

BARBY & ONLEY PARISH COUNCIL

MINUTES OF

Meeting of the Parish Council

Held on.....MONDAY 9TH FEBRUARY 2026 at 7.30pm

Barby Village Hall, Kilsby Road, Barby CV23 8TT
 Clerk's Address: 77 High Street, Naseby, Northamptonshire NN6 6DD
 Telephone: 07864579068
 E-Mail: clerk@barbyandonleyparishcouncil.co.uk

PRESENT: Councillors, F Gorman (Chair), S Withington (Vice-Chair), C Benton, D Cotton, N Gove, T Hallam, B O'Reilly and P Wagg.

IN ATTENDANCE: Katrina Jones (Clerk) and WNC Ward Councillor Andrew Simpson.

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1	Apologies: To receive and approve apologies for absence
1.1	West Northamptonshire Council Ward Councillor Rosie Humphreys had given apologies.
2	To fill vacancies by co-option (2 vacancies)
2.1	No applications had been received.
3	PUBLIC PARTICIPATION AND REPORTS
3.1	To hear any issues which members of the public wish to bring to the Council's attention: No members of the public were present.
3.2	To receive reports either written or verbal from West Northamptonshire Councillors: A written report had been circulated and uploaded to the Parish Council website. WNC Ward Cllr Simpson spoke about the WNC Local Plan and highlighted the bus consultation.
4	DECLARATIONS of INTERESTS
4.1	To note any Declarations of any Disclosable Pecuniary or Other Interests: None.
5	MINUTES
5.1	To approve and sign the Minutes of 12th January 26 (A): It was RESOLVED to approve the minutes of 12 th January 2026 which were duly signed by the Chair.
6	MATTERS ARISING from Minutes (For information only)
6.1	<p>To note any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made):</p> <ul style="list-style-type: none"> i. Cllr Gorman reported that she had asked the developer of the Star Corner development if they would donate a defibrillator to the parish. ii. Cllr Gorman reported that she had written to the developer of the Toft Hill development regarding the inconvenience of the road closure and asked for a donation of funding for a defibrillator. iii. Cllr Gorman reported that she had informed WNC that the Parish Council had agreed to contribute £2,000 towards the cost of work to address the flooding affecting Church Walk but had not heard further from them. iv. Cllr Gorman reported that WNC had advised that work on preparing a draft traffic calming scheme for Daventry Road, Barby would start in February. v. A letter of thanks from Barby Village Hall for the grant funding for the CCTV and chairs was noted. It was also noted that the Parish Council's presence at the breakfast club was appreciated.

- vi. It was noted that a Trustee of Barby Townlands Educational Charity had resigned so an item would be on the next agenda for the Parish Council to agree a replacement.
 - vii. Cllr Gorman reported that repair work to address the drainage issues on Barby Road should be completed by 25th March.
 - viii. Cllr Gorman reported that a bus had parked on a grass verge in Barby causing damage to the verge. It was agreed that the Clerk would write to the bus company concerned to ask if they will contribute to the repair of the verge.
 - ix. Cllr Withington reported that two recent accidents on the A45 had resulted in residents of Onley being unable to leave Onley as there was no other exit. It was agreed that the Clerk would write to the Warwickshire Police Commissioner regarding this.
- It was agreed that the Clerk would find out when the Toft Hill CIL money would be paid to the Parish Council.

