

BARBY & ONLEY PARISH COUNCIL

MINUTES OF

Meeting of the Parish Council

Held on.....MONDAY 8TH SEPTEMBER 2025 at 7.30pm

Held in Barby Village Hall, Kilsby Road, Barby CV23 8TT
 Clerk's Address: 77 High Street, Naseby, Northamptonshire NN6 6DD
 Telephone: 07864579068
 E-Mail: clerk@barbyandonleyparishcouncil.co.uk

PRESENT: Councillors, F Gorman (Chair), S Withington (Vice-Chair), D Cotton, T Hallam, B O'Reilly and P Wagg.

IN ATTENDANCE: Katrina Jones (Clerk) and one member of the public.

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1	Apologies: To receive and approve apologies for absence
1.1	It was RESOLVED to approve apologies from A Cooper and J Pollard. Cllr N Gove was also absent. West Northamptonshire Council Ward Councillors Rosie Humphreys and Andrew Simpson had given apologies.
2	To fill vacancies by co-option (2 vacancies)
2.1	It was RESOLVED to co-opt Conor Benton to fill one of the Parish Council vacancies.
3	PUBLIC PARTICIPATION AND REPORTS
3.1	To hear any issues which members of the public wish to bring to the Council's attention: None.
3.2	To receive reports either written or verbal from West Northamptonshire Councillors: WNC Cllrs Andrew Simpson and Rosie Humphreys had provided a written report which was noted.
4	DECLARATIONS of INTERESTS
4.1	To note any Declarations of any Disclosable Pecuniary or Other Interests: None
5	MINUTES
5.1	To approve and sign the Minutes of 11th August 25: It was RESOLVED to approve the Minutes of 14 th July 2025 as a true and accurate record which were duly signed by the Chair.
6	MATTERS ARISING from Minutes (For information only)
6.1	To note any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made): <ol style="list-style-type: none"> i. Cllr Gorman reported that the dead tree on Almond Close which had been reported on Fix My Street had been removed. ii. It was noted that the hedge by Hill View, Barby had not been cut back yet. iii. Cllr Gorman reported that HMP Onley had repaired the broken manhole cover but had stated that it was not their responsibility. iv. Cllr Gorman reported that West Northants Council had cut the hedge around the corners at the Ridgeway junction, Daventry Road but it is still difficult to see. v. Cllr Gorman reported that the resident responsible for the overgrown hedge on the Kilsby Road opposite Barby Village Hall has advised that it will be cut back in September after the nesting season. vi. Cllr Gorman reported that the Clerk's appraisal is on Wednesday 10th September. vii. Cllr Gorman reported that a willow tree branch which was hanging down on a willow tree on Onley Open Space had been urgently removed by Timber Tech to make it safe.

	<p>viii. Cllr Gorman reported that West Northants Council have stated that they do not own the silver birch tree on Rugby Road. It had been suggested by residents that a former resident owns the land the tree is on and it was agreed that the Clerk would try to locate them and write to them.</p> <p>ix. Cllr Gorman reported that Barby Townlands Educational Charity had written requesting that three of their existing Trustees be re-appointed by the Parish Council. Cllr Gorman confirmed that she had advised it would need to be included on the next agenda.</p>
7	PLANNING:
7.1	<u>New Applications/ Applications to be discussed</u>
7.1.1	None.
7.2	<u>Planning Applications to be noted on which the Parish Council is not a consultee</u>
7.2.1	None.
7.3	<u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry or Planning Inspectorate</u>
7.3.1	2023/5783/MAF : Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing vehicular access and provision of temporary vehicular access during construction period off Barby Lane: Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX.
7.3.2	WND/2021/0767 Barby Sporting Club, Barby Lane, Barby: Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns.
7.3.3	2025/0493/COND : Discharge of conditions 6 (Tree Protection), 7 (Archaeological WSI), 8 (Contamination Part A), 14 (Construction Management Plan), and 16 (Bat Mitigation) for planning permission 2024/0993/FULL [Demolition of existing house and outbuildings and construction of 4 no. new dwellings, including improved access]: Toft Hill, 19 Rugby Road, Barby CV23 8UB.
7.3.4	Grand Union Canal Transfer – Planning Inspectorate Consultation re Scoping Opinion: https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/WA0210001
7.3.5	2025/2731/FULL : Removal of rear conservatory, new rear extension, new front porch, new front bay window & removal of internal wall: 8 Ware Road, Barby, CV23 8UE
7.3.6	2025/3081/COND : Discharge of Conditions 3 [Archaeology], 4 [Materials] and 5 [Staircase] on Planning Permission 2024/3116/FULL and Listed Building Consent 2024/0221/LBC [The full refurbishment of Barby Wood Farmhouse and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings]: Barby Wood Farm Onley Lane Barby CV23 8UT
7.3.7	2025/3067/COND : Discharge of Conditions 17 [Bat Licence] and 20 [Drainage Scheme] on Planning Permission 2024/0993/FULL [Demolition of existing dwellinghouse and ancillary buildings. Construction of 2 x 4-bed dwellinghouses, 1 x 4-bed bungalow, 1 x 3-bed bungalow and vehicular access improvements]: Toft Hill 19 Rugby Road Barby CV23 8UB
	The above applications were noted.
7.4	<u>Planning Decisions made by West Northamptonshire Council -Daventry or Planning Inspectorate</u>

