

BARBY & ONLEY PARISH COUNCIL

MINUTES OF

Meeting of the Parish Council

Held on.....MONDAY 13TH OCTOBER 2025 at 7.30pm

Held in Barby Village Hall, Kilsby Road, Barby CV23 8TT
 Clerk's Address: 77 High Street, Naseby, Northamptonshire NN6 6DD
 Telephone: 07864579068
 E-Mail: clerk@barbyandonleyparishcouncil.co.uk

PRESENT: Councillors, F Gorman (Chair), A Cooper, D Cotton, N Gove, T Hallam, B O'Reilly and P Wagg.

IN ATTENDANCE: Katrina Jones (Clerk), West Northamptonshire Council Ward Councillor Rosie Humphreys and seven members of the public.

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1	Apologies: To receive and approve apologies for absence
1.1	It was RESOLVED to approve apologies from Cllrs S Withington and C Benton. West Northamptonshire Council Ward Councillor Andrew Simpson had given apologies. It was reported that Cllr J Pollard had resigned.
2	To fill vacancies by co-option (1 vacancy)
2.1	No applications had been received.
3	PUBLIC PARTICIPATION AND REPORTS
3.1	To hear any issues which members of the public wish to bring to the Council's attention: i. A member of the public asked whether the Parish Council was able to do anything regarding the condition of Barby Lane. The Chair advised that West Northamptonshire Council was the authority responsible for the road and the Parish Council does repeatedly request that they repair it in addition to having a site meeting with WNC officers. The Chair encouraged parishioners to also report it to WNC. ii. A member of the public asked if the Parish Council arranged for the cricket club hedge to be cut. The Chair advised that the Parish Council only arranged for hedges around the play area to be cut. iii. Two members of the public stated that they had met with a representative of WNC, regarding footpath EC6, who had advised that evidence suggests that it was a public road but they believe there may be documents suggesting it was a private road. They asked whether the Parish Council held records from 1990 regarding the footpath. It was agreed that the Clerk would find out if any records from that time are held and also ask the WNC officer to attend a Parish Council meeting. The members of the public also asked that the Parish Council support their objection.
3.2	To receive reports either written or verbal from West Northamptonshire Councillors: West Northamptonshire Council Ward Councillor Rosie Humphreys spoke regarding updates in the written report she had provided.
4	DECLARATIONS of INTERESTS
4.1	To note any Declarations of any Disclosable Pecuniary or Other Interests: None.
5	MINUTES
5.1	To approve and sign the Minutes of 8th September 25 (A): It was RESOLVED to approve the Minutes of 8 th September 2025 as a true and accurate record which were duly signed by the Chair.

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6	MATTERS ARISING from Minutes (For information only)
6.1	To note any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made): i. It was noted that half of the Hill View farm hedge had been removed. ii. Cllr Gorman reported that the owner of the silver birch tree discusses at the last meeting had not been found yet. The Clerk agreed to continue to investigate. iii. Cllr Gorman reported that 15 bags of play bark had been put down in Barby play area. iv. Cllr Gorman advised that information she had written about flags and the half marathon had been omitted from the newsletter so this was displayed on the noticeboard. v. Cllr Gorman reported that WNC had advised that the Cart Hill signs are to be installed by the end of October. vi. Cllr Gorman reported that the feasibility design for the proposed traffic calming measures on the Daventry Road is commencing in November. vii. It was noted that the branches left on Rectory Lane have been reported on Fix My Street and will be cleared by WNC.
7	PLANNING:
7.1	<u>New Applications/ Applications to be discussed</u>
7.1.1	2025/3715/LBC Hophorne Farm 18 Kilsby Road Barby CV23 8TT: Listed building consent for installation of 21 x 440 w solar panels on roof within valley gutter (retrospective): It was RESOLVED that there were no comments to this application.
7.1.2	2025/3659/LBC 24 Kilsby Road Barby CV23 8TT: Listed building consent to demolition an existing glazed timber structure to the rear elevation. The erection of a proposed dark grey coloured aluminium framework glazed structure to the rear elevation. Removal and replacement of 1no timber window to the rear elevation on the existing side addition: It was RESOLVED that there were no comments to this application.
7.1.3	2025/3574/FULL Land to rear of 38A Kilsby Road Barby CV23 8TU: Demolition of existing buildings and construction of 3 bedroom single storey dwellinghouse: It was RESOLVED that there were no comments to this application.
7.1.4	2025/3809/LBC Hophorne Farm 18 Kilsby Road Barby CV23 8TT: Listed Building Consent for repairs to east and west gable elevations including crack stitching, localised rebuilding of masonry, repointing with lime mortar and replastering in lime plaster (retrospective): It was RESOLVED that there were no comments to this application.
7.1.5	2025/3658/FULL 24 Kilsby Road Barby CV23 8TT: Demolition of an existing glazed timber structure to the rear elevation. The erection of a proposed dark grey coloured aluminium framework glazed structure to the rear elevation. Removal and replacement of 1no timber window to the rear elevation on the existing side addition: It was RESOLVED that there were no comments to this application.
7.2	<u>Planning Applications to be noted on which the Parish Council is not a consultee</u>
7.2.1	None.
7.3	<u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry or Planning Inspectorate</u>
7.3.1	2023/5783/MAF : Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing vehicular access and provision of temporary vehicular access during construction period off Barby Lane: Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX.
7.3.2	WND/2021/0767 Barby Sporting Club, Barby Lane, Barby: Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs;