7	<u>PLANNING:</u>
7.1	<u>New Applications/ Applications to be discussed</u>
7.1.1	None.
7.2	<u>Planning Applications to be noted on which the Parish Council is not a consultee</u>
7.2.1	2026/0300/COND : Discharge of Condition 3 (Tree Protection), 4 (External Materials) and 5 (Front Retaining Wall) of Planning Permission WND/2021/0923 (Reserved matters application (appearance, landscaping and scale) for construction of dwelling - access from Almond Close: Land To Rear Of 31 Kilsby Road Barby Northamptonshire CV23 8TU
7.2.2	2026/0062/COND : Discharge of Conditions 6 (Floor Material), 7 (Window and Door Detail), 8 (Roof and Floor Structures) and 9 (Installation of Services) of Planning Permission 2024/3116/FULL (The full refurbishment of Barby Wood Farmhouse and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings at Barby Wood Farm House, Onley Lane, Barby CV23 8UT): Barby Wood Farm Onley Lane Barby CV23 8UT
	The above applications were noted.
7.3	<u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry or Planning Inspectorate</u>
7.3.1	2023/5783/MAF : Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing vehicular access and provision of temporary vehicular access during construction period off Barby Lane: Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX.
7.3.2	WND/2021/0767 Barby Sporting Club, Barby Lane, Barby: Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns.
7.3.3	Grand Union Canal Transfer – Planning Inspectorate Consultation re Scoping Opinion: https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/WA0210001
7.3.4	2025/3081/COND : Discharge of Conditions 3 [Archaeology], 4 [Materials] and 5 [Staircase] on Planning Permission 2024/3116/FULL and Listed Building Consent 2024/0221/LBC [The full refurbishment of Barby Wood Farmhouse and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings]: Barby Wood Farm Onley Lane Barby CV23 8UT
7.3.5	2025/3659/LBC 24 Kilsby Road Barby CV23 8TT: Listed building consent to demolition an existing glazed timber structure to the rear elevation. The erection of a proposed dark grey coloured aluminium framework glazed structure to the rear elevation. Removal and replacement of 1no timber window to the rear elevation on the existing side addition.

7.3.6	2025/3658/FULL 24 Kilsby Road Barby CV23 8TT: Demolition of an existing glazed timber structure to the rear elevation. The erection of a proposed dark grey coloured aluminium framework glazed structure to the rear elevation. Removal and replacement of 1no timber window to the rear elevation on the existing side addition.			
7.3.7	2025/4756/FULL : Construction of Two Detached 2-Bedroom Bungalows and Pair of 3 Bedroom Semi-Detached Dwellings and Associated Works Including Landscaping: Land at School Close, Barby, CV23 8TA			
7.3.8	2025/3979/FULL : Change of use to a Martial Arts facility (Use Class E(d)) and change to the opening hours (retrospective): Unit 1 Manor Works Barby Lane Barby CV23 8TD			
7.3.9	2025/5258/LDP : Demolition of existing lean-to utility and oil tank area and construction of new single storey flat roof extension to rear of dwelling: 48 Kilsby Road, Barby, CV23 8TU			
	The above applications were noted. Regarding item 7.3.7 Cllr Gorman reported that following communication with WNC it is unclear why the road was not adopted initially and it appears that the developer does have the right to use the services so they have been asked if they would make a contribution to the cost of the services.			
7.4	<u>Planning Decisions made by West Northamptonshire Council -Daventry or Planning Inspectorate</u>			
7.4.1	2025/5228/COND : Discharge of Condition 8B [Remediation Scheme] on Planning Permission 2024/0993/FULL [Demolition of existing dwellinghouse and ancillary buildings. Construction of 2 x 4-bed dwellinghouses, 1 x 4-bed bungalow, 1 x 3-bed bungalow and vehicular access improvements]: Toft Hill 19 Rugby Road Barby CV23 8UB. APPROVED.			
7.4.2	2025/3067/COND : Discharge of Conditions 17 [Bat Licence] and 20 [Drainage Scheme] on Planning Permission 2024/0993/FULL [Demolition of existing dwellinghouse and ancillary buildings. Construction of 2 x 4-bed dwellinghouses, 1 x 4-bed bungalow, 1 x 3-bed bungalow and vehicular access improvements]: Toft Hill 19 Rugby Road Barby CV23 8UB. APPROVED.			
7.4.3	2025/3574/FULL Land to rear of 38A Kilsby Road Barby CV23 8TU: Demolition of existing buildings and construction of 3 bedroom single storey dwellinghouse. APPROVED.			
7.4.4	2025/4599/FULL : Two-storey side extension with pitched roof, 2 x Velux windows, side window, ground floor windows and doors x 2, flat garage roof with 600 mm height extension: 33 Daventry Road Barby CV23 8TP. APPROVED.			
	The above decisions were noted.			
8	ACCOUNTS			
8.1	i. Monies received from 01.01.26 TO 31.01.26: a. £75.00 (advertising) b. £5,456.81 (HMRC -VAT Reclaim) Noted.			
8.2	i. To note Financial Position as at 01.01.26: £212,591.85: Noted. ii. To approve Bank Reconciliation to 31 January 2026 (B): It was RESOLVED to approve the Bank Reconciliation up to 31 st January 2026. iii. To note Onley Open Space fund balance as at 31.01.26: £ 72,247.43: Noted. iv. To note Onley Open Space Bank Reconciliation (C): Noted. v. To approve transfer of £6,000 from Unity Savings Account to Unity Current Account on 12.01.25 to cover monthly payments: It was RESOLVED to approve the transfer,			
8.3	To note budget monitoring reports (Da & Db): Noted.			
8.4	To approve the payments as listed: It was RESOLVED to approve all of the below payments. It was RESOLVED to query an invoice from Eon for a street light repair not included on the agenda.			
To Whom Paid	Details of Payment	NET COST	VAT	TOTAL
DCK Payroll Solutions	Payroll services – February	15.00	3.00	18.00

