

BARBY & ONLEY PARISH COUNCIL

Meeting of the Annual Parish Council

Held on.....MONDAY 13^h May 2019 at.....7.30...pm

In BARBY VILLAGE HALL, Kilsby Road, Barby, Rugby CV23 8TT

Clerks Address: HOPTHORNE FARM, 18 KILSBY ROAD, BARBY, RUGBY, CV23 8TT Telephone: 01788 891184

E-Mail: clerk@barbyandonleyparishcouncil.co.uk

PRESENT: Councillors D Cotton, A Cooper, N Gove, C Jones, C Lomax, B O'Reilly, S Pandhal, P Reynolds, C Weller, J Wood.

14 members of the public. Clerk – Catherine Camp.

Page 2019/20/05		ACTION
1	ELECTION OF CHAIRMAN	
1.1	Councillor Dawn Cotton opened the meeting and called for nominations for the chairmanship of the Parish Council. Cllr Cotton was proposed as Chair by Cllr O'Reilly, seconded by Cllr Gove, and in the absence of further nominations, Dawn Cotton was duly elected.	
2	CHAIRMAN TO SIGN DECLARATION OF ACCEPTANCE OF OFFICE	
2.1	Cllr Cotton signed the declaration of Acceptance of Office of Chairman.	
3	ELECTION OF VICE-CHAIRMAN	
3.1	Cllr Reynolds was proposed as Vice-Chairman by Cllr Lomax, seconded by Cllr Gove, and in the absence of further nominations, Cllr Paul Reynolds was duly elected.	
4	APOLOGIES	
4.1	Councillor J Bubb (Hols);	Accepted
5	APPOINTMENT OF INTERNAL FINANCIAL CONTROLLER	
5.1	Councillor Nigel Gove was appointed as Internal Financial Controller.	
6	TO CONFIRM CHEQUE SIGNATORIES (Cllrs Lomax, Cotton, Jones, O'Reilly)	
6.1	Cllrs Lomax, Cotton, Jones, O'Reilly were confirmed as cheque signatories.	
7	TO RE -ADOPT STANDING ORDERS 2018	
7.1	It was resolved to re-adopt Standing Orders 2018. Date of re-adoption to be noted.	
8	TO RE-ADOPT FINANCIAL REGULATIONS	
8.1	It was resolved to re-adopt Financial Regulations.	
9	REVIEW OF INSURANCE COVER AND ASSET REGISTER	
9.1	The insurance cover and asset register were reviewed and approved. The Clerk reminded Councillors that the Insurance Cover is tied into a 3 year contract.	
10	APPOINTMENT OF REPRESENTATIVES	
10.1	Cllr Lomax and Cllr O'Reilly were appointed as trustees to Onley Village Hall Committee	
10.2	Cllr Jones was appointed as trustee to Barby Village Hall Committee	
10.3	Cllr Jones was appointed as representative to Barby Sports Field	
11	TO APPOINT NCALC AS DATA PROTECTION OFFICER	
11.1	It was resolved to appoint Northants CALC as Data Protection Officer.	
12	REVIEW OF COUNCIL POLICIES	
12.1	All council policies were readopted. "Procedure for Applying for a Parish Council Grant" was altered to remove references to VAT and to include "The applicant ought to provide evidence of the level of financial contribution the their organisation will contribute"	
13	To review time and place of meetings in accordance with Standing Order 5 (xxi)	
14	PUBLIC PARTICIPATION	
14.1a	The Newsletter Editor reminded Councillors that the deadline for April newsletter items is 26 th May 19.	
14.1b	A request for white lines to be marked to delineate a Junior Football pitch in the Play Area was received.	
14.1c	Mr Knight informed the Parish Council that he had applied to Northants County Council definitive maps team to upgrade footpath EC6 to a Byway. Landowners and neighbours made comments. Cllr Woods recommended that the parties concerned seek mediation to come to a satisfactory resolution over access issues. The Clerk advised that the Parish Council were not able to provide advice on mediation, but would be consulted in due course by the Definitive maps team once the application had been registered, prioritised and processed. At that point	

