

BARBY & ONLEY PARISH COUNCIL

MINUTES OF

Meeting of the Parish Council

Held on.....MONDAY 10TH NOVEMBER 2025 at 7.30pm

Held in Onley Village Hall, Onley Park, CV23 8AW
 Clerk's Address: 77 High Street, Naseby, Northamptonshire NN6 6DD
 Telephone: 07864579068
 E-Mail: clerk@barbyandonleyparishcouncil.co.uk

PRESENT: Councillors, F Gorman (Chair), S Withington (Vice-Chair), A Cooper, D Cotton, N Gove, B O'Reilly and P Wagg.

IN ATTENDANCE: Katrina Jones (Clerk) and West Northamptonshire Council Ward Councillor Rosie Humphreys.

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1	Apologies: To receive and approve apologies for absence
1.1	It was RESOLVED to approve apologies from Cllrs T Hallam and C Benton. West Northamptonshire Council Ward Councillor Andrew Simpson had given apologies.
2	To fill vacancies by co-option (1 vacancy)
2.1	No applications had been received.
3	PUBLIC PARTICIPATION AND REPORTS
3.1	To hear any issues which members of the public wish to bring to the Council's attention: There were no members of the public present.
3.2	To receive reports either written or verbal from West Northamptonshire Councillors: West Northamptonshire Council Ward Councillor Rosie Humphreys spoke regarding updates in the written report she had provided and answered questions on the Sporting Club planning application. It was agreed that Cllr Gorman would write to the WNC Councillor responsible for planning, Cllr Manning, regarding this planning application.
4	DECLARATIONS of INTERESTS
4.1	To note any Declarations of any Disclosable Pecuniary or Other Interests: None.
5	MINUTES
5.1	To approve and sign the Minutes of 13th October 25 (A): It was RESOLVED to approve the Minutes of 13 th October 2025 as a true and accurate record which were duly signed by the Chair, subject to an amendment to add at item 8.2 iv that 'It was agreed that interest be included at a later stage'.
6	MATTERS ARISING from Minutes (For information only)
6.1	To note any matters which the Parish Council need to be made aware of, not otherwise on Agenda (no decisions can be made). <ul style="list-style-type: none"> i. It was noted that the owner of a piece of land in the Parish had not been located. WNC Cllr Humphries agreed to assist. ii. Cllr Gorman reported that the street lights had been fixed in Onley by OPSL as a gesture of goodwill. iii. Cllr Gorman reported that Barby Townlands Educational Trust had confirmed that they currently have three co-opted Trustees. It was noted that the Parish Council would be able to nominate another Trustee after the next Trustee resigns.

- iv. Cllr Gorman reported that the hedge on Kilsby Road opposite the village hall will be cut back further by WNC Highways following concerns that it is still overhanging too much.
 - v. Cllr Gorman reported that a license had been obtained from WNC for the poppies to be attached to the lampposts. Thanks were expressed to the Royal British Legion Representative who purchased and placed the poppies on the lamp posts and also to Cllr Wagg who cut the grass around the war memorial ahead of Remembrance Sunday.
 - vi. Cllr Gorman reported that the 20mph signs on Cart Hill were now in place.
- Cllr Gorman reported that work to the EC23 by-way to the side of Cart Hill had been expedited and was underway.