Katrina Jones	Clerks Salary (January - February)	1249.06	0.00	1249.06
HMRC	Tax and National Insurance	557.35	0.00	557.35
NEST Pension	Pension contribution (employee and employer) February	167.54	0.00	167.54
Yu Energy	Electricity for street lights – January	85.43	4.27	89.70
Yu Energy	Electricity for street lights – January	179.59	8.98	188.57
Zarr Ltd	Email Security Licence for bopc.org.uk- per mailbox covering 1 month period up to February 2026	17.60	3.52	21.12
K Corry	Litter picking	60.00	0.00	60.00
Fosse Data Systems	Newsletter printing	150.00	0.00	150.00
Unity Trust Bank	Service charge	8.25	0.00	8.25
M McCormick	Newsletter Delivery – February	34.00	0.00	34.00
T Jones	Newsletter Delivery - February	10.00	0.00	10.00
BWP Creative Limited (Parish Council Websites)	35% of website cost for design and build of new website	262.15	52.43	314.58
9	ONLEY			
9.1	To receive update from working group regarding Onley Playground refurbishment: Cllr Cotton and Cllr Withington reported that they were holding a public consultation meeting on Sunday 1 st March at 2pm at Onley Village Hall. It was agreed to publicise this in the newsletter.			
9.2	To receive update and agree any actions regarding water pipe replacement and charging for water: Cllr Gorman reported that she had written to Lord Timpson and Stuart Andrew MP regarding the lack of communication from the MOJ. She advised that Stuart Andrew MP had replied and would be following this up with the MOJ.			
9.3	To receive update and agree any actions regarding overgrown hedge outside prison mess hall: It was reported that the area of land was not included on the Parish Council mowing plan. It was RESOLVED to obtain three quotes for the work to cut back the overgrown vegetation and it was agreed that money from the Onley Open Space Fund would be used to fund the cost.			
9.4	To consider sign for Onley Village Hall and agree any actions: Cllr Withington advised that residents and Onley Village Hall would like a sign directing users of the Village Hall to parking. It was agreed that this item would be considered further once a cost had been obtained.			
9.5	To receive update on any additional issues regarding Onley to be noted: None.			
10	LITTER PICKING			
10.1	To receive litter picking report: It was reported that 4 bags were collected in the past month.			
11	BENCHES			
11.1	To consider public bench refurbishment by HMP Onley and agree any actions: It was noted that materials would need to be supplied and the benches transported to HMP Onley to be refurbished. It was agreed to defer this item for further consideration.			
12	LOCAL PLANS AND SPECIAL PROTECTION FOR RAINSBROOK VALLEY			
12.1	To consider any actions regarding West Northamptonshire local plan: It was RESOLVED that the Parish Council should reply to the Rugby Local Plan consultation stating that the Parish Council objects to the proposed number of houses for the Parish; querying why Onley confines have been added; querying why the two marinas in the Parish have not been mentioned; and request that they treat the Rainsbrook Valley as a special landscape. It was agreed that an item would be included in the newsletter asking residents to respond to the Local Plan consultation and to advertise the consultation on the Parish Council Facebook page.			

