

BARBY & ONLEY PARISH COUNCIL

MINUTES OF

Meeting of the Parish Council

Held on.....MONDAY 8TH DECEMBER 2025 at 7.30pm

Barby Village Hall, Kilsby Road, Barby CV23 8TT
 Clerk's Address: 77 High Street, Naseby, Northamptonshire NN6 6DD
 Telephone: 07864579068
 E-Mail: clerk@barbyandonleyparishcouncil.co.uk

PRESENT: Councillors, F Gorman (Chair), S Withington (Vice-Chair), N Gove, T Hallam, B O'Reilly and P Wagg.

IN ATTENDANCE: Katrina Jones (Clerk), West Northamptonshire Council Ward Councillor Andrew Simpson and 6 members of the public.

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1	Apologies: To receive and approve apologies for absence
1.1	It was RESOLVED to approve apologies from Cllrs D Cotton and C Benton. West Northamptonshire Council Ward Councillor Rosie Humphreys had given apologies. It was noted that Cllr Adrian Cooper had resigned and thanks was expressed for the time he had given to the Parish Council during his many years as a Parish Councillor.
2	To fill vacancies by co-option (2 vacancies)
2.1	No applications had been received.
3	PUBLIC PARTICIPATION AND REPORTS
3.1	To hear any issues which members of the public wish to bring to the Council's attention: <ul style="list-style-type: none"> i. A member of the public spoke regarding confusion at WNC Highways regarding the dates for closure of Barby Lane and repairs required to Norman's bridge. It was agreed that Cllr Gorman would write to WNC to complain about Barby Lane. ii. A member of the public spoke regarding footpath EC6. He was advised that if he wrote a letter to the Parish Council ahead of the next Parish Council meeting it would be included on the agenda and published as an appendix if he wished for it to be made public. iii. A member of the public spoke in objection to the planning application at item 7.1.2. iv. A member of the public, who was the landowner, spoke in support of the planning application at item 7.1.2. v. A member of the public thanked Cllr Wagg for carrying out work to clear an area of School Close.
3.2	To receive reports either written or verbal from West Northamptonshire Councillors: West Northamptonshire Council Ward Councillor Andrew Simpson spoke regarding updates in the written report he had provided and answered questions on the CIL consultation being carried out by WNC.
4	DECLARATIONS of INTERESTS
4.1	To note any Declarations of any Disclosable Pecuniary or Other Interests: None.
5	MINUTES
5.1	To approve and sign the Minutes of 10th November 25 (A): It was RESOLVED to approve the Minutes of 10 th November 2025 as a true and accurate record which were duly signed by the Chair.
6	MATTERS ARISING from Minutes (For information only)