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	and no Suns.				
7.3.3	2025/0493/COND : Discharge of conditions 6 (Tree Protection), 7 (Archaeological WSI), 8 (Contamination Part A), 14 (Construction Management Plan), and 16 (Bat Mitigation) for planning permission 2024/0993/FULL [Demolition of existing house and outbuildings and construction of 4 no. new dwellings, including improved access]: Toft Hill, 19 Rugby Road, Barby CV23 8UB.				
7.3.4	Grand Union Canal Transfer – Planning Inspectorate Consultation re Scoping Opinion: https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/WA0210001				
7.3.5	2025/3081/COND : Discharge of Conditions 3 [Archaeology], 4 [Materials] and 5 [Staircase] on Planning Permission 2024/3116/FULL and Listed Building Consent 2024/0221/LBC [The full refurbishment of Barby Wood Farmhouse and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings]: Barby Wood Farm Onley Lane Barby CV23 8UT				
7.3.6	2025/3067/COND : Discharge of Conditions 17 [Bat Licence] and 20 [Drainage Scheme] on Planning Permission 2024/0993/FULL [Demolition of existing dwellinghouse and ancillary buildings. Construction of 2 x 4-bed dwellinghouses, 1 x 4-bed bungalow, 1 x 3-bed bungalow and vehicular access improvements]: Toft Hill 19 Rugby Road Barby CV23 8UB.				
	The above applications were noted.				
7.4	<i><u>Planning Decisions made by West Northamptonshire Council -Daventry or Planning Inspectorate</u></i>				
7.4.1	2025/2731/FULL : Removal of rear conservatory, new rear extension, new front porch, new front bay window & removal of internal wall: 8 Ware Road, Barby, CV23 8UE. APPROVED.				
	The above decision was noted.				
8	ACCOUNTS				
8.1	i. Monies received from 01.09.25 TO 30.09.25: a. £582.65 - interest on unity savings account: Noted. b. £33,676.50 – precept 2nd instalment: Noted. c. £17.50 – newsletter advertising: Noted.				
8.2	i. To note Financial Position as at 30.09.25: £227,322.94: Noted. ii. To approve Bank Reconciliation to 30 September 2025 (B): It was RESOLVED to approve the bank reconciliation up to 30 th September 2025. iii. To note Onley Open Space fund balance as at 30.09.25: £72,836.57: Noted. iv. To note Onley Open Space Bank Reconciliation (C): Noted. v. To approve bank transfer: £7,000 from Unity Current Account to Unity Savings Account on 09.09.25 to cover September payments: It was RESOLVED to approve this transfer.				
8.3	To note budget monitoring reports (Da & Db): Noted.				
8.4	To approve the payments as listed: It was RESOLVED to approve all of the below payments except the payment to WNC which is to be queried and the payment for the strimmer repair included in the Lamleys invoice.				
To Whom Paid		Details of Payment	NET COST	VAT	TOTAL
DCK Payroll Solutions		Payroll services – October	15.00	3.00	18.00
Katrina Jones		Clerks Salary (September - October)	1249.06	0.00	1249.06
HMRC		Tax and National Insurance	557.35	0.00	557.35
NEST Pension		Pension contribution (employee and employer) October	167.54	0.00	167.54
Yu Energy		Electricity for street lights - September	119.21	5.96	125.17
Yu Energy		Electricity for street lights – September	58.74	2.94	61.68
M McCormick		Newsletter Delivery – October	34.00	0.00	34.00