12.2	To consider any actions regarding Rugby local plan: It was RESOLVED that the Parish Council should reply to the Rugby Local Plan consultation stating that the Parish Council endorse EN3 and would be grateful if they would talk to West Northamptonshire Council to increase protection for the southern scarp edge of the Rainsbrook Valley.
13	PARISH COUNCIL WEBSITE AND EMAIL
13.1	To receive update and agree actions regarding new Parish Council website and email accounts: The draft website was displayed at the meeting and it was reported that the working group would hold a meeting to finalise the website content and design. It was agreed that the Clerk would find out from Parish Council Websites if the Clerk's emails could be transferred to a new email account.
14	TREES
14.1	To consider correspondence regarding tagging trees and agree any actions: Correspondence from a resident regarding tagging trees was considered. The cost for tagging trees as part of the tree survey was noted and it was RESOLVED that the Clerk would ask the contractor carrying out the tree survey to tag the trees except for any young trees or groups of trees.
15	BUS ROUTE THROUGH BARBY
15.1	To receive update and agree any actions regarding the D1 bus route through Barby operated by Stagecoach: Cllr Gorman reported that Stagecoach have advised that they have no plans to change the route, the size of the buses or the timetable. She also reported that WNC were not willing to move the bus stop. She reported on a incident raised by a resident regarding a bus mounting the pavement and another incident where buses where unable to pass causing one to reverse up Kilsby Road. Both incidences had been passed on to the bus company who had investigated them. It was RESOLVED that the Parish Council still wished for the bus route to be moved.
16	GRIT BINS
16.1	To consider additional grit bins for Barby and Onley and agree any actions: It was RESOLVED to purchase two grit bins for Onley at a cost of £380 including grit. Cllr Withington agreed to accept delivery.
17	LOAN REPAYMENT
17.1	To consider whether to repay Public Works Loan early and agree any actions: It was RESOLVED to repay the Public Works Loan early.
18	FOOTPATHS
18.1	To consider reclassification on byway EC23 as a bridleway/footpath: It was reported that path EC23 had become muddy and slippery but WNC will not address this issue as it is a seasonal byway. It was RESOLVED that the Clerk would contact WNC to request that EC23 be reclassified as a bridleway/footpath.
19	BARBY WOODLANDS AND BARBY CRICKET CLUB
19.1	To consider request from Barby Woodlands to install footpath and agree any actions: It was RESOLVED to agree to the path subject to a written agreement with Barby Educational Townlands Charity regarding the responsibility for the footpath and hedge.
19.2	To consider footpath through Barby Cricket Ground and agree any actions: It was RESOLVED to ask Barby Woodlands to work with the Parish Council to have a path fitted through the cricket ground to provide access to the Woodland. Cllr Gove agreed to ask Barges Branches if they would be willing to donate wood chippings for the cricket ground.
20	SPEED INDICATOR DEVICES
20.1	To receive update and agree any actions regarding Speed Indicator Devices: The Clerk reported that the application for the s50 licence had been submitted to WNC and the fee had been paid.
21	STRATEGIC PLAN
21.1	To receive update and agree any actions regarding a Parish Council strategic plan: Cllr Wagg reported that meetings had been arranged with village organisations such as the gardening club,

	Evergreens and the history group which councillors were invited to attend.
22	PARISH COUNCIL ENGAGEMENT
22.1	To receive report on recent engagements and consider Parish Council interaction at forthcoming events: Cllr Gorman reported that the next breakfast club was on 15 th February.
23	WNC MOWING GRANT
23.1	To agree the requirements & specifications for the 2026 Mowing Scheme provided by West Northamptonshire Council for the annual mowing grant: It was RESOLVED to agree the annual mowing grant agreement with West Northamptonshire Council.
24	ITEMS FOR NEXT AGENDA
24.1	It was agreed to include the following items on the agenda: <ul style="list-style-type: none"> i. EON ii. BTEC Trustee appointment iii. History Group board
25	TO CLOSE THE MEETING TO PRESS AND THE PUBLIC TO DISCUSS CONFIDENTIAL STAFF MATTERS
	It was RESOLVED to close the meeting to the press and the public.
25.1	To agree any actions regarding locum cover: It was RESOLVED to appoint Sarah Smith as Locum Clerk on 4 th March 2026 for 5hrs between 4 th March and 9 th March and then from 9 th March for 10 hours per week for 8 weeks at pay point SCP 28.
25.2	To consider possible change to April Parish Council Meeting date and agree Annual Parish Meeting date: It was RESOLVED to hold the April Parish Council Meeting on Wednesday 15 th April at 7.30pm at Barby Village Hall. It was RESOLVED to hold the Annual Parish Meeting at Barby Village Hall on 11 th May at 6.30pm followed by the Annual Parish Council Meeting at 7.30pm on 11 th May. It was RESOLVED to hold the June Parish Council meeting at Onley Village Hall.

Meeting closed at 9.32pm.

Next meeting of Barby & Onley Parish Council will be held in Barby Village Hall on MONDAY 9TH MARCH 2026 at 7.30pm.

Signed Date:

NB Minutes cannot be construed as the official record until approved and signed at the next meeting.