6.1	<p>To note any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made):</p> <ul style="list-style-type: none"> i. Cllr Gorman reported that WNC Cllr Rosie Humphreys had found out that Onley was meant to be included in the waste trial. Cllr Withington agreed to deliver the flyers in Onley and reported that she had shared it on Facebook. Cllr O'Reilly and Cllr Wagg agreed to deliver flyers to the houses that don't receive a copy of the newsletter or flyers due to their locations. ii. Cllr Gorman reported that the church was not hosting a Christmas Tree festival this year. iii. Cllr Gorman reported that she had written to WNC regarding the Sporting Club planning application and had been advised that they are waiting for one more report to be able to provide a report to the planning committee. iv. Cllr Gorman reported that the hedge overhanging the pavement on Kilsby Road had now been cut back. v. It was reported that Barby Cricket Club had a new Chairperson. vi. Cllr Gorman reported that the Parish Council is still waiting for a date for the drain to be cleared on Church Walk.
7	PLANNING:
7.1	<u>New Applications/ Applications to be discussed</u>
7.1.1	<u>2025/4599/FULL</u> : Two-storey side extension with pitched roof, 2 x Velux windows, side window, ground floor windows and doors x 2, flat garage roof with 600 mm height extension: 33 Daventry Road Barby CV23 8TP: It was RESOLVED that there was no objection to this application but the Parish Council would like the applicants to undertake not to park on the verges.
7.1.2	<u>2025/4756/FULL</u> : Construction of Two Detached 2-Bedroom Bungalows and Pair of 3 Bedroom Semi-Detached Dwellings and Associated Works Including Landscaping: Land at School Close, Barby, CV23 8TA: It was RESOLVED not to object to this application subject to the following mitigations: flooding; the road be reinstated; construction workers' vehicles park on the site during the development; no deliveries are made during school hours; appropriate ecological mitigation is place.
7.2	<u>Planning Applications to be noted on which the Parish Council is not a consultee</u>
7.2.1	None.
7.3	<u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry or Planning Inspectorate</u>
7.3.1	<u>2023/5783/MAF</u> : Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing vehicular access and provision of temporary vehicular access during construction period off Barby Lane: Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX.
7.3.2	<u>WND/2021/0767</u> Barby Sporting Club, Barby Lane, Barby: Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns.
7.3.3	Grand Union Canal Transfer – Planning Inspectorate Consultation re Scoping Opinion: https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/WA0210001
7.3.4	<u>2025/3081/COND</u> : Discharge of Conditions 3 [Archaeology], 4 [Materials] and 5 [Staircase] on Planning Permission 2024/3116/FULL and Listed Building Consent 2024/0221/LBC [The full refurbishment of Barby Wood Farmhouse and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings]: Barby Wood Farm Onley Lane Barby CV23 8UT

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7.3.5	2025/3067/COND : Discharge of Conditions 17 [Bat Licence] and 20 [Drainage Scheme] on Planning Permission 2024/0993/FULL [Demolition of existing dwellinghouse and ancillary buildings. Construction of 2 x 4-bed dwellinghouses, 1 x 4-bed bungalow, 1 x 3-bed bungalow and vehicular access improvements]: Toft Hill 19 Rugby Road Barby CV23 8UB.				
7.3.6	2025/3659/LBC 24 Kilsby Road Barby CV23 8TT: Listed building consent to demolition an existing glazed timber structure to the rear elevation. The erection of a proposed dark grey coloured aluminium framework glazed structure to the rear elevation. Removal and replacement of 1no timber window to the rear elevation on the existing side addition.				
7.3.7	2025/3574/FULL Land to rear of 38A Kilsby Road Barby CV23 8TU: Demolition of existing buildings and construction of 3 bedroom single storey dwellinghouse				
7.3.8	2025/3658/FULL 24 Kilsby Road Barby CV23 8TT: Demolition of an existing glazed timber structure to the rear elevation. The erection of a proposed dark grey coloured aluminium framework glazed structure to the rear elevation. Removal and replacement of 1no timber window to the rear elevation on the existing side addition.				
	The above applications were noted.				
7.4	<u>Planning Decisions made by West Northamptonshire Council -Daventry or Planning Inspectorate</u>				
7.4.1	2025/4381/LDP : Lawful development certificate (proposed) for single storey rear extension to replace the existing conservatory: 9 Almond Close Barby CV23 8TL. APPROVED.				
7.4.2	2025/3715/LBC Hophorne Farm 18 Kilsby Road Barby CV23 8TT: Listed building consent for installation of 21 x 440 w solar panels on roof within valley gutter (retrospective). APPROVED.				
7.4.3	2025/3809/LBC Hophorne Farm 18 Kilsby Road Barby CV23 8TT: Listed Building Consent for repairs to east and west gable elevations including crack stitching, localised rebuilding of masonry, repointing with lime mortar and replastering in lime plaster (retrospective). APPROVED.				
	The above decisions were noted.				
8	ACCOUNTS				
8.1	i. Monies received from 01.11.25 TO 30.11.25: a. £75.00 for newsletter advertising : Noted.				
8.2	i. To note Financial Position as at 30.11.25: £216,194.52. Noted. ii. To approve Bank Reconciliation to 30 November 2025 (B): It was RESOLVED to approve the bank reconciliation up to 30 November 2025. iii. To note Onley Open Space fund balance as at 30.11.25: £72247.43. Noted. iv. To note Onley Open Space Bank Reconciliation (C): Noted.				
8.3	To note budget monitoring reports (Da & Db): Noted.				
8.4	To approve the payments as listed: It was RESOLVED to approve the below payments:				
To Whom Paid		Details of Payment	NET COST	VAT	TOTAL
DCK Payroll Solutions		Payroll services – December	15.00	3.00	18.00
Katrina Jones		Clerks Salary (November - December)	1249.26	0.00	1249.26
HMRC		Tax and National Insurance	557.15	0.00	557.15
NEST Pension		Pension contribution (employee and employer) December	167.54	0.00	167.54
Yu Energy		Electricity for street lights - November	79.85	3.99	83.84
Yu Energy		Electricity for street lights – November	167.35	8.37	175.72
M McCormick		Newsletter Delivery – December	34.00	0.00	34.00
M McCormick		Flyer Delivery	12.00	0.00	12.00
T Jones		Newsletter Delivery - December	10.00	0.00	10.00