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	the matter would be place on the Parish Council agenda for further discussion and comment, prior to submission of the Parish Council view on the proposal to NCC Definitive Maps Team.	
14.1d	It was reported that trees at the end of Rectory Close require their Crowns lifting.	
14.1e	It was reported that gutter sweeping is still required. (This work has been arranged)	
14.1f	It was reported that a 14 year old French girl would like an English correspondent. The Clerk to advertise this on the Village Facebook page.	
14.1g	The pavement on Rectory Lane is deteriorating and has caused some elderly people to fall.	
14.1h	It was noted that the Twinning French Visitors will visit the village on 7 -10 June 2019.	
14.1i	It was reported that a new Tennis Net is required. This should last 7 – 8 years. The PC had previously agreed to purchase items for the Tennis Court since all the Tennis Court funds had been transferred.	
14.2	POLICE REPORTS - Monthly crime reporting can be accessed at www.police.uk/northamptonshire/SCT142/crime/ Mar 2019 34 crimes show 6 crimes in Barby (2 Violence & Sex offences ,2 Burglary, 1 Public Order, 1 Anti Social Behaviour), and 28 at Onley Prison (O - Onley Pk)	
14.3	DISTRICT COUNCILLOR REPORT – Councillor C Lomax	
14.3.1	Garden waste collection (brown bin) renewal of £36 is due to Daventry Norse by 17 th May 2019.	
14.3.2	SCRAP – A county-wide campaign has been launched to crack down on fly tipping, mainly reminding of the need to ensure anyone removing scrap on behalf of householders should have a proper licence – failure to do so could result in prosecution for householder as well as remover.	
14.3.3	Discounted compost bins are again available through DDC – contact 01327 871100	
14.3.4	DDC has launched a Veterans’ Breakfast Club, which is enjoying some success.	
14.3.5	A new play area has been installed at Daventry Country Park	
14.3.6	New replacement library has opened at the Abbey Centre in Daventry.	
14.3.7	Unitaries – A Government Minister has advised that a written announcement will be made early this month (May), but nothing has been forthcoming yet.	
14.4	COUNTY COUNCILLOR REPORT – County Councillor Malcolm Longley. Cllr Longley was unable to attend the meeting.	
15	DECLARATIONS of INTEREST	
15.1	Declarations of Disclosable Pecuniary or Other Interests – None.	
15.2	Dispensations – To consider written requests for dispensation of DPI. None received.	
16	TO APPROVE AND SIGN MINUTES	
16.1	It was resolved to approve and sign the Minutes of 8 th April 2019 as a correct record.	
17	MATTERS ARISING for information only.	
5.1	Clerk gave a verbal report. A query was raised over the cost of trees for Onley Park (A maximum spend of £1000 on 5 trees had been agreed) The Clerk reported that costs would be brought back to the Council for approval prior to purchase, with additional quotes sought.	
18	ENVIRONMENT	
18.1	Request to use Barby Play Area for a Bouncy Castle fund raising event on day of Garage sale was approved subject to the event having insurance, (BOPC will need to see a copy) and the Bouncy Castle providers being in attendance.	
18.2	Campaign to stop fly tipping www.recyclefornorthamptonshire.co.uk/at-home/let-s-s.c.r.a.p-fly-tipping/	
18.3	A request to use Barby Play Area for Church Fete was approved.	
19	PLANNING. New Planning Applications –	
19.1.1	DA/2019/0307 Rear Extension; 9 Ware Road, Barby The Parish Council had no objections.	
19.2	<i>Decisions approved by Daventry District Council</i>	
7.2.1	DA/2019/0204 Replacement of stolen lead sheet roof covering to south chapel/vestry and north aisle/north porch roofs with terne coated stainless steel. St Marys Church. Approved.	
19.2.2	DA/2019/0072 14 Ashleigh Close Construction of new dwelling and formation of new access. Approved 8 April 2019	