7.4.1	2025/2868/TPO : T1 Ash at the front of property. previously has been badly pruned and feel the limbs are now over extending and could fail. 2m weight reduction on multiple over extending limbs and crown clean. T2 Ash at rear of property, Spot weight reduction to prevent limb failure and crown clean: Ashgrove House Daventry Road Barby CV23 8TP. APPROVED
7.4.2	2025/2775/FULL : Erection of a two-storey side extension and a part single-storey (flat roof) and part two-storey (pitched slate roof) rear extension. Replacement of existing outbuildings with a new brick-built garage and attached single-storey garden room: Hill View, 23 Rugby Road, Barby, CV23 8UB. APPROVED
7.4.3	2025/3075/COND : Discharge of Condition 11 [Ecology] on Planning Permission 2024/3116/FULL [The full refurbishment of Barby Wood Farmhouse and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings]: Barby Wood Farm Onley Lane Barby CV23 8UT. APPROVED

The above decisions were noted.

8 ACCOUNTS

8.1	i. Monies received from 01.08.25 TO 31.08.25: £0. Noted.
8.2	i. To note Financial Position as at 31.08.25: £202,440.74. Noted. ii. To approve Bank Reconciliation to 31 August 2025 (B): It was RESOLVED to approve the bank reconciliation up to 31 st August 2025. iii. To note Onley Open Space fund balance as at 31.08.25: £73,476.57: Noted. iv. To note Onley Open Space Bank Reconciliation (C): Noted. v. To approve bank transfer: £6,500 from Unity Current Account to Unity Savings Account on 12.08.25 to cover August payments: It was RESOLVED to approve this transfer.
8.3	To note budget monitoring reports (Da & Db): Noted.
8.4	To approve the payments as listed: It was RESOLVED to approve all of the below payments:

To Whom Paid	Details of Payment	NET COST	VAT	TOTAL
DCK Payroll Solutions	Payroll services – September	22.50	4.50	27.00
Katrina Jones	Clerks Salary (August - September)	1,425.84	0.00	1,425.84
HMRC	Tax and National Insurance	666.29	0.00	666.29
NEST Pension	Pension contribution (employee and employer) September	193.52	0.00	193.52
Yu Energy	Electricity for street lights - August	35.07	1.75	36.82
Yu Energy	Electricity for street lights – August	66.83	3.34	70.17
Yu Energy	Electricity for street lights – August	19.99	1.00	20.99
Fosse Data Systems	Newsletter printing	150.00	0.00	150.00
Zarr Ltd	Email Security Licence for bopc.org.uk- per mailbox covering 1 month period up to September 2025	17.60	3.52	21.12
K Corry	Litter picking	60.00	0.00	60.00
Norse	Grass cutting – Barby Village – August x 2 cuts	611.72	122.34	734.06
Lamley Brothers	Grass cutting – Onley –August Inv - 12173	640.00	128.00	768.00
B Dickenson	Tennis court fence repair	675.00	0.00	675.00