Fosse Data Systems	Newsletter printing	150.00	0.00	150.00
Zarr Ltd	Email Security Licence for bopc.org.uk- per mailbox covering 1 month period up to December 2025	17.60	3.52	21.12
K Corry	Litter picking	60.00	0.00	60.00
West Northamptonshire Council	Uncontested election costs	117.00	0.00	117.00
Unity Trust Bank	Service charge	9.30	0.00	9.30
Vision ICT	Website hosting and SSL certificate renewal FOR 6 months	140.85	28.17	169.02
Scribe	Accounts renewal 2026	572.00	114.40	686.40
S Withington	Christmas Tree Lights	39.99	0.00	39.99
S Withington	Christmas Tree	12.49	2.50	14.99
K Jones	Reimbursement for poppy wreath	20.41	4.08	24.49
Barges Branches	Tree work	750.00	150.00	900.00
OPRA	Onley Christmas Tree decorations	25.98	0.00	25.98
9	ONLEY			
9.1	To receive update from working group regarding Onley Playground refurbishment: It was noted that the third quote had not yet been received.			
9.2	To receive update and agree any actions regarding water pipe replacement and charging for water: Cllr Gorman reported that no update had been provided yet.			
9.3	To consider quotes for removing fly tipping by garages and agree any actions: Quotes were considered for removing the fly tipping and clearing the overgrowth and it was RESOLVED to accept a quote of £450 (no VAT) from J Edgar. Cllr Withington reported that the owner of the trailers had been located and would remove them.			
9.4	To consider any actions regarding bus stop in bad state of repair: It was agreed that Cllr Withington would send the details of the matter to WNC Cllr Andrew Simpson who offered to ask the WNC transport officer for advice.			
9.5	To consider Onley defibrillator location and possible additional defibrillators in Onley: It was agreed that the Clerk would contact the 'Our Jay Foundation' to see if they can help with additional defibrillators in the Parish.			
9.6	To consider overgrown hedges outside prison mess hall: Cllr Gorman agreed to write to the prison regarding the overgrown hedge.			
9.7	To receive update on any additional issues regarding Onley to be noted: None.			
10	LITTER PICKING			
10.1	To receive litter picking report: It was reported that three bags of litter had been collected in the past month.			
11	CORRESPONDENCE			
11.1	To note correspondence from Pensions Regulator advising of re-declaration deadline of 31st March 2026: It was noted that the Clerk would complete the re-declaration for the Pension Regulator.			
11.2	To note adoption notice received from WNC conservation officer regarding Grand Union and Oxford Canal Conservation Area: Noted.			
12	FLAGS			
12.1	To receive update regarding flags on lamp posts and agree any actions: It was reported that West Northants Council were unable to remove flags even for a cost but had provided details of the contractor they use, Balfour Beatty, who had been contacted for a quote.			