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19.3	Rugby Borough Local Plan 2011-31 – Planning Inspectors Report The Inspector’s Report can be downloaded at www.rugby.gov.uk/inspectorsreport . The Chairman reported that in the plan Lodge Farm has been omitted as a development site.	
19.4	<i>Decisions awaited from DDC for the following Planning applications:-</i>	
19.4.1	DA/2019/0012 Construction of detached car port. 56, Rugby Road, Barby.	
19.4.2	DA/2019/0255 Land at Manor Works, Barby.	
19.4.3	DA/2018/0476 Danetre Farm Bungalow. Rebuilding of existing agricultural barn.	
19.4.4	DA/2017/0861 Outdoor Arena at Onley Grounds. Awaited. Archaeological scheme now received.	
20	LOCAL GOVERNMENT REORGANISATION	
20.1	Meeting - 19 June at Bugbrooke Community Centre. Q&As about LGR 10-12 Clerk agreed to attend. Cllr Lomax reported that new parish and town councils are being formed as a result of reorganisation.	
20.2	West Northamptonshire Joint Committee Meeting -Tuesday, 14 May at 6pm in the Council Chamber at Daventry District Council, Lodge Road. No Councillors wished to attend. Members of the public are welcome to attend, with the agenda and reports now available to view on the Northampton Borough Council website at http://www.northamptonboroughcouncil.com/committees The Committee will consider recommendations from a series of Task and Finish Groups that have been progressing key pieces of work needed to set up a Shadow Authority for West Northamptonshire, which would deliver the new unitary authority.	
21	ACCOUNTS	
21.1	Monies received from 01.04.19 to 31.05.19: £35 Advertising payments; £2.19 BoI Bank Interest; £111.58 Santander Bank Interest; £ 26665.00 Precept (50%)	
21.2	Financial Position at 31.05.19 £ 166,386.94 of which £102,745.95 is ring-fenced for Onley Space;	
21.3	It was resolved to note and approve the Internal Audit carried out on 2 May for year end 31 March 2019. It was noted that the Internal Auditor had recommended a rationalisation of the bank accounts.	
21.4	It was resolved to approve and sign the Annual Governance and Accountability Return (AGAR) 2018/19 Section 1 – Annual Governance Statement 2018/19	
21.5	It was resolved to approve and sign the Annual Governance and Accountability Return (AGAR) 2018/19 Section 2 – Accounting Statements 2018/19	
21.6	Dates of the period for the Exercise of Public Rights (The period within which members of the public may make an appointment to view the accounts) was confirmed to be Mon 17 Jun to Fri 26 July	
21.7	Cllr Gove reported on the spend for year ending 31 March 2019 against budget. Total spend for the year was £48350 against a budget of £50,819 with a carry forward in reserve of £43,512. Budget figures for 2019/20 have been adjusted slightly to reflect accurate rather than guesstimated costs. A VAT re-fund of £1,843 will be paid back into the Onley Open Space Account. Cllr Gove pointed out that the budget figures included £1500 toward the cost of a second defibrillator for Onley Park.	
21.8	Cllr Gove reported that he has checked all invoices against payments:- It was resolved to pay the following cheques and online payments:-	

