

BARBY & ONLEY PARISH COUNCIL
NOTICE OF ANNUAL MEETING
On..... MONDAY 11TH MAY 2026 at 7.30pm

To members of the Council:

You are hereby summoned to attend a meeting of Barby & Onley Parish Council to be held in Barby Village Hall, Kilsby Road, Barby CV23 8TT

Please inform your Clerk on clerk@barbyandonleyparishcouncil.co.uk if you will not be able to attend.

Members of the public and press are invited to attend a meeting of Barby & Onley Parish Council and to address the Council during its Public Participation session which will be allocated a maximum of 20 mins.

Katrina Jones

Katrina Jones – Parish Clerk

6th May 2025

Please note that photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).

Please make yourself known to the Clerk if you wish to record the meeting in any way.

Parish Clerk: Mrs K Jones, 77 High Street, Naseby, Northamptonshire NN6 6DD
Tel 07864579068 e-mail clerk@barbyandonleyparishcouncil.co.uk

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| 1 | Election of Chairman and signing of Declaration of Acceptance of Office Form |
| 2 | Election of Vice-Chairman |
| 3 | Apologies: To receive and approve apologies for absence |
| 4 | PUBLIC PARTICIPATION AND REPORTS |
| 4.1 | To hear any issues which members of the public wish to bring to the Council's attention. |
| 4.2 | To receive reports either written or verbal from West Northamptonshire Councillors. |
| 5 | DECLARATIONS of INTERESTS |
| Councillors should disclose any interests in business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. | |
| 5.1 | To note any Declarations of any Disclosable Pecuniary or Other Interests |
| 6 | To fill vacancies by co-option (3 vacancies) |
| 7 | Appointment of councillor roles including Internal Financial Controller |
| 8 | To review committees and working groups |
| 9 | To agree time and place of meetings for next 12 months |
| 10 | To approve the appointment of Northants CALC as Data Protection Officer and Internal Auditor |
| 11 | To review and approve all existing Parish Council Policies including Standing Orders, Financial Regulations and Risk Assessment |
| 12 | To review and approve asset register |
| 13 | MINUTES |
| 13.1 | To approve and sign the Minutes of 15 th April 26 (A) |
| 14 | MATTERS ARISING from Minutes (For information only) |
| 14.1 | To note any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made). |
| 15 | PLANNING: |
| 15.1 | <u>New Applications/ Applications to be discussed</u> |
| 15.1.1 | 2023/5783/MAF Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing access onto Nortoft Lane Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX: Amended plans and description |
| 15.2 | <u>Planning Applications to be noted on which the Parish Council is not a consultee</u> |
| 15.2.1 | 2026/1418/PNHPD Determination as to whether prior approval is required (under Schedule 2, Part 1, Class A of the above Order) for proposed single storey rear extension extending 4.6m beyond |

