financial Position at 30.06.20 £ 169,463.12 of which £101,786.36 is ring-fenced for Onley Space; £2000 spent to date Onley Open Space will be transferred back into Unity Trust account in due course.				
8.3	The Bank Reconciliation to 30 June 2020 and Bank Statements were approved by the Parish Council.				
8.4	To was noted that invoices have been submitted to DDC to request release of grant funding of £ 8064 to cover 50% Of the cost of the new Play Equipment.				
8.5	It was agreed that regular payments which need to be made during August would be paid and reported to the Council at the September meeting.				
8.6	Cllr Gove, Internal Financial Controller, reported that he will check all invoices against payments:- It was <b>resolved</b> to pay the following cheques and online payments:-				
	<b>To Whom Paid</b>	<b>Chq No</b>	<b>Details of Payment</b>	<b>£</b>	<b>Power to Pay</b>
	BT Payment Services Ltd	D/D	Phone Bill –Village Hall	45.96	LG(MP)A 1976 s19
	Catherine Camp	BP0281	Clerks Salary	945.53	LGA(1972) s112`
	HMR&C	BP0282	Tax and National Insurance	69.92	LGA(1972) s112
	NCC – LGSS	BP0283	Pension Contribution	318.55	LGA(1972) s112
	Catherine Camp	BP0284	Clerk Expenses/Phone/Zoom	137.22	LGA (1972) s111
	R Buttle	BP0285	Litter picking-June	34.88	Open Spaces Act 1906
	D Carroll	BP0286	Newsletter Delivery	14.00	LGA (1972) s142
	A McCormick	BP0287	Newsletter Delivery	14.00	LGA (1972) s142
	Hayden Newman	BP0288	Newsletter Delivery Onley	10.00	LGA (1972) s142

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E.ON UK plc	BP0289	Barby Street Lighting	498.23	HA 1980 s96
E.ON UK plc	BP0290	Onley Street Lighting	191.42	Open Spaces Act 1906
Norse	BP0291	Mowing 52IN-000220 x2	438.09	HA(1980)s96
Krishna Enterprises Ltd	BP0292	Newsletter Printing 13031	225.00	LGA (1972) s142
S Hartwell	BP0293	Mowing Inv 903	144.00	Open Spaces Act 1906
E.ON Energy Solutions	BP0294	Street Light maintenance	21.90	HA(1980)s96
Northants CALC	BP0295	Training Course x 2	88.00	LGA (1972) s111
Play & Leisure Limited	BP0296	Installation of Play Equipmt	18399.39	Open Spaces Act 1906
Lamley Brothers *	BP0297	Mowing Onley 11167	720.00	Open Spaces Act 1906
Catherine Camp	BP0298	Grass seed for Play Area	14.99	Open Spaces Act 1906
*these payments to be reimbursed from Santander cheque account at such time as cheques can be signed.				
<b>9</b>	<b>ONLEY</b>			
9.1	It was noted that Onley Prison drive has been resurfaced.			
9.2	It was <b>resolved</b> to send another letter asking the Prison to try to reduce speeding along the entrance drive.			
9.3	It was <b>resolved</b> to send another request to take ownership of the field to right of entrance to Onley Park.			
<b>10</b>	<b>YOUTH MATTERS/PLAY AREAs</b>			
10.1	To note that following current government guidance detailed Risk Assessments have been carried out by Clerk and Councillors Cooper and Reynolds for all Play Areas, and appropriate signage to remind users of risks put in place. Play Areas were reopened on 4 <sup>th</sup> July 2020			
10.2	Bonded rubberised woodchip surface has been installed around the roundabout in Barby play area.			
10.3	New swings and slide have been installed, woodchip removed and grass matting installed.			
10.4	Play Area hedge has been cut prior to opening on 4 <sup>th</sup> July and gateways trimmed back.			
10.5	It was <b>resolved</b> to arrange the annual RoSPA Playground Inspection and sign off of new equipment.			
10.6	It was <b>resolved</b> to purchase permanent A3 signage on Aluminium @ £15 + VAT to replace current laminated signs warning of the risks of Coronavirus for the Play Areas.			
10.7	It was <b>resolved</b> that Barby Park could be used for Junior Football training subject to FA guidance being followed and a risk assessment carried out.			
<b>11</b>	<b>CORRESPONDENCE</b>			
11.1	It was <b>resolved</b> that Councillors Sabine and Gee would replace the volunteer who has currently been hoisting flags from the Parish Flagpole. The Council requires someone to do this who is able to follow Council policy, especially since it will be important that correct protocol is followed in the event of a death in the Royal family. Councillor Sabine to arrange to collect the flags and flagpole key. (To note that the current Flag hoisting volunteer had been given a Flag flying policy, and on 17 <sup>th</sup> June he signed an agreement stating he would abide by the policy. This policy was disregarded when the Armed Forces Flag was flown without prior permission on 27/28 and 29 June in place of the previously agreed pride flag).			
11.2	Local Government Association Member Code of Conduct consultation. – The Chairman asked that members review the consultation document and make any comments that they wish, <a href="https://www.local.gov.uk/local-government-association-model-member-code-conduct-consultation?mc_cid=53d4c29919&amp;mc_eid=5bdf3135dc&amp;utm_campaign=53d4c29919-EMAIL_CAMPAIGN_2018_06_08_03_15_COPY_01&amp;utm_medium=email&amp;utm_source=Members&amp;utm_term=0_206970988f-53d4c29919-323669845">https://www.local.gov.uk/local-government-association-model-member-code-conduct-consultation?mc_cid=53d4c29919&amp;mc_eid=5bdf3135dc&amp;utm_campaign=53d4c29919-EMAIL_CAMPAIGN_2018_06_08_03_15_COPY_01&amp;utm_medium=email&amp;utm_source=Members&amp;utm_term=0_206970988f-53d4c29919-323669845</a>			
11.3	Website Accessibility Statement is legally required to be on the website by 23 <sup>rd</sup> Sept. VisionICT will charge £85 to write it for us. It was <b>resolved</b> to instruct Vision ICT to write the accessibility statement.			
11.4	Transforming Lives Educational Trust is open for comments regarding Houlton School admission arrangements until 17 <sup>th</sup> July. The admissions policy is found at <a href="http://www.houltonschool.org.uk">www.houltonschool.org.uk</a> and at <a href="http://www.tlet.org.uk">www.tlet.org.uk</a> Comments to <a href="mailto:comments@tlet.org.uk">comments@tlet.org.uk</a> The school will open Sept 2021 to Yr 7			