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To Whom Paid	Chq No	Details of Payment	£	Power to Pay
BT Payment Services Ltd	D/D	Phone Bill –Village Hall	45.49	LG(MP)A 1976 s19
R Buttle	300041	Litter picking	32.84	Open Spaces Act 1906
Taylor Newman	300042	Newsletter Delivery	12.00	LGA(1972) s142
Mr Ian Webb	300043	Website Editor Gratuity	250.00	LGA(1972) s142
Lamley Brothers	133	Mowing and Spraying	936.00	Open Spaces Act 1906
H Norton	BP0074	Newsletter Delivery	17.00	LGA(1972) s142
D Carroll <i>*New Payment</i>	300075	Newsletter Delivery	17.00	LGA(1972) s142
Catherine Camp	300076	Clerks Salary	974.67	LGA(1972) s112
HMR&C <i>*New Payment</i>	300077	Tax and National Insurance	96.00	LGA(1972) s112
NCC – LGSS	BP0078	Pension Contribution	365.12	LGA(1972) s112
Catherine Camp	BP0079	Clerk Expenses & Phone	69.49	LGA (1972) s111
Catherine Camp	BP0080	Purchase of Tennis Net	64.98	Open Spaces Act 1906
Krishna Enterprises Ltd	BP0081	Newsletter Printing 12303	295.00	LGA(1972) s142
Northants CALC (7413)	BP00082	Subscription;IA;DPO fees	762.09	LGA (1972) s111
Steve Hartwell	BP0083	Mowing Inv 740	340.00	HA(1980)s96/OPA 1906
Steve Hartwell	BP0084	Mowing Inv 756	305.00	HA 1980 s96
Steve Hartwell	BP0085	Mowing Inv 762	40.00	Open Spaces Act 1906
Steve Hartwell	BP0086	Mowing Inv 767	305.00	HA Act 1980 s96
E.ON UK plc	BP0087	Barby Street Lighting x 2	749.24	HA 1980 s301
E.ON UK plc	BP0088	Onley Street Lighting x 2	261.16	Open Spaces Act 1906
NALC	BP0089	Subscription to LCR	17.00	LGA(1972) s143
Heyford Moles	BP0090	Mole removal Barby Park	90.00	Open Spaces Act 1906
Assn of Local Councils	BP0091	Membership renewal	40.00	LGA (1972) s111
Viking Direct	BP0092	Paper / File Dividers	36.88	LGA (1972) s111
22	ONLEY			
22.1	Superfast Broadband provision. Report on meeting with Louise Appleton of Gigaclear and Ross Noonan, Network Access Officer to discuss installation planned for April 2019. Installation has been carried out along Welton Road, but no further information regarding Onley Park has been received.			
22.2	To consider replacement trees for Onley Park. Details of suggested species is awaited from Mr Callard.			
22.3	To note that Gavin Callard has offered to repair Onley Park Play Area gate.			
22.4	It was reported that Onley Village Hall and OPRA had held their AGM which was very poorly attended.			
23	YOUTH MATTERS/PLAY AREAs			
23.1	Moles in Barby Play Area have been removed.			
23.2	It was reported that ivy need to be cut off from the tree outside Barby Play Area.			
24	HIGHWAYS			
24.1	To receive information on the Uno Bus Demand Responsive Transport Pilot and to consider what contribution the council should make. It was resolved to respond stating the Parish could only consider this pilot if it covered Onley.			
24.2	Letter regarding route of Bus through village of Barby. Concern has been raised over Buses driving on the pavement when travelling down Kilsby Road. It was resolved to write to the Bus company and ask whether they could re-routed the bus via Ware Road, or re-route it in one direction.			
24.3	Request for support for re-classification of Footpath (EC6) to Byway from Water Tower to Elkington lane. The Council resolved to make comment to the Definitive Maps Team of NCC when formally asked to do so. This will be an Agenda item at that time.			
24.4	Road closures associated with Rural Broadband installation by Gigaclear were noted.			

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24.5	To note that NCC have additional money for Road resurfacing as s144 order has been lifted. Welton Road, Daventry Road and Rectory Lane pavement have been submitted.	
24.6	It was resolved to approve installation of a new yellow backed “high visibility” bend junction warning sign (similar to the one on the approach to Olney Lane) on the verge outside 56 Rugby Road as drivers come up Cart Hill where it will be clearly seen by approaching drivers and also install a series of “SLOW” road-markings. Clerk to inform Ian Boyes of NCC of approval.	
24.7	Concern was raised over the damage to verges within the village by vehicles being parked on the grass. It was suggested that “No Parking” signs be installed in some areas.	
24.8	It was suggested that Community Service Gangs could be used to clear vegetation from the edge of paths	
25	CORRESPONDENCE	
25.1	PFCC Meeting - 20 May, Greenwell Room at Wootton Hall, NN4 0JQ - 6.00pm. Talk on 101 system, Funding Initiatives and Q & A with Stephen Mold PCC Cllr O’Reilly to attend.	
25.2	Bringing the Rural to the Town - The Future of Hunsbury Hill Farm Tues 14 May 19, 3- 6pm Councillors Lomax and Wood to attend.	
25.3	Garden waste collections – Annual Charge £36 per bin. Renew subscriptions by 17 May. Residents can renew or sign up for the service using their credit or debit card at www.daventrydc.gov.uk/gardenwaste or by calling 0345 218 5215 Councillor Lomax reported that problems with renewal had been caused by a system error.	
26	TRAINING / MEETNGS	
26.1	Police and Crime Commissioners Meeting 10 th April –Councillor B O’Reilly reported that there is to be a net increase of +100 Police Officers to 1300 Officers. A fund of £150,000 has been made available to reduce highway danger but grants are provided on a match funded basis.	
27	ITEMS FOR NEXT AGENDA	
27.1	Consideration of what to do with the Sea Container and Skate Park Equipment.	
28	DATE OF NEXT MEETING Monday 10 June – Onley Village Hall CV23 8AW at 7.30pm	

The meeting closed at 21.40

Next Meeting of the Parish Council is on **10th JUNE 2019** at ONLEY Village Hall, CV23 8AW