Unity Trust Bank	Service charge	9.45	0.00	9.45
C Maher	Onley village Hall raffle prize	100.00	0.00	100.00
Fixfire	Onley village Hall wiring repair	1,415.00	283.00	1,698.00
9	ONLEY			
9.1	To receive update from working group regarding Onley Playground refurbishment: It was agreed that the Clerk would obtain two further quotes for the Onley play area project.			
9.2	To receive update and agree any actions regarding faulty streetlights in Onley: It was confirmed that the streetlights were still not working and the prison had advised that they do not own the land on which the streetlights are sited. It was also reported that the breakage had been confirmed as being between streetlights 4 and 6. It was agreed that this would be followed up further with the prison to try and resolve the issue.			
9.3	To receive update and agree any actions regarding water pipe replacement and charging for water: Cllr Gorman reported that there was no update on either the water pipe replacement or the charging arrangements for water. It was noted that Stuart Andrew MP had received a letter from Lord Timpson regarding the water charging.			
9.4	To receive update regarding debris and overgrowth by garages and agree any action: It was reported that the debris behind the garages was still there. It was agreed that the Clerk would contact WNC again regarding removing it or find out the cost if they can not do it. It was agreed that Cllr Gorman would include an item in the newsletter asking residents to remove their items such as trailers and agreed that a post would be put on Facebook.			
9.5	To receive update on any additional issues regarding Onley to be noted: None.			
10	LITTER PICKING			
10.1	To receive litter picking report: It was noted that 4 bags of litter had been collected in the past month and that the litter picker had advised that they did not currently require a jacket. It was also noted that the litter picker had been provided with additional bin bags.			
11	FLOODING AND WATER ISSUES			
11.1	To receive update and agree any actions on flooding: It was reported that some further ditch clearance work by the tennis court had been carried. Cllr Wagg agreed to speak to the residents of the neighbouring properties regarding the work.			
12	CORRESPONDENCE			
12.1	To consider agenda item suggested by NCALC in email dated 1st July ‘To appoint a Climate & Nature Champion to represent the council in matters relating to the climate, nature, and the environment’: No councillors wished to take on this role.			
13	PLAY AREAS			
13.1	To consider purchase of play bark for Barby play area and agree any other actions regarding play area: It was RESOLVED that the Clerk would arrange the purchase of 15 bags of play bark at a cost of up to £1,620 including VAT and find out if it can be craned into the play area.			
14	RUGBY HALF MARATHON			
14.1	To agree any actions regarding Rugby Half Marathon: It was reported that the event would be taking place on 20 th October but no official correspondence had been received. Cllr Gorman reported that she had contacted the organiser regarding access arrangements and will put the organiser’s details in the newsletter.			
15	PARISH COUNCIL WEBSITE			
15.1	To receive report from working group and agree actions regarding new Parish Council website: It was agreed to defer this item to the next meeting.			
16	TREES			
16.2	To consider quotes for work resulting from Tree Survey: It was agreed to defer this item to the next meeting.			
17	HMO			
17.1	To consider referral to West Northants Council regarding House in Multiple Occupation in			

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	Barby: It was RESOLVED that the Clerk would refer this property to WNC.
18	SPEED INDICATOR DEVICE
18.1	To consider any actions regarding replacement Speed Indicator Devices for Barby and grant application: It was RESOLVED that the Clerk would find out if the cost of a s50 licence could be reclaimed as part of the grant application and would proceed with the application if it can be reclaimed.
19	STRATEGIC PLAN
19.1	To consider any actions regarding creation of a strategic plan: It was agreed that an online meeting would be arranged to discuss what to include in the strategic plan.
20	PARISH COUNCIL ENGAGEMENT
20.1	To receive report on recent engagements and consider Parish Council interaction at forthcoming events: Cllr Gorman reported on recent events in Barby and Onley at which the Parish Council had a table and items raised by members of the public such as: the allotment hedge; the faulty street light at the junction of Rugby Road and Cart Hill; no mow may; pot holes; the brambles by the garages in Onley; phone signal in Onley and an accessible path in Onley.
21	INSURANCE
21.1	To agree Parish Council insurance quote: It was RESOLVED to agree a quote of up to £1,289.63 for a 3 year term unless a better price could be secured. It was agreed that the Clerk would clarify some conditions of the insurance such as occupancy of buildings.
22	REMEMBRANCE DAY
22.1	To agree purchase of Poppy wreath for Remembrance Day at a cost of £25 plus £4.50 delivery: It was RESOLVED to agree the purchase of a wreath at a cost of £25 plus £4.50 delivery. It was agreed that Cllr Gorman would speak to the Royal British Legion representative regarding arrangements.
23	THE WARE
23.1	To agree quote for removal of vegetation: It was RESOLVED to agree a quote provided by J Loveridge of £400.
24	ITEMS FOR NEXT AGENDA
24.1	No items were raised for inclusion on the next agenda.

Meeting closed at 20.26pm.

Next meeting of Barby & Onley Parish Council will be held in Barby Village Hall on MONDAY 13TH OCTOBER 2025 at 7.30pm.

Signed Date:

NB Minutes cannot be construed as the official record until approved and signed at the next meeting.