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	It was agreed that children from Barby should be included within the catchment area for Houlton Secondary School. It was agreed to contact Kilsby to ascertain their response to the consultation and add weight by submitting a joint statement.	
11.5	NACRE meeting on the Role of a Parish Council in an Emergency 16 July Zoom meeting.	
<b>12</b>	<b>ENVIRONMENT</b>	
12.1	It was noted that the Footpath map for Lees pit has been sent off for a quote to have it printed onto metal and laminated which will be a cheaper more durable option than a display cabinet.	
12.2	Removal of the dead tree at the entrance to Rectory Close and raising the crown of remaining tree was discussed. A decision to be reached when additional quotes for work are obtained.	
12.3	To consider replacement of Dog Bin on Kilsby Road@ £193 + VAT (35l). Current one has rusted. The Clerk was asked to check whether a new liner could be purchased or whether a complete bin is required. A decision was deferred until a later date.	
12.4	It was <b>resolved</b> to purchase wildflower seed and weed-killer/rotavating for preparation of a wildflower meadow to a maximum cost of £250. Preparation to start in the autumn.	
12.5	Tree trunk on The Ware. It was <b>resolved</b> to removed them.	
12.6	Police have been asked to carry out spot check visits down Elkington lane due to drug use there.	
12.7	Councillor Gee stated that recent comments on Social Media against the Clerk were untoward and he wished it to be know that she had his wholehearted support. The Chairman also expressed dismay that the Clerk had been upset and distressed by comments made whilst she was carrying out the instruction of the Parish Council as part of her role as Clerk.	
<b>13</b>	<b>HIGHWAYS</b>	
13.1	To hear a report on Junction 18 Forum Meeting – Cllr C Lomax will ensure that minutes of the meeting are forwarded in due course.	
13.2	Concerns regarding concrete barriers on M45 bridges pushing walkers into the road. The Clerk reported that NCC Highways have agreed to strim behind the barriers, and although no timescale has been given, the designs for repairs to the parapet fencing are being drawn up by the Highways Agency. Once the fencing is repaired the concrete barriers will be removed.	
13.3	NCC Consultation on safer walking & Cycling. Closed 3 July. It was noted that the Clerk has responded on behalf of Council -asked for cycle path between Barby and Kilsby and surface repairs to local road network.	
<b>14</b>	<b>TRAINING</b>	
14.1	Report on “Off to a Flying Start” new Councillor training – Cllrs Booker and Gee attended and found it well structured and informative. There were 40 participants.	
14.2	NALC Online discussion on Strengthening Communities after Covid-19. FOC To be held at 12 Noon via zoom on 28 <sup>th</sup> July 2020.	
<b>15</b>	<b>ITEMS FOR NEXT AGENDA</b>	

The meeting closed at 20.45

Next Meeting to take place online on **Monday 14th SEPTEMBER 2020** at 7.30pm.

Should it not be possible to meet face to face, the meeting will be held online via Zoom.