7	PLANNING:
7.1	<u>New Applications/ Applications to be discussed</u>
7.1.1	None.
7.2	<u>Planning Applications to be noted on which the Parish Council is not a consultee</u>
7.2.1	2025/4381/LDP : Lawful development certificate (proposed) for single storey rear extension to replace the existing conservatory: 9 Almond Close Barby CV23 8TL
	The above application was noted.
7.3	<u>Planning Applications awaiting decision by West Northamptonshire Council -Daventry or Planning Inspectorate</u>
7.3.1	2023/5783/MAF : Proposed demolition of existing agricultural building, creation of additional earth bunds and associated green infrastructure, widening of existing vehicular access and provision of temporary vehicular access during construction period off Barby Lane: Cadman Sporting Barby Lane Barby West Northamptonshire CV23 8UX.
7.3.2	WND/2021/0767 Barby Sporting Club, Barby Lane, Barby: Proposed extensions to and remodelling of the existing clubhouse; additional car parking to the north of the clubhouse; demolition of existing agricultural building and construction of additional earth bunds to the east of the existing bunds with associated landscaping and other ancillary works including shooting shelters and 4.5m high towers. Shooting operations Monday, 0900-1800hrs, Tues, Thurs and Sat 0900 – 1800 hrs; Wednesday and Friday 0900-2100hrs; and no Suns.
7.3.3	Grand Union Canal Transfer – Planning Inspectorate Consultation re Scoping Opinion: https://national-infrastructure-consenting.planninginspectorate.gov.uk/projects/WA0210001
7.3.4	2025/3081/COND : Discharge of Conditions 3 [Archaeology], 4 [Materials] and 5 [Staircase] on Planning Permission 2024/3116/FULL and Listed Building Consent 2024/0221/LBC [The full refurbishment of Barby Wood Farmhouse and the conversion and subsequent incorporation of the connecting brick and stone outbuildings to form a single dwelling and the proposed partial demolition of the modern outbuildings]: Barby Wood Farm Onley Lane Barby CV23 8UT
7.3.5	2025/3067/COND : Discharge of Conditions 17 [Bat Licence] and 20 [Drainage Scheme] on Planning Permission 2024/0993/FULL [Demolition of existing dwellinghouse and ancillary buildings. Construction of 2 x 4-bed dwellinghouses, 1 x 4-bed bungalow, 1 x 3-bed bungalow and vehicular access improvements]: Toft Hill 19 Rugby Road Barby CV23 8UB.
7.3.6	2025/3715/LBC Hopthorne Farm 18 Kilsby Road Barby CV23 8TT: Listed building consent for installation of 21 x 440 w solar panels on roof within valley gutter (retrospective).
7.3.7	2025/3659/LBC 24 Kilsby Road Barby CV23 8TT: Listed building consent to demolition an existing glazed timber structure to the rear elevation. The erection of a proposed dark grey coloured aluminium framework glazed structure to the rear elevation. Removal and replacement of 1no timber window to the rear elevation on the existing side addition.
7.3.8	2025/3574/FULL Land to rear of 38A Kilsby Road Barby CV23 8TU: Demolition of existing buildings and construction of 3 bedroom single storey dwellinghouse
7.3.9	2025/3809/LBC Hopthorne Farm 18 Kilsby Road Barby CV23 8TT: Listed Building Consent for repairs to east and west gable elevations including crack stitching, localised rebuilding of masonry, repointing with lime mortar and replastering in lime plaster (retrospective)

7.3.10	2025/3658/FULL 24 Kilsby Road Barby CV23 8TT: Demolition of an existing glazed timber structure to the rear elevation. The erection of a proposed dark grey coloured aluminium framework glazed structure to the rear elevation. Removal and replacement of 1no timber window to the rear elevation on the existing side addition.				
	The above applications were noted.				
7.4	<u>Planning Decisions made by West Northamptonshire Council -Daventry or Planning Inspectorate</u>				
7.4.1	2025/0493/COND : Discharge of conditions 6 (Tree Protection), 7 (Archaeological WSI), 8 (Contamination Part A), 14 (Construction Management Plan), and 16 (Bat Mitigation) for planning permission 2024/0993/FULL [Demolition of existing house and outbuildings and construction of 4 no. new dwellings, including improved access]: Toft Hill, 19 Rugby Road, Barby CV23 8UB. APPROVED.				
	The above decisions were noted.				
8	ACCOUNTS				
8.1	i. Monies received from 01.10.25 TO 31.10.25: a. £150 for newsletter advertising b. £1,021 from WNC for litter grant Noted.				
8.2	i. To note Financial Position as at 31.10.25: £221,337.05: Noted. ii. To approve Bank Reconciliation to 31 October 2025 (B): It was RESOLVED to approve the bank reconciliation up to 31st October 2025. iii. To note Only Open Space fund balance as at 31.10.25: £72,887.43: Noted. iv. To note Only Open Space Bank Reconciliation (C): Noted. v. To approve bank transfer: £20,000 from Unity Current Account to Unity Savings Account on 14.10.25 to increase balance of Savings Account following precept payment: It was RESOLVED to approve this transfer.				
8.3	To note budget monitoring reports (Da & Db): Noted.				
8.4	To approve the payments as listed: It was RESOLVED to approve the below payments except the payment to Eon where the invoice had been raised in error and the Vision ICT invoice where it was agreed to ask for a reduction of the payment period to 6 months.				
To Whom Paid		Details of Payment	NET COST	VAT	TOTAL
DCK Payroll Solutions		Payroll services – November	22.50	4.50	27.00
Katrina Jones		Clerks Salary (October - November)	1589.06	0.00	1589.06
HMRC		Tax and National Insurance	767.35	0.00	767.35
NEST Pension		Pension contribution (employee and employer) November	217.54	0.00	217.54
Yu Energy		Electricity for street lights - October	71.84	3.59	75.43
Yu Energy		Electricity for street lights – October	148.26	7.41	155.67
M McCormick		Newsletter Delivery – November	34.00	0.00	34.00
T Jones		Newsletter Delivery - November	10.00	0.00	10.00
Fosse Data Systems		Newsletter printing	150.00	0.00	150.00
Zarr Ltd		Email Security Licence for bopc.org.uk- per mailbox covering 1 month period up to November 2025	17.60	3.52	21.12
K Corry		Litter picking	60.00	0.00	60.00