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| | the rear wall of the original dwelling house, maximum height of 3.74m and height at the eaves 3.0m. 68 Kilsby Road Barby CV23 8TU |
| 15.3 | <u><i>Planning Applications awaiting decision by West Northamptonshire Council -Daventry or Planning Inspectorate</i></u> |
| 15.3.1 | <u>2026/0410/FULL</u> : External repairs and improvements to cottage and later extensions including replacement entrance porch, rebuilding brick stacks and gable parapets, renewing timber windows, re-roofing east wing, repairs to structural cracks and re-pointing stonework: The Old Stone Cottage 23 Daventry Road Barby CV23 8TP |
| 15.3.2 | <u>2026/0412/LBC</u> : Listed Building Consent External repairs and improvements to cottage and later extensions including replacement entrance porch, rebuilding brick stacks and gable parapets, renewing timber windows, re-roofing east wing, repairs to structural cracks and re-pointing stonework: The Old Stone Cottage 23 Daventry Road Barby CV23 8TP |
| 15.3.3 | <u>2023/5783/MAF</u> : Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing vehicular access and provision of temporary vehicular access during construction period off Barby Lane: Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX. |
| 15.3.4 | <u>WND/2021/0767</u> Barby Sporting Club, Barby Lane, Barby: Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns. |
| 15.3.5 | Grand Union Canal Transfer – Planning Inspectorate Consultation pre-application stage: https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/WA0210001 February 2026 update: The applicant's notification under section 46 of the Planning Act 2008 and regulation 8 of the Infrastructure Planning (Environmental Impact Assessment) Regulations 2017 has been received and an acknowledgement letter has been issued. |
| 15.3.6 | <u>2025/3081/COND</u> : Discharge of Conditions 3 [Archaeology], 4 [Materials] and 5 [Staircase] on Planning Permission 2024/3116/FULL and Listed Building Consent 2024/0221/LBC [The full refurbishment of Barby Wood Farmhouse and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings]: Barby Wood Farm Onley Lane Barby CV23 8UT |
| 15.3.7 | <u>2025/3659/LBC</u> 24 Kilsby Road Barby CV23 8TT: Listed building consent to demolition an existing glazed timber structure to the rear elevation. The erection of a proposed dark grey coloured aluminium framework glazed structure to the rear elevation. Removal and replacement of 1no timber window to the rear elevation on the existing side addition. |
| 15.3.8 | <u>2025/3658/FULL</u> 24 Kilsby Road Barby CV23 8TT: Demolition of an existing glazed timber structure to the rear elevation. The erection of a proposed dark grey coloured aluminium framework glazed structure to the rear elevation. Removal and replacement of 1no timber window to the rear elevation on the existing side addition. |
| 15.3.9 | <u>2025/4756/FULL</u> : Construction of Two Detached 2-Bedroom Bungalows and Pair of 3 Bedroom Semi-Detached Dwellings and Associated Works Including Landscaping: Land at School Close, Barby, CV23 8TA |
| 15.3.10 | <u>2026/0062/COND</u> : Discharge of Conditions 6 (Floor Material), 7 (Window and Door Detail), 8 (Roof and Floor Structures) and 9 (Installation of Services) of Planning Permission 2024/3116/FULL (The full refurbishment of Barby Wood Farmhouse and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings at Barby Wood Farm House, Onley Lane, Barby CV23 8UT): Barby Wood Farm Onley Lane Barby CV23 8UT |
| 15.3.11 | <u>2026/1314/FULL</u> - Demolition of rear conservatory, single storey rear extension, removal of flat roof, porch and construction of lean to front extension to the with associated internal works. 12 Manor Farm Close Barby CV23 8FA |

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| 15.3.12 | 2026/0982/COND Discharge of condition 18 of approved 2024/0993/FULL. [Demolition of existing dwellinghouse and ancillary buildings. Construction of 2 x 4-bed dwellinghouses, 1 x 4-bed bungalow, 1 x 3-bed bungalow and vehicular access improvements.] Toft Hill 19 Rugby Road Barby CV23 8UB | | | |
| 15.3.13 | 2026/1124/FULL - Remodelling of existing property to include a Single storey Extension & terrace to SW (Rear Elevation), Two storey extension to replace Single Storey Garage extension to NE (Front Elevation). Single Storey extension to replace existing Conservatory to NW (Side Elevation). Roof replaced, Chimneys introduced. New Insulation and cladding to Facade and Porous Tarmac (permeable) to parking area: Willow Edge, Welton Road, Barby, CV23 8TG | | | |
| 15.3.14 | 2026/1159/FULL - Erection of an agricultural building and installation of a concrete apron, Ashtree Farm Kilsby Road Barby CV23 8TU | | | |
| 15.4 | <u>Planning Decisions made by West Northamptonshire Council - Daventry or Planning Inspectorate</u> | | | |
| 15.4.1 | None. | | | |
| 16 | ACCOUNTS | | | |
| 16.1 | i. Monies received from 01.04.26 TO 30.04.26: a. £4,900 – Road Safety Grant from Police Commissioner b. £33,676.50 – Precept instalment 1 of 2 from West Northants Council c. £2,242.62 – Interest on 5 Year Fixed Rate Cambridge & Counties Bond (29/03/25-25/03/26) | | | |
| 16.2 | i. To note Financial Position as at 30.04.26: £237,545.90 ii. To approve Bank Reconciliation to 30 April 2026 (B) iii. To note Onley Open Space fund balance as at 30.04.26: £75,109.35 iv. To note Onley Open Space Bank Reconciliation (C) | | | |
| 16.3 | To note budget monitoring reports (Da & Db) | | | |
| 16.4 | To approve the payments as listed: | | | |
| To Whom Paid | Details of Payment | NET COST | VAT | TOTAL |
| DCK Payroll Solutions | Payroll services – May | 15.00 | 3.00 | 18.00 |
| Katrina Jones | Clerks Salary – May | 1,249.06 | 0.00 | 1,249.06 |
| S Smith | Locum salary – May | 49.18 | 0.00 | 49.18 |
| HMRC | Tax and National Insurance | 548.75 | 0.00 | 548.75 |
| NEST Pension | Pension contribution (employee and employer) May | 167.54 | 0.00 | 167.54 |
| Valda Energy | Electricity for streetlights – March | 246.18 | 12.31 | 258.49 |
| Valda Energy | Electricity for streetlights – April | 232.22 | 11.61 | 243.08 |
| Norse | Mowing – Barby Village - April | 629.78 | 125.96 | 755.74 |
| Norse | Mowing – Barby Village - March | 314.89 | 62.98 | 377.87 |
| The Play Inspection Company | Annual Inspection of Recreational Areas – Inv 85234 – deferred from last meeting | 375.00 | 75.00 | 450.00 |
| Lamley Brothers | Mowing Onley Park April – Inv 12265 | 640.00 | 128.00 | 768.00 |
| K Corry | Litter picking | 60.00 | 0.00 | 60.00 |
| Fosse Data Systems | Newsletter printing – Inv 13263 | 150.00 | 0.00 | 150.00 |
| L Dickinson | Newsletter Delivery – May | TBC | 0.00 | TBC |
| J Durham | Newsletter Delivery – May | TBC | 0.00 | TBC |
| T Jones | Newsletter Delivery - May | 10.00 | 0.00 | 10.00 |