T Jones	Newsletter Delivery - October	10.00	0.00	10.00
Fosse Data Systems	Newsletter printing	150.00	0.00	150.00
Zarr Ltd	Email Security Licence for bopc.org.uk- per mailbox covering 1 month period up to October 2025	17.60	3.52	21.12
K Corry	Litter picking	60.00	0.00	60.00
Norse	Grass cutting – Barby Village – September x 2 cuts	611.72	122.34	734.06
Lamley Brothers Not approved	Grass cutting – Onley – September Inv – 12187	721.78	144.35	866.13
Lamley Brothers Approved	Grass cutting – Onley – September Inv - 12187	640.00	128.00	768.00
S Hartwell	Grass cutting – Barby play area – August x 2 cuts	100.00	20.00	120.00
S Hartwell	Grass cutting – Barby play area – September x 2 cuts	100.00	20.00	120.00
J Loveridge	Clearance of ditch outside of tennis court and tree work on The Ware	800.00	0.00	800.00
Unity Trust Bank	Service charge	9.00	0.00	9.00
Gravelmaster	Play bark	1350.00	270.00	1620.00
West Northamptonshire Council Not approved	Election costs	380.85	0.00	380.85
J Elson	Hedge cutting around Barby play area	180.00	0.00	180.00
Clear Insurance	Insurance renewal	1,289.63	0.00	1,289.63
PKF Littlejohn	External audit fee	315.00	63.00	378.00
Community Heartbeat Trust	Torch	10.95	2.19	13.14
Eon	Street light repair	35.00	7.00	42.00
ExcelArb	Tree survey	320.00	0.00	320.00
TimberTech	Tree work to willow tree at Onley	150.00	30.00	180.00
Katrina Jones	Reimbursement for litter bags	5.82	1.17	6.99
Katrina Jones	Reimbursement for stationery	9.37	1.87	11.24
9	ONLEY			
9.1	To receive update from working group regarding Onley Playground refurbishment: It was reported that one of the three quotes had been received and the remaining quotes were expected within 2 to 3 weeks. The first proposed design was displayed.			
9.2	To receive update and agree any actions regarding faulty street lights in Onley: Cllr Gorman reported that although the lights are sited on MOJ land, OPSL have agreed to repair the lights as a gesture of goodwill.			
9.3	To receive update and agree any actions regarding water pipe replacement and charging for water: It was reported that there was no update on either the water replacement which was going through a tender process or the water charges.			
9.4	To receive update regarding debris and overgrowth by garages and agree any action: It was agreed to find out the costs to clear the waste and the brambles. Cllr Humphreys agreed to ask WNC why they would not carry out this work.			

9.5	To consider claim for strimmer repair costs by Lamley Brothers: It was RESOLVED that the Parish Council would not pay for the cost of the strimmer repair.
9.6	To agree moving of tree and agree purchase of 3 bags of compost and 2 x 1000 coloured Christmas lights for Onley Christmas Tree: It was RESOLVED to agree up to £75 for compost and lights instead of a new tree.
9.7	To consider purchase of wildflower seeds: It was agreed that wildflower seed was not needed at this time.
9.8	To receive update on any additional issues regarding Onley to be noted: None.
10	LITTER PICKING
10.1	To receive litter picking report: It was noted that four bags of litter had been collected in the past month.
11	FLOODING AND WATER ISSUES
11.1	To receive update and agree any actions on flooding: It was reported that there had no been any recent incidences of flooding. It was noted that further ditch work had been carried out by the tennis courts.
12	CORRESPONDENCE
12.1	To consider correspondence from Barby Primary School regarding parking: The Clerk reported that she had advised that WNC were responsible for Highways matters and Cllr Gorman reported that she had provided the school with details of the road safety grant. It was agreed that the Clerk would reply to the school again referring them to WNC.
12.2	To consider correspondence from West Northamptonshire Council regarding scheme to increase the number of charging points across West Northamptonshire: It was agreed that there were no sites to suggest at this time.
13	FLAGS
13.1	To consider correspondence from residents and guidance provided by West Northamptonshire Council regarding flags on lamp posts: It was noted that two residents had written to the council to complain regarding the flag on one of the lamp posts. It was agreed to tell residents that the Parish Council had not provided permission and will take it down in due course. It was agreed to ask the street light contractor if they can remove it when they undertake street light maintenance.
13.2	To consider change to flag policy for flying St George flag on international sports finals: It was RESOLVED to amend the flag flying policy to include marking international sporting event finals.
14	BARBY TOWNLANDS AND EDUCATIONAL CHARITY
14.1	To agree appointment of Trustees to Barby Townlands Educational Charity and receive report on meeting: Cllr Gorman reported on the meeting she had attended with Cllr Withington and two Trustees of BTEC. It was RESOLVED to appoint Derek Middleton, Jo Tulley (Martin) and Rob Wilson. It was RESOLVED that the Parish Council would nominate the next vacancy.
15	PARISH COUNCIL WEBSITE
15.1	To receive report from working group and agree actions regarding new Parish Council website: There was no update and it was agreed to include this on the next agenda.
16	TREES
16.1	To consider quotes for work resulting from Tree Survey: No quotes had been received in time for the meeting. It was agreed to defer this to the next meeting.
16.2	To consider latest tree survey: The updated survey was considered and it was RESOLVED to obtain a cost to remove tree T270 in the cricket club car park along with undertaking the other work recommended in the survey.
16.3	To agree procedures regarding safety issues: It was agreed this would be assessed on a case by case basis.