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Norse		Grass cutting – Barby Village – October x 2 cuts	611.72	122.34	734.06
Lamley Brothers		Grass cutting – Onley –October Inv - 12199	640.00	128.00	768.00
S Hartwell		Grass cutting – Barby play area – October x 1 cut	50.00	10.00	60.00
S Hartwell		Play area repairs – part invoiced	1,300.00	260.00	1,560.00
Unity Trust Bank		Service charge	9.00	0.00	9.00
Eon Not approved		Lantern upgrade for column 8, Chestnut Walk for new TRT aspect	400.00	80.00	480.00
Vision ICT Not approved		Website hosting from November 2025 to October 2026 and SSL certificate renewal	211.70	42.34	254.04
9	ONLEY				
9.1	To receive update from working group regarding Onley Playground refurbishment: It was noted that two of the three quotes had been received and agreed that a public consultation meeting would be held once the third quote was received.				
9.2	To receive update and agree any actions regarding water pipe replacement and charging for water: It was reported that a contractor had not yet been appointed to carry out the pipe replacement so far as the Parish Council is aware and Cllr Gorman had not received an update regarding water charges. It was noted that there had been another recent water outage and fresh bottled water had been requested from the prison.				
9.3	To consider quotes for removing fly tipping by garages and agree any actions: The Clerk reported that WNC would not remove the fly-tipping as it is private land. It was agreed that the Clerk would seek quotes from contractors who could remove the fly-tipping.				
9.4	To consider request from Lamley Brothers to reconsider claim for strimmer repair costs: It was RESOLVED that the Parish Council would not pay the repair costs.				
9.5	To consider corporate donations for path materials for pathway to access Onley Village Hall to be created on Open Space Land: It was reported that Wates had offered a donation for the pathway. It was agreed that the Clerk could provide a copy of the May 2025 minutes directly to Wates upon request from Wates to the Clerk after ascertaining what the sponsorship was for.				
9.6	To receive update on any additional issues regarding Onley to be noted: Cllr Withington advised that she would take photos of a hedge by the prison to be discussed at the next Parish Council meeting.				
10	LITTER PICKING				
10.1	To receive litter picking report: It was noted that one bag of litter per week had been collected.				
11	CORRESPONDENCE				
11.1	To note correspondence from the WNC conservation officer advising that that the post-consultation report relating to the Grand Union and Oxford Canal Conservation Area Appraisal and Management Plan is due to be considered at the Planning Policy Committee meeting on 19th November 2025. The report will be published on the WNC website in the preceding week: Noted.				
11.2	To note correspondence from member of the public regarding footpath EC6 in Barby and agree any actions: Noted.				
11.3	To consider any response to consultation on Infrastructure and Developer Contributions Supplementary Planning Document (SPD): The consultation was noted.				
11.4	To note and consider request from WNC Ward Councillors to deliver Waste recycling flyer with newsletter: It was RESOLVED to agree that recycling flyers be delivered in Barby at a cost of up to £18 to be paid to the deliverer. Cllr Humphreys agreed to find out why Onley had not been included on the flyer.				