13	BUDGET & PRECEPT
13.1	To consider budget proposal and agree budget for 2026/7 financial year: It was RESOLVED to agree the draft budget with a total expenditure of £67,353 for 2026/27.
13.2	To agree precept for 2026/7 financial year: It was RESOLVED to agree a precept of £67,353 for 2026/27 representing a 0% increase in the precept. It was requested that the vote be recorded in minutes. The vote was as follows: Councillors in favour of a 0% increase in the precept: Cllr Gorman (casting vote), Cllr Hallam and Cllr Wagg. Councillors in favour of a 2% increase in the precept: Cllr Gove, Cllr O'Reilly and Cllr Withington.
14	PARISH COUNCIL WEBSITE
14.1	To receive report from working group and agree actions regarding new Parish Council website: An update was received and it was reported that Cllrs Hallam, O'Reilly and Wagg are in the process of updating the information on the current website. It was RESOLVED to accept the quote from Parish Council websites for a new website at a cost of £749.00 plus VAT for the design, build, and migration of all required content and £25.00 per month plus VAT (billed annually) for website hosting and support.
15	TREES
15.1	To receive update on tree meeting with WNC tree officer: Cllr Gorman reported on the meeting that had taken place with the WNC tree officer and it was agreed that Cllr Wagg would speak to Barby Townlands Educational Charity. It was agreed that the Clerk would ask Northants CALC for advice. It was agreed to include this on the next agenda and to agree a tree committee.
15.2	To consider tree survey quotes: It was RESOLVED to accept the quote from Sam Metcalf for a full detailed tree survey and to ask if he could tag the trees.
15.3	To agree any actions regarding sawn off branches left on the corner of The Green: It was agreed to accept the quote from J Loveridge to remove the branches at a cost of £40.
16	BUS ROUTE
16.1	To receive update on bus route in Barby: It was noted that no response to the Parish Council's correspondence to Stagecoach had been received. WNC Cllr Simpson provided contact details at Stagecoach for the Clerk to follow up this matter with.
17	SPEED WATCH
17.1	To agree whether to take part in Speed Watch next year: It was RESOLVED not to purchase a speed gun and not to continue with the Speedwatch campaign.
18	SPEED DISPLAY SIGNS
18.1	To receive update and agree any actions: It was RESOLVED to apply for a s50 licence from West Northamptonshire Council for speed signs to be placed in the same locations as the current ones at a cost of £350.
19	HERBICIDE POLICY
19.1	To agree and adopt herbicide policy: It was RESOLVED to adopt the herbicide policy as drafted and it was agreed that the Clerk would send a copy to the mowing contractors, Norse, S Hartwell and Lamley Brothers. Cllr Gorman agreed to send a copy to Barby Cricket Club.
20	STRATEGIC PLAN
20.1	To receive update and agree any actions regarding a Parish Council strategic plan: Cllr Wagg provided an update and it was agreed to consult with village groups.
21	GRANT APPLICATION
21.1	To consider grant application from Barby Cricket Club: It was RESOLVED to agree a grant of £1,500 to Barby Cricket Club in the next financial year for the refurbishment of nets subject to them receiving the other funding they need to complete the project.
22	STREET LIGHTING
22.1	To consider quote for repair to street light on Kilsby Road, Barby: It was RESOLVED to agree a quote for £315 plus VAT from Eon to repair the street light on Kilsby Road.

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23	PARISH COUNCIL ENGAGEMENT
23.1	To receive report on recent engagements and consider Parish Council interaction at forthcoming events: It was noted that the next breakfast club was on 21 st December at 9am.
24	ITEMS FOR NEXT AGENDA
24.1	No items were raised for inclusion on the next agenda.

Meeting closed at 9.43pm.

Next meeting of Barby & Onley Parish Council will be held in Barby Village Hall on MONDAY 12TH JANUARY 2025 at 7.30pm.

Signed Date:

NB Minutes cannot be construed as the official record until approved and signed at the next meeting.