16.4	To agree response to comments regarding footfall near trees on sports field: It was reported that concerns had been raised that damage was being caused to trees due to the new walkway. It was agreed that no action would be taken.
16.5	To agree communication of tree survey to Barby Cricket Club: It was agreed that Cllr Gorman would provide the Cricket Club with a copy of the tree survey and the decisions.
17	BARBY CRICKET CLUB
17.1	To consider application for sight screen: It was RESOLVED that there were no objections to a sight screen.
17.2	To consider correspondence regarding use of herbicide: It was agreed to obtain further information from Barby Cricket Club regarding their use of herbicide.
17.3	To consider request to contribute towards refurbishment of cricket nets: It was agreed to defer this item pending the grant information requested.
18	ANGLIAN WATER
18.1	To note closure of Onley Lane, Barby and water outage in Barby: It was reported that there had been water leaks and a water outage in Barby. It was also reported that a pipe is due to be replaced, end to end, in the next three months. It was agreed that no further action would be taken.
19	THE DERRY
19.1	To consider report from vicar regarding plans for The Derry: This item was deferred as the vicar was not in attendance to provide a report.
20	PARISH COUNCIL ENGAGEMENT
20.1	To receive report on recent engagements and consider Parish Council interaction at forthcoming events: It was reported that at the last breakfast club residents had raised complaints regarding parking near the primary school, the condition of Barby Lane and that there was no dog poo bin by the Ware Road side of the village in Barby. The date of the next breakfast club on 19 th October was noted and the village quiz on 9 th November was also noted.
21	REMEMBRANCE DAY
21.1	To consider request to place poppies on lamp posts and consider purchase of further poppies: It was RESOLVED to ask WNC for permission for poppies to be placed on all lamp posts for the duration of November. It was agreed not to purchase any additional poppies for lamp posts.
21.2	To note arrangements for wreath and flag: It was agreed that the Clerk would arrange the purchase of the wreath to be delivered to Cllr O'Reilly and that the British Legion Flag and Union Flag would be flown as appropriate.
22	EXTERNAL AUDIT REPORT
22.1	To note external audit report: It was noted that no issues had been raised in the external audit report.
23	BALDWIN CLOSE
23.1	To consider wall and tree at entrance to Baldwin Close: It was agreed that there was no objection to the wall being repaired and the tree being felled as requested by residents of Baldwin Close.
24	ITEMS FOR NEXT AGENDA
24.1	No items were raised for inclusion on the agenda.
25	TO CLOSE THE MEETING TO THE PRESS AND THE PUBLIC TO DISCUSS CONFIDENTIAL STAFF MATTERS
25.1	It was RESOLVED to close the meeting to members of the press and the public.
26	CLERK'S APPRAISAL
26.1	To receive report on Clerk's annual appraisal: As a result of the Clerk's appraisal, the Council wanted to express grateful thanks on behalf of all Parishioners for the excellent work carried out

loyally and professionally by Katrina Jones our Parish clerk. It was agreed that the Parish is very fortunate to have such a knowledgeable and committed clerk.
In recognition of the significant amount of extra work that Katrina has had to undertake this year (which was caused by a Parishioner interfering with the internal audit process) it was agreed to award Katrina an additional £500 bonus.

Meeting closed at 9.46pm.

Next meeting of Barby & Onley Parish Council will be held in Onley Village Hall on MONDAY 10TH NOVEMBER 2025 at 7.30pm.

Signed Date:

NB Minutes cannot be construed as the official record until approved and signed at the next meeting.