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| S Hartwell | Mowing at Barby Play Area w/c 12 th April & 26 th April | 100.00 | 20.00 | 120.00 |
| Unity Trust | Service charge | 9.40 | 0.00 | 9.40 |
| Unity Trust | Service charge | 11.05 | 0.00 | 11.05 |
| C Dover | Annual newsletter editor payment | 250.00 | 0.00 | 250.00 |
| Townlands Charity | Annual Rents | 1,480.00 | 0.00 | 1,480.00 |
| Elancity | Speed Display Signs | 4800.00 | 960.00 | 5760.00 |
| Barby Cricket Club | Payment for Grass Cutting | 850.00 | 0.00 | 850.00 |
| 17 | ONLEY | | | |
| 17.1 | To receive update from working group regarding Onley Playground refurbishment and agree any actions | | | |
| 17.2 | To receive update on any additional issues regarding Onley to be noted | | | |
| 18 | LITTER PICKING | | | |
| 18.1 | To receive litter picking report | | | |
| 19 | TREE SURVEY | | | |
| 19.1 | To receive report from tree working group and agree any actions | | | |
| 20 | NEWSLETTER DELIVERY | | | |
| 20.1 | To agree appointment of replacements to carry out newsletter delivery in Barby and agree payments | | | |
| 21 | CORRESPONDENCE | | | |
| 21.1 | To consider correspondence regarding overgrowth and mowing of The Ware | | | |
| 21.2 | To consider correspondence regarding reduction of speed limit from 40 mph to 30 mph outside Cleeves Cottages | | | |
| 21.3 | To consider correspondence from parishioner regarding tree management | | | |
| 22 | PLAY AREA REPAIRS | | | |
| 22.1 | To consider play area repairs and to agree any actions | | | |
| 23 | PARISH COUNCIL WEBSITE AND EMAILS | | | |
| 23.1 | To receive update and agree any actions regarding email accounts | | | |
| 24 | HEDGES | | | |
| 24.1 | To consider and agree any hedge trimming | | | |
| 25 | RESERVES | | | |
| 25.1 | To review and agree Parish Council reserves for 2026/27 | | | |
| 26 | STRATEGIC PLAN | | | |
| 26.1 | To receive update and agree any actions regarding a Parish Council strategic plan | | | |
| 27 | PARISH COUNCIL ENGAGEMENT | | | |
| 27.1 | To receive report on recent engagements and consider Parish Council interaction at forthcoming events | | | |
| 28 | ITEMS FOR NEXT AGENDA | | | |

Next meeting of Barby & Onley Parish Council will be held in Onley Village Hall on MONDAY 8TH JUNE 2026 at 7.30pm