12	FLAGS
12.1	To consider further correspondence from resident, note response from EON regarding flags on lamp posts and agree any actions: It was reported that EON had advised that they would not remove the flag. It was agreed that the Parish Council could not permit residents to remove flags themselves for health and safety reasons. WNC had been asked for a price to remove the flag and Cllr Humphries agreed to follow this up
13	BUDGET & PRECEPT
13.1	To agree process for budget and precept setting for 2026/7 financial year: It was agreed to hold a budget meeting on TEAMS on Thursday 20 th November at 7pm.
14	PARISH COUNCIL WEBSITE
14.1	To receive report from working group and agree actions regarding new Parish Council website: No update.
15	TREES
15.1	To consider quotes for recent tree survey work: It was RESOLVED to accept the quote from Barges and Branches to remove deadwood from two trees at the Sportsfield and to fell a tree in the Cricket Club car park, as recommended by the tree survey, at a cost of £750 plus VAT.
15.2	To consider presence of ash dieback disease at Sports Field and agree any actions: It was agreed that Cllr Gorman would include an item in the Parish newsletter regarding ash dieback.
15.3	To consider and agree any actions regarding next tree survey: It was agreed that tree survey quotes would be obtained for the next meeting.
16	BARBY CRICKET CLUB
16.1	To receive update on meeting with Barby Cricket Club: Cllr Gorman provided an update on the meeting with Barby Cricket Club.
16.2	To consider Parish herbicide policy: It was agreed that Cllr Gorman would draft a policy for consideration at the next meeting.
17	BUS ROUTE
17.1	To consider and agree any actions regarding bus route through Barby: It was agreed that the Clerk would write to Stagecoach to ask: that they consider an alternative route using Ware Road and Rugby Road/Daventry Road rather than using Kilsby Road and Rectory Road; that shorter buses are considered to assist with manoeuvring them through the narrow village streets; that buses are not timetabled so they cross over in Barby village; and that buses are required to drive at no more than 20 mph (preferably 15 mph) through the village.
18	SPEED WATCH
18.1	To receive update and agree any actions regarding Speed Watch: Cllr Gove provided an update and advised that invitations would be sent by Speed Watch in the new year to consider participating in a scheme whereby a speed gun could be purchased for £150 to be kept by the Parish Council.
19	CHRISTMAS
19.1	To agree any actions regarding trees at Barby and Onley: It was reported that Barby Townlands Educational Charity would be buying new Christmas lights for the Christmas tree in Barby.
19.2	To agree any actions regarding Church Christmas Tree festival: It was agreed that the Parish Council would enter a tree in the Church Christmas Tree Festival. It was agreed to ask Cllr Hallam to decorate the tree and Cllr Wagg agreed to arrange obtaining the tree.
20	PLAY AREA INSPECTION
20.1	To agree cost and any actions regarding annual play area inspection: It was RESOLVED to agree to an annual ROSPA inspection being carried out at the Barby play area, Onley play area and the skate ramp at a cost of £375 plus VAT, by the Play Inspection Company.
21	PARISH COUNCIL ENGAGEMENT
21.1	To receive report on recent engagements and consider Parish Council interaction at forthcoming events: It was reported that members of the public raised the following items: hedges on Cart Hill; road closures for Rugby half marathon (WNC Cllr Humphreys agreed to follow this

up with WNC); untaxed cars which have now been removed following Cllr Gorman reporting it to the PCSO; and the leak on Kilsby Road which is due to be repaired. It was noted that the next breakfast event is on 16th December.

22 ITEMS FOR NEXT AGENDA

It was agreed to include the following items:

- i. Onley defibrillator location and possible additional defibrillators in Onley.

Meeting closed at 9.13pm

Next meeting of Barby & Onley Parish Council will be held in Barby Village Hall on MONDAY 8TH DECEMBER 2025 at 7.30pm.

Signed Date:

NB Minutes cannot be construed as the official record until approved and signed at the next meeting.